

Unapproved

**COMMITTEE OF THE WHOLE  
MEETING  
Minutes**

**December 17, 2018**

**Brillion Community Center**

**6:00 PM**

**CALL TO ORDER:**

Mayor Gary Deiter called the meeting to order at 6:00 PM.

**ROLL CALL:**

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Tim Hanson, Joe Levash, Betty Nies, Wally Sonnabend, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Police Chief JoAnn Mignon, Fire Chief Joe Diener, and Public Works Director Andy Geiger. Absent was Alderperson Vicki Shafran.

**GUESTS:**

Assistant Fire Chief Eric Burich and Troy Jansen from Gold Cross Ambulance.

**APPROVAL OF THE AGENDA:**

**Motion** – Edinger moved to approve the agenda. Seconded by Levash. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF  
DECEMBER 10, 2018:**

**Motion** – Nies moved to approve the minutes of the December 10, 2018 Committee of the Whole. Seconded by Hanson. Call vote. Motion carried unanimously.

**CITIZEN INPUT:**

Police Chief Mignon thanked the City Council for their support during her Mother's passing.

**FINANCE & PURCHASING:**

**A. Review of Vouchers:**

**1. General Fund - \$88,641.75:**

**Motion** – Edinger moved to recommend to City Council the approval of the General Fund Vouchers in the amount of \$88,641.75. Seconded by Wenzel. Call vote taken. Motion carried.

**2. Reserves - \$27,056.98:**

**Motion** – Wenzel moved to recommend to City Council to approve the Reserves Expenditure vouchers in the amount of \$27,056.98. Seconded by Edinger. Call vote taken. Motion carried.

**3. Contingency - \$0.00:**

None.

**4. TIF Expenditures - \$146,079.59:**

**Motion** – Edinger moved to recommend to City Council to approve the TIF Expenditure vouchers in the amount of \$146,079.59. Seconded by Wenzel.

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Gosz explained TID #2 cost and WEDC Grant reimbursement.

Call vote taken. Motion carried.

**B. Review of License Applications:**

**1. Operator License – New: Brianna Reimer, Ashton Schneider, Laurie Martineau-Darnell, Leah Krahn:**

**Motion** - Edinger moved to recommend to City Council to grant on Operator License to Brianna Reimer, Ashton Schneider, Laurie Martineau-Darnell, and Leah Krahn. Seconded by Levash. Call vote taken. Motion carried.

**2. Operator License – Renewal: Dawn Duffeck:**

**Motion** – Edinger moved to recommend to City Council to grant an Operator License to Dawn Duffeck. Seconded by Levash. Call vote taken. Motion carried unanimously.

**C. Review of Payroll:**

**Motion** – Wenzel moved to recommend to City Council to collectively approve the November 23, 2018 payroll and the December 7, 2018 payroll amounts. Seconded by Edinger. Call vote taken. Motion carried.

**PROTECTION OF PERSONS AND PROPERTY:**

Chief Mignon reported that five (5) families will be adopted by donors in the community. The Police Department will deliver the donations to these families.

**CITY BUILDING AND GROUNDS:**

Geiger reported the punch list walk through was done today. Rough grade of landscaping is done and the final grade will be done in spring. Storm work will be completed and sidewalks are complete. Gravel will be added to the parking lot. Lighting in the parking is up, minor adjustments will be made.

**PERSONNEL:**

No report.

**NEW BUSINESS:**

None.

**ADJOURNMENT:**

The meeting adjourned at 6:18 pm.

Lori M. Gosz  
City Administrator/Clerk-Treasurer