

(Unapproved)

**PARK & RECREATION COMMISSION MINUTES**  
**December 6, 2018**                      **Brillion Community Center**                      **4:00 PM**

**CALL TO ORDER:** Al Ebert called the meeting to order at 4:00 PM.

**ROLL CALL:** Present: Al Ebert, Judy Christianson, Alderperson Vicki Shafran, Mark Rajkovich, Sarah Pielhop and Recreation Director/Aquatic Coordinator Ann Marx. Absent: Dennis Miller & Joe Behnke.

**APPROVAL OF THE AGENDA:**

**Motion** – Christianson moved to approve the agenda. Seconded by Pielhop. Motion carried.

**APPROVAL OF MINUTES – November 8, 2018:**

**Motion** – Shafran moved to approve the November 8, 2018 Minutes of the Park & Recreation Commission meeting, Seconded by Christianson. Motion carried.

**CHAIRMAN’S REPORT:**

No Report.

**VISITORS:**

None

Directors Report

**A. Community Center**

**1. Facility Report:**

The Commission reviewed the monthly numbers which are down which is to be expected with the remodel.

**2. Membership Pricing:**

The Commission discussed special membership pricing for when the remodel project is completed. There are 2 options and the special will run through the open house. Option 1 is purchase a yearly membership – pay for 8 months and receive 4 months free or if they don’t want to purchase an entire year they can purchase 3 months and get 1 month free.

The Commission also decided that all city employees (does not include Independent Contractors) can fall under the corporate memberships and if any other corporation would like to offer a program for their employees it would be the employee pays the first month, the company pays the second month and the BCC pays the third month.

**3. Remodel Schedule/Update:**

The ceiling, lighting and sconces are completed. The hallway and locker rooms are in the process of being painted. Rebekah from Kellers was notified about the carpet install in the fitness center and areas need to be touched up.

We are still waiting to see the final budget numbers before we can go ahead with the carpet outside the locker room hallway. There have been a few other change orders that included painting the hallway and cutting down the doors to fit over the carpet and thresholds. HVAC has still not been started.

(Unapproved)

**4. Signage Donation:**

Pielhop brought forward that the Grow Foundation will donate the signage for the Family locker rooms, ADA signs, and the Fitness Center signs. Also a mural will be painted in the Family Locker Room area by local artist Lisa Koucercek.

**Motion** - Shafran moved to accept the donation. Second by Christianson. Motion carried.

**5. Fitness Center:**

**a. Guidelines:**

The Commission reviewed the guidelines Marx had distributed. The only change was the age requirement for now will be 15 years of age and not 16.

**b. Equipment:**

We still need to purchase at least 3 TV's. The Mayor and his wife will donate one. The TV's will have Roku built in so there will not be an additional cable box needed which will eliminate that monthly fee.

**c. Staffing:**

The Commission discussed the possibility of hiring a personal trainer. Marx and Pielhop will be meeting with Bellin Health to see if we can use any of their services.

**B. Parks**

**1. Rock the Block Update:**

Pielhop mentioned that they are still fundraising for the event.

**C. Aquatics:**

**1. Patron Comparison**

Reviewed monthly pool numbers and they are down from last year but that is due to the remodel.

**2. Pool Boiler:**

There are some issues with the pool boiler. When it is windy outside and the pool boiler kicks in it causes a positive in the stack. ACC is looking at the issue. The long range goal would be to have that boiler moved to the front room of the basement.

**D. Recreation:**

**E. New Business:**

The Commission will discuss fundraising ideas at the next meeting.

**F. Old Business:**

Nothing

**ADJOURNMENT:**

**Motion** –Rajkovich moved to adjourn. Seconded by Christianson. Motion carried. Meeting adjourned at 5:18 PM.

Mark Rajkovich  
Ann Marx