

(Approved)

## PARK & RECREATION COMMISSION MINUTES

August 2, 2018

Peters Park

4:00 PM

**CALL TO ORDER:** Al Ebert called the meeting to order at 4:00 PM.

**ROLL CALL:** Present: Al Ebert, Dennis Miller, Sarah Pielhop, Joe Behnke, Judy Christianson Alderperson Vicki Shafran, PWD Andy Geiger, City Administrator Lori Gosz and Recreation Director/Aquatic Coordinator Ann Marx. Absent: Mark Rajkovich.

### **APPROVAL OF THE AGENDA:**

**Motion** –Miller moved to approve the agenda. Seconded by Shafran. Motion carried.

### **APPROVAL OF MINUTES –July 19, 2018:**

**Motion** –Shafran moved to approve the July 19, 2018 Minutes of the Park & Recreation Commission meeting, Seconded by Miller. Motion carried.

### **CHAIRMAN’S REPORT:**

No Report.

### **VISITORS:**

None

Directors Report

#### **A. Community Center**

##### **1. Facility Report**

The Commission reviewed the numbers. The numbers are down for July but that is in line with the past July numbers.

##### **2. BCC Improvements update:**

There was very lengthy discussion on what areas to cut in order to make budget. Geiger reviewed the new \$93,373.00 savings from the HVAC. The savings came from leaving the lobby air handler as is, since we were not changing that condenser anyway. That condenser is the only one that has been replaced from the original, and the coil may have been changed when the condenser was replaced. The gym air handler and the meeting room air handler are now not going to be replaced but rebuilt in place. The huge savings here is the amount of labor involved in replacing the “box” which is the sheet metal shell. The units would have to be disassembled and reassembled in order to get them through the 3’ door. These units were probably set in place prior to the roof being installed. There is nothing wrong with the “boxes” of these units.

The entire unit, condenser and air handler, for the fitness center will be replaced as was planned. The blower package and economizer for the Racquetball room are staying as is. This blower was replaced once already. There is no heating or cooling attached to this unit. It just uses outside air when necessary. Unit replacement is probably less than \$2,000.00.

Everything else is the same as it was. There is minimal ductwork in the remodeled family locker room area and the rest is grilles and diffusers.

The pool unit will be replaced but, there is a possibility that it could be rebuilt in place for an additional \$10,000-\$20,000 savings but that will not be known until after the project is started and they can have a rep from Trane come in and look at the unit. All exhaust fans will be replaced.

Geiger stated that he would like none or only \$10,000 taken out of the present Reserve Funds for HVAC to be used for the project. Pielhop disagreed and stated that we need to use \$15,000 to \$20,000 from Reserves to meet budget.

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Gosz handed out a breakdown of funds available and 2 different options for areas to cut. Bob Poch from Keller joined the meeting via phone and noted that from the start of the project the HVAC has been a priority and he will have a Trane Rep here by the end of Aug.

With the cuts talked about Bob redid the numbers and we will be short \$15,500 which P&R would like to take from reserves. If the pool unit can be rebuilt the amount needed from Reserves could be less.

**3. Donation for BCC Improvements:**

Pielhop informed the Commission that there is a local family who would like to donate to the improvements for the fire place.

**B. Parks**

**1. Tree Removal/Planting:**

Marx stated that she has not been able to meet with Jill Braun due to schedules and hopes to have that meeting in the next week or two. Marx also said she received 2 bids back for removing the stumps at Horn Park and they range between \$5,000.00 and \$6,000.00. She is still waiting to hear from two other companies.

**C. Aquatics:**

Reviewed monthly pool numbers.

**D. Recreation:**

Nothing.

**E. New Business:**

Pielhop mentioned that P&R is working with a local company in regards to the fitness equipment. The Fitness Center is one area that needs to be done first and done right.

**F. Old Business:**

Nothing

**ADJOURNMENT:**

**Motion** – by Shafran moved to adjourn. Seconded by Behnke. Motion carried. Meeting adjourned at 5:33 PM.

Ann Marx