

(Approved)

PARK & RECREATION COMMISSION MINUTES
November 8, 2018 **Brillion Community Center** **4:00 PM**

CALL TO ORDER: Al Ebert called the meeting to order at 4:00 PM.

ROLL CALL: Present: Al Ebert, Dennis Miller, Joe Behnke, Judy Christianson Alderperson Vicki Shafran, Mark Rajkovich, Sarah Pielhop and Recreation Director/Aquatic Coordinator Ann Marx.

APPROVAL OF THE AGENDA:

Motion –Miller moved to approve the agenda. Seconded by Shafran. Motion carried.

APPROVAL OF MINUTES – October 4 & 12, 2018:

Motion – Miller moved to approve the October 4 & 12, 2018 Minutes of the Park & Recreation Commission meeting, Seconded by Ebert. Motion carried.

*Miller stated under 2. Parks of the Oct. 4 minutes it should read the power may or may not be turned off/on at the main building.

CHAIRMAN’S REPORT:

No Report.

VISITORS:

None

Directors Report

A. Community Center

1. Facility Report:

The Commission reviewed the monthly numbers which are down 281 which is to be expected with the remodel.

2. Corporate Membership:

Marx distributed an informational letter about the membership. Pielhop didn’t like the wording under the family and adult membership information so Marx will reword it.

3. Remodel Schedule:

Marx discussed the schedule: Carpet 11/13/18, week of Thanksgiving to close for the contractors to work in the front lobby. Lockers are scheduled first for the end of December or the beginning of January. Marx also stated that due the unknown of the lockers and when the locker rooms will be done there will not be the New Year’s Special. Instead there will be something when the remodel is complete.

As far as change orders it was mentioned there is a \$600.00 increase to have the ceiling painted with same product as the walls in the showers. The cost is only for the product and not labor.

4. Budget:

The Commission reviewed the budget that will be going to council.

(Approved)

B. Parks

1. Trails:

The Commission reviewed the draft proposal for the Friendship Trail Route Extension & Horn Park Concept from East Central Wisconsin Regional Planning Commission.

Motion - Pielhop moved to accept the East Central Wisconsin Regional Planning Commissions Plan. Seconded by Rajkovich. Motion Carried.

2. WPS Easement:

WPS is asking for permission for an easement at Horn Park for the purpose of a gas lines. The lines would run about 12 feet from the north fence line and around the east fence line on inside of the park. The easement will not affect anything in the park.

Motion - Pielhop moved to allow WPS and easement in Horn Park. Seconded Miller. Motion Carried.

3. Trees Horn Park:

Marx stated that there are some people who would like the wood once the trees are dropped. More investigating needs to be done about liability of the public cutting up and removing the down trees.

The Trees will be dropped this winter and Marx has a bid of \$35.00 per stump for removal.

C. Aquatics:

1. Patron Comparison

Reviewed monthly pool numbers and they are down 393 from last year but that is due to the remodel.

D. Recreation:

E. New Business:

Shafran had a question about the website. Marx stated that the city is looking into some changes and will bring back any update to the next meeting.

F. Old Business:

Nothing

ADJOURNMENT:

Motion – Behnke moved to adjourn. Seconded by Miller. Motion carried. Meeting adjourned at 5:26 PM.

Mark Rajkovich
Ann Marx