

(Approved)

PARK & RECREATION COMMISSION MINUTES

April 3, 2014

Brillion Community Center

4:00 PM

CALL TO ORDER: Al Ebert called the meeting to order at 4:03 PM.

ROLL CALL: Present were Al Ebert, Andy Geiger, Mark Rajkovich, Joe Behnke, and Dawn Dietrich. Also present were Mayor Gary Deiter, City Administrator/Clerk-Treasurer Lori Gosz, and Recreation Director/Aquatic Coordinator Ann Marx. Absent were Dennis Miller and Alderperson Bob Brick.

GUESTS:

Bob Poch from Keller Structures.

APPROVAL OF THE AGENDA:

Motion – Behnke moved to approve the agenda. Seconded by Geiger. Motion carried unanimously.

APPROVAL OF MINUTES – FEBRUARY 6, 2014 REGULAR MEETING:

Motion – Ebert moved to approve the February 6, 2014 Regular Park & Recreation Commission meeting minutes. Seconded by Dietrich. Motion carried unanimously.

CHAIRMAN'S REPORT:

No Report.

VISITORS:

Jill Braun.

DIRECTOR REPORTS:

A. Community Center:

1. Bob Poch:

Bob Poch, Keller Structures, explained how Keller Structure would help with professional services for the project. They would provide construction manager service for the project, which would include preliminary design, planning, and budgeting at no charge. However, they will use Excel Engineering and Water Technologies to help develop a concept plan, which would be charged back to the City.

Poch explained two (2) concepts will be looked at; 1) Design based on a new pool in the existing pool space; or 2) A new aquatic center addition to the facility.

Discussion followed on the costs for each concept. Poch stated approximately \$2 million just for the pool. He explained Water Technology is an independent design contractor.

Geiger asked if there is a budgeted amount to build. Gosz stated there is no budget. The idea is to design plans and then market it for donations to build. In order to develop a plan, we will have to spend money. Keller's proposal for developing two (2) concepts is approximately \$29,000. This would be less if only one (1) concept design is chosen. This cost would be for Excel and Water Technologies' time.

Behnke suggested whichever plan is designed an elevator should be included. Poch stated because it is a public building an elevator may be required per State Code.

Discussion followed on what design to do. It was suggested to use the 2006 Plan to discuss with potential donors first to see what design they would support before moving forward on the development of the design.

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2. Facility Reports:

The Facility Reports were reviewed by the Commission.

3. BCC Sign:

No report.

4. Sprung Structures:

No report.

B. Recreation:

1. 5 Year Capital Plan:

Marx asked the Commission members to review the 5 Year Capital Plan and suggest to her any ideas they would like to add.

2. Summer School:

Marx will be teaching a Babysitting Course through the Summer School Program at Brillion and Reedsville.

3. Request to Run Concessions for Lake to Lake:

Marx reported the PUSH Youth Group asked to sell concessions at soccer games.

4. Fitness on Demand – Exercise Options:

Marx explained a new product that projects fitness programs on TV's for patrons to exercise to.

C. Aquatics:

1. Patron Comparison Report:

The Patron Comparison Report was reviewed by the Commission.

2. Swimming Lesson:

No report.

D. Parks:

1. Park Sign:

No report.

2. EAB:

No report.

3. Tree Grant – Timeline:

Jill Braun was present to discuss the Tree Grant with the Commission. Marx explained there is \$5,000 available. The Commission discussed what trees to purchase.

OLD BUSINESS:

Marx reported she received a quote for \$1,725 to paint the walls of the racquetball court.

5:39 PM – Andy Geiger left the meeting at this time.

5:44 PM – Dawn Dietrich left the meeting at this time.

There was no quorum then present. The meeting adjourned due to a lack of a quorum.

NEW BUSINESS:

(Approved)

Marx reported the vines on the outside walls on the Brillion Community Center will be removed.

It will cost \$250.00 at Horn Park to move a meter on a manhole pit.

ADJOURNMENT:

Motion – None.

Lori Gosz
City Administrator/Clerk-Treasurer