

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

September 24, 2018

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Tim Hanson, Joe Levash, Betty Nies, Wally Sonnabend, Vicki Shafran, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Fire Chief Joey Diener, Park & Recreation Director Ann Marx, and Public Works Director Andy Geiger. Absent was Alderperson Mel Edinger.

GUESTS:

David Nordby from The Brillion Nies and Sarah Pielhop.

APPROVAL OF THE AGENDA:

Motion – Nies moved to approve the agenda. Seconded by Hanson. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
SEPTEMBER 10, 2018:**

Motion – Sonnabend moved to approve the minutes of the September 10, 2018 Committee of the Whole. Seconded by Levash. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCE & PURCHASING:

A. Review of Vouchers:

1. General Fund - \$121,046.74:

Motion – Sonnabend moved to recommend to City Council the approval of the General Fund Vouchers in the amount of \$121,046.74. Seconded by Wenzel. Call vote taken. Motion carried.

2. Reserves - \$17,638.98:

Motion – Shafran moved to recommend to City Council to approve the Reserves Expenditure vouchers in the amount of \$17,638.98. Seconded by Nies. Call vote taken. Motion carried.

3. Contingency - \$1,025.22:

Motion – Wenzel moved to recommend to City Council to approve the Contingency vouchers in the amount of \$1,025.22. Seconded by Levash. Call vote taken. Motion carried.

4. TIF Expenditures - \$96.30:

Motion – Levash moved to recommend to City Council to approve the TIF Expenditure vouchers in the amount of \$96.30. Seconded by Wenzel. Call vote taken. Motion carried.

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B. Review of License Applications:

1. Operator License – New: Chandra Kluck Casey Laridean, Carlton Wenert, Peyton J. Raddatz, Divakar Patil:

2. Operator License – Renewal: Dawn Sestak:

3. Operator License – Temporary: Carol A. Lietzke, Tammy Lynne Koehler, Betty J. Nies:

4. Temporary Class B Beer License: Brillion Optimist Club for A Walk Thru Brillion:

Motion - Wenzel moved to recommend to City Council to grant on Operator License to Chandra Kluck, Casey Laridean, Carlton Wenert, Peyton J. Raddatz, Divakar Patil, Dawn Sestak, a Temporary Operator License to Carol A. Lietzke, Tammy Lynne Koehler, Betty J. Nies, and a Temporary Class B Beer License to the Brillion Optimist Club for their Walk Thru Brillion. Call vote taken. Nies abstained. Motion carried.

C. Review of Payroll:

Motion – Levash moved to recommend to City Council to collectively approve the August 31, 2018 payroll and the September 14, 2018 payroll amounts. Seconded by Hanson. Call vote taken. Motion carried.

D. Review 2019 Budget:

Gosz explained the BCC/Park & Recreation/Aquatic, Library, Community Development, and Redevelopment Authority Commission Budgets will be reviewed with the entire budget at the October 8th Committee of the Whole meeting.

PROTECTION OF PERSONS AND PROPERTY:

A. Ambulance Agreements – Town of Brillion and the Town of Woodville:

Gosz explained the Ambulance Agreements between the Town of Brillion and the Town of Woodville are determined each year by using the amount the City pays to Gold Cross Ambulance Service plus the budget for gasoline for the rigs divided by the average amount of calls for each municipality in the service area. She explained that because the City Budget will now show true costs for housing the ambulance service at City Hall the City Council may want to consider a change in the 2020 Agreements. Gosz stated she and Chief Mignon are not proposing a change in 2019.

Motion – Levash moved to recommend to City Council to prepare the 2019 Ambulance Agreements with the Town of Brillion and the Town of Woodville as presented. Seconded by Hanson. Call vote. Motion carried unanimously.

CITY BUILDING AND GROUNDS:

DPW Director Geiger reported he received a price from John School, School Home Improvements, in the amount of \$12,897, excluding carpet, HVAC, and electrical. He is obtaining prices on carpet and electrical work. HVAC will be minimal. He is estimating the cost to be between \$15,000-\$16,000 to move Gold Cross Ambulance Service into the Conference Room and his office space.

Geiger gave an update on the City Center. He reported the schedule is going well. Dry walling of the ceiling has begun. Rough ins is complete.

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PERSONNEL:

No report.

NEW BUSINESS:

None.

ADJOURNMENT:

The meeting adjourned at 6:14 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer