

NOTICE

**The Housing Authority of the City of Brillion
Tuesday January 22, 2019
Parkview Apartments
214 South Parkway Drive
Brillion, WI 54110
1:30 P.M.**

NOTE: THIS MEETING WILL BE HELD AT HERITAGE APARTMENTS

NOTICE IS HEREBY GIVEN that the Board of Directors of the Brillion Housing Authority will meet on **Tuesday, January 22, 2019 at 1:30 P.M.** at **Parkview Apartments, Brillion, WI 54110** for the purpose of conducting their **regular monthly meeting and annual meeting** per the following:

AGENDA

1. **Call to Order**
2. **Verification of Proper Posting**
3. **Roll Call**
4. **Approval of the Agenda**
5. **Approval of the Minutes of the regular November 27, 2018 meeting.**
6. **Public Input:**
7. **Vacancy Report: (as of January 22, 2019)**

a. Garrow Villa	1 vacancies
b. Heritage Apartments	1 vacancy
c. Parkview Apartments	0 vacancies
8. **Authorization of Bills and Payroll for November and December 2018 (approve collectively??)**

a. Brillion Housing Authority
b. Garrow Villa
c. Heritage Apartments
d. Parkview Apartments

9. Unfinished Business:

- a. Garrow Villa 2019 Budget**
- b. Grievance Procedure – Tenant**

10. New Business:

- a. Election of officers for 2019**
- b. BHA Board Resolutions for approval of 2019 Budgets**
- c. Review of the following Policies**
 - i. Maintenance**
 - ii. Excess Utility**
 - iii. Procurement**
 - iv. Employee Grievance**
- d. Date for Garrow Potluck**

11. Report and comments from Manager of Garrow Villa:

12. Report and comments from Executive Director:

13. Report and comments from Board Chair:

14. Items for future agendas:

15. ADJORN

Tonja Palmer
Secretary