

(Approved)

**REGULAR CITY COUNCIL
MEETING
Minutes**

October 22, 2018

Brillion Community Center

6:30 PM

CALL TO ORDER:

Mayor Deiter called the meeting to order at 6:45 PM with the Pledge of Allegiance recited by those in attendance.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Timothy Hanson, Joe Levash, Betty Nies, Vicki Shafran, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Police Chief JoAnn Mignon, Public Works Director Andy Geiger, Fire Chief Joey Diener, Park & Recreation Director Ann Marx, City Librarian Rachel Hitt, and Deputy Clerk/Treasurer Joy Buboltz. Absent was Alderperson Wally Sonnabend.

APPROVAL OF THE AMENDED AGENDA:

Motion –Levash moved to approve the amended agenda as printed and circulated. Seconded by Edinger. Call vote taken. Motion carried unanimously.

APPROVAL OF MINUTES – SEPTEMBER 24, 2018 REGULAR CITY COUNCIL AND SEPTEMBER 26, 2018 SPECIAL CITY COUNCIL MEETING MINUTES:

Motion – Nies moved to collectively approve the minutes of the September 24, 2018 Regular City Council Meeting minutes and the September 26, 2018 Special City Council Meeting minutes. Seconded by Edinger. Call vote taken. Motion carried unanimously.

PUBLIC APPEARANCES:

A. Citizen Input:

None.

B. Guests:

Guests of the meeting were David Nordby from The Brillion News, Ryan Roth from Habitat for Humanity, Sarah Pielhop, Beth Wenzel, and Dale Galoff.

1. Ryan Roth – Habitat for Humanity Rock the Block:

Ryan Roth introduced himself to those present. He announced that the City of Brillion will be holding a Habitat for Humanity Rock the Block next year; May 9th – 11th. He explained that a Rock the Block event is a program that assists homeowners with rehab and repairs to the exterior of their homes. As part of the event, homeowners must assist the volunteers with the repairs. Rock the Block event can also assist with rental property and commercial properties.

Roth explained that Habitat for Humanity was approached by a few Brillion residents a few months ago on coming to the City of Brillion with this event. Wenzel asked if there is a specific area of the City being targeted for this event. Roth explained there are areas in the Downtown, Ryan Street, and areas from Horn Park to Glenview Avenue. To date five (5) applications have been approved for the Brillion event and other applications have been received for assistance.

C. Recognitions:

None.

CONSENT AGENDA:

(Approved)

A. Acceptance of Minutes:

Committee of the Whole meeting of 10/8/18, Redevelopment Authority Commission meeting of 10/11/2018, and Water and Sewer Commission meeting of 10/16/2018.

B. Approval of Vouchers:

A. General Fund: =\$124,513.85:

B. Reserves =\$9,172.25:

C. Contingency = \$0.00:

D. TIF Expenditures \$29,814.02:

C. Approval of License Applications:

1. Operator's License – New: Sierra Schobert, Constance F. Krahn, Toni Kramer

2. Operator's License – Temporary: Joanne M. Moehr, Colette Schroth-Thurwachter, James Jensen, Joan P. Holzschuh, Mark W. Fischer:

3. Reserve Class B Liquor and Class B Beer License: Carstens Mill:

4. Kennel License – 714 N. Main Street

D. Approval of Payroll:

Motion – Wenzel moved to collectively approve the Consent Agenda with the Acceptance of Minutes, Approval of Accounts Payable and Financial Reports, Approval of Payroll, and the Approval of License Applications as approved at the October 22, 2018 Committee of the Whole Meeting. Seconded by Levash. Roll call vote taken. 6 votes cast. Motion carried unanimously.

E. Approval of Appointments:

None.

DEPARTMENT HEAD REPORTS:

A. Police Department:

Police Chief Mignon reported that the Police Department is currently working on Halloween safety at the schools.

B. Park & Recreation:

Recreation Director Ann Marx submitted a written report and reported on the following:

- They are trying their best to keep the BCC open during the remodeling.
- Received second installment of \$10,000 from WPS.

C. Library:

Librarian Hitt submitted a written report and reported that the Library's parking lot was repaired. Also, she expressed concern with the City Council's proposed action with Dahle Enneper's wage rate.

D. Fire Department:

No report.

E. Public Works:

Geiger reported on the following:

- Water at the former Brillion Iron Works is slowing being turned off.
- Met with WPS on the gas and electric service to the former Brillion Iron Works facility. He explained a separate electrical service will be moved to the Ariens Plant 4 facility and the former jeep repair building. An easement from the City will be needed to run that service. This work will be done before winter.
- Update on the Pagel Avenue road project.

