

(Approved)

**WATER AND SEWER UTILITY COMMISSION
Minutes**

October 15, 2018

Brillion City Hall Conference Room

6:00 pm

CALL TO ORDER:

Chairperson Wittmann called the meeting to order at 6:00 pm.

ROLL CALL:

Present were Mayor Gary Deiter, Jeff Wittmann, Mary Jo Krueger, Wally Sonnabend, Russ Boldt, Dave Schwahn, Leonard Kopidlansky, and Dan Mertens. Also present were City Administrator Clerk/Treasurer Lori Gosz, Tony Kappell from McMahon, Pete Litersky from MCO, Public Works Director Andy Geiger, and Paul Much from MCO.

GUESTS:

None.

APPROVAL OF AGENDA:

Motion – Krueger moved to approve the agenda as presented. Seconded by Sonnabend. Call vote taken. Motion carried unanimously.

APPROVAL OF THE MINUTES OF THE SEPTEMBER 17, 2018 WATER AND SEWER UTILITY MEETING:

Motion – Schwahn moved to approve the September 17, 2018 Water and Sewer Utility Meeting minutes. Seconded by Mertens. Call vote taken. Motion carried unanimously.

APPROVAL OF VOUCHERS:

Motion – Boldt moved to approve the Water and Sewer Utility operating vouchers in the amount of \$57,793.19. Seconded by Krueger. Call vote taken. Motion carried unanimously.

CITIZEN INPUT:

None.

INFLOW & INFILTRATION REDUCTION PROJECT:

A. 2019 Project – Consider Project Area:

Geiger reported on the letter received from the DNR on Lead Water Service Replacements. He discussed this with Paul Much who advised we need to be careful with this when discussing with the DNR. He stated that the DNR are requiring sixteen (16) lead replacements at a minimum between October 1, 2018 and September 30, 2019.

The Transmission Main Area includes seven (7) services. There are twelve (12) on Elm Street which would bring us to nineteen (19). Geiger stated he would like to negotiate a plan with the DNR on the amount to be replaced each year. He explained he and Litersky added ten (10) new sites for lead testing this year. They tried to pick homes that are active on water use.

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Geiger stated by looking at the I/I on Elm Street and Market Street these are areas that should be done in 2019 in order to get lead water services included.

Geiger stated when meeting with the DNR he would like to propose a plan and be able to stay on the plan to reduce the amount of I/I and lead services as we can afford.

Boldt asked if there is any more from the DNR on opening the channel in the Brillion Marsh. Discussion followed on the DNR needing to help without the DNR's help on the Brillion Marsh we can't do much more on I/I efforts. The City is limited to financing.

Geiger will report back after meeting with the DNR on this issue.

MCO REPORT:

A. Monthly Superintendent Report/Update:

Litersky reviewed his Monthly Report with the Commission and reported on the following:

1. Generators at the wells worked well during the power outage.
2. WWTP DNR Inspection.
3. Water Towers will be calibrated on October 16th.
4. Well #3 Brine Pump has been replaced.
5. Approximately 21 valve boxes were cleaned.
6. PPI Water Complaint. Litersky will be doing quarterly flushing of the hydrants to help. The new brine pump replacement at Well #3 should also help.
7. First round of WQP Lead & Copper Sampling.
8. Manhole inserts have been installed.
9. Meter changes will be done by November 1st.
10. Hietpas is working to change out valve boxes.

ENGINEER'S REPORT:

Kappell reported that Kruczek doesn't plan to start on the Transmission Main Project until spring.

CHAIRMAN:

No report.

PUBLIC WORKS DIRECTOR:

A. Well #5 Erosion and Undermining:

Geiger talked to RJM and they hope to get in this week to do the repair work. They should be completed the week of October 22nd. Geiger plans to repave in spring.

Mary Jo Krueger left the meeting at 6:30 PM.

CITY ADMINISTRATOR/CITY CLERK/TREASURER:

Gosz reported the utility bills are due on October 15th not October 13th. She also reported that the 2019 Budget prep will begin soon.

OLD BUSINESS:

(Approved)

A. Agreement for Professional Services - WPDES Permit Compliance for Chlorides and Phosphorus - McMahon:

Kappell explained the Agreement for WPDES Permit Compliance for the Annual Chloride Progress Report. He explained it is a fairly standard report. They are proposing a fee of \$3,000.00, which they hope to be less.

Kappell explained the WWTF Operational Evaluate Report for effluent phosphorus. It is a fairly standard report. They are proposing a fee of \$5,000.00.

Bench testing may or may not be done, this fee is \$2,000.00. Kappell explained it may be more with optimization versus long term treatment. There are a few chemicals that some communities have had experience with.

Motion- Mertens moved to accept the Agreements. Seconded by Boldt. Call vote taken. Motion carried unanimously.

B. Focus on Energy Audit Assessment:

Litersky reported the Audit is complete. They have requested information. They are looking at December 1st for the report from Focus on Energy.

C. Lead Water Service Line Replacement/Education:

No report.

D. Well #6 – Consider Location:

No report.

NEW BUSINESS:

A. November Meeting Date:

Wittmann suggested, due to deer hunting, some Members may not be able to attend the November 19th meeting and questioned if it should be rescheduled. It was decided that the meeting date will stay as scheduled for November 19th at 6:00 PM.

ADJOURNMENT:

Motion – Mertens moved to adjourn the meeting. Seconded by Schwahn. Motion carried unanimously. The meeting was adjourned at 6:36 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer