(Approved)

PLAN COMMISSION
Minutes

July 7, 2014   **Brillion City Hall**   **6:00 PM**

CALL TO ORDER: Mayor Gary Deiter called the meeting to order at 6:00 P.M.

ROLL CALL: Present were Mayor Gary Deiter, Robert Mathiebe, Al Ebert (arriving at 6:03 PM), Zane Zander, Gerald Sonnabend, Garett Zimpel, and Alderperson Crystal Fhlug. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Community Development Director Justin Linzmeier, and Building Inspector Mike Angoli.

APPROVAL OF THE AGENDA:
Motion – Sonnabend moved to approve the agenda. Seconded by Zander. Motion carried unanimously.

APPROVAL OF THE JUNE 2, 2014 MINUTES:
Motion – Mathiebe moved to approve the minutes of the June 2, 2014 Plan Commission meeting minutes. Seconded by Fhlug. Motion was carried unanimously.

GUESTS:
None.

BRILLION COMMUNITY CHURCH – CEMETERY PROPOSAL AND REZONING REQUEST:
Angoli reported the Church is requesting that the entire parcel be rezoned to Institutional.

Motion – Sonnabend moved to recommend to City Council the rezoning request from the Brillion Community Church to rezone Parcel ID#15368 from A-1 (Agricultural) to ID (Institutional). Seconded by Mathiebe. Motion carried.

RANDY'S CENTRAL – FISH BOIL PERMIT REQUEST:
Angoli reported Randy's Central would like to have a fish boil. The State Fire Code requires 50' from a commercial building. Angoli is researching to see what other communities do, but cannot find any samples. Angoli is concerned with the close proximity to other properties.

Angoli explained Randy's Central would like to do this on July 12th. He would like to allow this one (1) time event until the Plan Commission can review it further.

Angoli is requiring that everything be cleaned up after the event and the fire is always attended and extinguished once done. Angoli has notified the Police Department if there is an issue it will be shut down.

The Commission agreed to give this a one (1) time chance.

Motion – Mathiebe moved to allow this one (1) time request as regulated by the Building Inspector/Zoning Administrator. Seconded by Ebert. Motion carried.

(Approved)

ZONING CODE AMENDMENTS:
A. City Zoning and Land Use Map Review – Update:
Angoli presented a list of address corrections. He asked the Commission to review the list. His next step is to consult the Post Office. Mayor Deiter asked the Commission to review and bring comments back to the next meeting.

B. Chapter 92 – Telecommunications Amendment – Update:
No report.

C. Sign Ordinance – Consider Language for Directional Sign Requirements:
No report.

D. Zoning – Modifications – Consider Language for Lot Line Markings:
Angoli is finalizing the language on this. He will bring it back to the next meeting. He is looking to see what other communities are doing to address this.

E. Zoning Districts – Consider Language for Setback Requirements for Properties Near Waterway:
No report.

BUILDING INSPECTION REPORT:
A. 306 N. Main Street Building Permit - Update:
The Commission agreed the property repair looks good.

B. Endries International – Sign Permit – Update:
Endries is working on permission for sign locations.

C. Brilliant Development Property Conditions:
Angoli explained there is a meeting scheduled for Thursday, July 10th. Angoli will give a report at the August Plan Commission meeting.

COMMUNITY DEVEOPMENT REPORT:
Linzmeier reported on the following:
1. The new website has been launched.
2. The new City Directory will be distributed in the next Lake to Lake Shopper.
3. A new commercial realtor is working for Randy Schmiedl on the 205 N. Main Street property.
4. Fox Cities Regional Partnership has scheduled retention visits with NSC, SDF Strapping, and Landoll.
5. He announced he will be resigning as Community Development Director effective August 1st to take a new job with the City of Green Bay.

OLD BUSINESS:
None.

NEW BUSINESS:
None.

ADJOURNMENT:

(Approved)

Motion – Mathiebe moved to adjourn the meeting. Seconded by Zander. Motion carried unanimously. The meeting was adjourned at 6:40 pm.

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Lori M. Gosz
City Administrator/Clerk-Treasurer
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