(Approved)

- Update on the City Center facility.
- Dennis Jandrey is still out on Work Comp.

Mayor Deiter thanked Geiger for moving up the start date for leaf pickup.

COMMITTEE REPORTS:

A. Plan Commission:

1. Committee Report:

No report.

B. Park & Recreation:

1. Committee Report:

No report.

C. Library Board:

1. Committee Report:

No report.

D. Utility Commission:

1. Commission Report:

No report.

E. Redevelopment Authority Commission:

1. Downtown Redevelopment Project – Update:

Edinger reported that the RDA will be inviting Andy Dumke and TJ Lamers to their next meeting to discuss the proposed downtown apartment complex. He also reported that he and Kim Buboltz will be taking the lead on the hanging flower basket project. They will also be discussing the cost to be charged per basket.

Edinger also reported that the Dollar General building should have their outside wall completed soon.

F. Committee of the Whole:

1. 2019 Budget – Set Public Hearing Date:

Motion – Wenzel moved to set a Public Hearing date to adopt the 2019 Budget for Monday, November 12, 2018 at 6:30 PM. Seconded by Levash. Call vote taken. Motion carried unanimously.

2. Short-Term 90 Day Borrowing – State Bank of Chilton:

Motion – Edinger moved to approve the 90 day short term loan of \$150,000 with the State Bank of Chilton for the City Center. Seconded by Shafran. Roll call vote taken. 6 votes cast. Motion carried unanimously.

3. Ordinance – Treasurer Bond Exemption:

Motion – Levash moved to set a Public Hearing date of Monday, November 26, 2018 at 6:45 PM to hear testimony for or against the proposed Treasurer Bond Exemption ordinance. Seconded by Edinger. Call vote taken. Motion carried unanimously.

4. State Trust Fund Borrowing – TID #5:

Motion – Wenzel moved to approve the application for the State Trust Fund loan for financing initial expenditures for TID #5. Seconded by Levash. Roll call vote taken. 6 votes cast. Motion carried unanimously.

5. 2019 Ambulance Agreements:

A. Gold Cross Ambulance:

No action taken.

(Approved)

B. Town of Brillion:

Motion – Edinger moved to approve the 2019 Ambulance Agreement with the Town of Brillion. Seconded by Hanson. Roll call vote taken. 6 votes cast. Motion carried unanimously.

C. Town of Woodville:

No action taken.

6. 2019 Police Service Agreement – Village of Reedsville:

Motion – Nies moved to approve the 2019 Police Service Agreement with the Village of Reedsville. Seconded by Hanson. Roll call vote taken. 6 votes cast. Motion carried unanimously.

7. Ordinance – Regulating the Sale, Gift, Possession and Use of Nicotine Products, Vapor Products and Electronic Smoking Devices:

Motion – Edinger moved to set a Public Hearing date of Monday, November 26, 2018 at 6:50 PM to hear testimony for or against the proposed Regulating the Sale, Gift, Possession and Use of Nicotine Products, Vapor Products and Electronic Smoking Devices ordinance. Seconded by Shafran. Call vote taken. Motion carried unanimously

8. 2019 Road Maintenance Agreement – Town of Brillion:

Motion – Levash moved to approve the 2019 Road Maintenance Agreement with the Town of Brillion. Seconded by Edinger. Roll call vote taken. 6 votes cast. Motion carried unanimously.

9. 2019 Wages/Benefits:

Motion – Wenzel moved to proceed with the 2019 Wages/Benefits with the noted changes from the Committee of the Whole meeting of October 22, 2018. Seconded by Hanson. Roll call vote taken. 6 votes cast. Motion carried unanimously.

G. Cemetery Commission:

1. Commission Report:

No report.

H. Tourism Committee:

1. Committee Report:

No report.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

COMMUNICATIONS – CITY ADMINISTRATOR/CLERK-TREASURER’S OFFICE:

Gosz reported on the following:

- Meeting date changes for the November calendar.
- Buboltz and Strenn are currently working on record retention.
- November 6th Election.
- The Chrome Books will now be used for City Council meetings.

MAYOR’S REPORT:

Mayor Deiter thanked the City Council for their work and patience with the former Brillion Iron Works property and on the 2019 Budget process.

(Approved)

He reported that Gosz will be a speaker at a workshop being hosted at McMahon on November 14th.

PRESS TIME:

Nordby asked where on the City's website residents can find the City Council agenda. Gosz explained under the Government Tab.

ADJOURNMENT:

Mayor Deiter adjourned the meeting at 7:24 PM.

Gary Deiter, Mayor

Joy L. Buboltz, Deputy Clerk/Treasurer