

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

December 10, 2018

Brillion Community Center

6:00 PM

CALL TO ORDER:

Council President Edinger called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Alderpersons Mel Edinger, Tim Hanson, Joe Levasch, Betty Nies, Wally Sonnabend, Vicki Shafran, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Public Works Director Andy Geiger, and Fire Chief Joe Diener. Absent was Mayor Gary Deiter.

GUESTS:

Mark Fredrickson from Gold Cross Ambulance Service.

APPROVAL OF THE AGENDA:

Motion – Nies moved to approve the agenda as printed and circulated. Seconded by Hanson. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
NOVEMBER 26, 2018:**

Motion – Levasch moved to approve the minutes of the November 26, 2018 Committee of the Whole. Seconded by Shafran. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

PROTECTION OF PERSONS AND PROPERTY:

Ambulance Department:

1. Review of Monthly Reports:

Fredrickson reported the end of year is looking good to end in the positive. He also reported that staffing is good.

B. Police Department:

1. Review of Monthly Report:

The Monthly Police Report was reviewed by the Committee.

C. Fire Department:

1. Review of Monthly Report:

Fire Chief Diener reported on the following:

- Training – Ice Water Rescue. Rescue Task Force Training was held County wide. This training will be held throughout the year.
- Turnout gear purchase will be paid for half by the Brat Fry revenues. New hoods will also be purchased if funding is available from the Brat Fry.

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- He met with Police Chief Mignon and Troy Jansen from Gold Cross Ambulance Service to discuss a location for a future Emergency Services facility to be located in the Brillion Works property across from Horn Park. They are planning long term for the facility.
- 68 calls for the year.
- Ron Mangin will be retiring after the Brat Fray in 2019.
- The new Fire Fighters are doing well.

D. Municipal Court:

1. Review of Monthly Report:

The Report was reviewed by the Committee.

CITY BUILDING AND GROUNDS:

A. Review of Monthly Report:

Geiger reported on the following:

- Meeting with the DNR on the future plans for the Brillion Works property and how it will affect the flood plain in the area.
- City Center Project. Final walk through will be on Monday, December 17th. Exterior work will be finished up this week. Temporary concrete apron will be poured in the front of Dollar General. Parking lot will be brought up to grade and the lawn around the building will be brought up to grade.

Levash questioned who will be paying for the additional work to the parking lot. He questioned if the Lease Agreement addresses the completion of the project prior to occupancy. Gosz stated she will check on this. Geiger explained the parking lot will remain gravel until spring.

FINANCE AND PURCHASING:

Gosz reported that at the December 17th City Council meeting a Resolution to authorize the issuance of the Municipal Revenue Obligation to Brillion Works, LLC for the purchase of the former Brillion Iron Works property will be on the agenda.

PERSONNEL:

A. Closed Session per W.S.S. 19.85(1) (c) (e):

Motion – Hanson moved to go into Closed Session per W.S.S. 19.85(1) (c) (e). Seconded by Levash. Motion carried.

The Committee went into Closed Session at 6:32 PM.

B. Open Session:

Motion – Nies moved to return to Open Session. Seconded by Sonnabend. Motion carried.

The Committee returned to Open Session at 6:48 PM.

C. 2019 Employment Agreements:

Motion – Nies moved to recommend to City Council the 2019 Employment Agreements with the change to Rachel Hitt to include the Section 125 and a minimum of 40 hours for the Police Captain. Seconded by Levash. Motion carried.

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OLD BUSINESS:

None.

NEW BUSINESS:

None.

ADJOURNMENT:

The meeting adjourned at 6:49 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer