

(Approved)

**REGULAR CITY COUNCIL  
MEETING  
Minutes**

**August 27, 2018**

**Brillion Community Center**

**6:30 PM**

**CALL TO ORDER:**

Mayor Deiter called the meeting to order at 6:35 PM with the Pledge of Allegiance recited by those in attendance.

**ROLL CALL:**

Present were Mayor Gary Deiter, Alderpersons Timothy Hanson, Joe Levash, Betty Nies, Vicki Shafran, Wally Sonnabend, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Public Works Director Andy Geiger, Park & Recreation Director Ann Marx, Police Chief JoAnn Mignon, City Librarian Rachel Hitt, and Deputy Clerk/Treasurer Joy Buboltz. Absent were Alderperson Mel Edinger and Fire Chief Joey Diener.

**APPROVAL OF THE AGENDA:**

**Motion** –Levash moved to approve the agenda as printed and circulated. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

**APPROVAL OF MINUTES – JULY 23, 2018 REGULAR CITY COUNCIL AND AUGUST 13, 2018 SPECIAL CITY COUNCIL MEETING MINUTES:**

**Motion** – Sonnabend moved to approve the minutes of the July 23, 2018 Regular City Council Meeting minutes and the August 13, 2018 Special City Council Meeting minutes. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

**PUBLIC APPEARANCES:**

**A. Citizen Input:**

None.

**B. Guests:**

Guests of the meeting were David Nordby from The Brillion News, Troy Jansen from Gold Cross Ambulance Service, Police Captain Kirk Schend, Mark Olson from the Ariens Company, and Keely Marsik from Ayers.

**C. Recognitions:**

None.

**CONSENT AGENDA:**

**A. Acceptance of Minutes:**

Park & Recreation Commission meeting of 8/2/2018, Plan Commission meeting of 8/6/2018, Redevelopment Authority Commission meeting of 8/9/2018, Tourism Committee meeting of 8/16/2018, and Water and Sewer Commission meeting of 8/20/2018.

**B. Approval of Vouchers:**

**A. General Fund: =\$125,098.26:**

**B. Reserves =\$7,172.08:**

**C. Contingency = \$21,200.00:**

**D. TIF Expenditures \$2,773.14:**

**C. Approval of License Applications:**

**1. Class B Beer and Class B Liquor License: FTD, LLC d/b/a BAKKHEIA:**

(Approved)

**2. Class B Beer and Class C Wine License: SHREE Hospitality, LLC:**

**D. Approval of Payroll:**

**Motion** – Levash moved to collectively approve the Consent Agenda with the Acceptance of Minutes, Approval of Accounts Payable and Financial Reports, Approval of Payroll, and the Approval of License Applications as approved at the August 27, 2018 Committee of the Whole Meeting. Seconded by Wenzel. Roll call vote taken. 6 votes cast. Motion carried unanimously.

**E. Approval of Appointments:**

**1. Library Board:**

**Motion** – Nies moved to approve the appointment of Brittney Smith to the Brillion Public Library. Seconded by Shafran. Call vote taken. Motion carried unanimously.

**2. Tourism Committee:**

**Motion** – Hanson moved to approve the appointment of Aaron Kabat to the Tourism Committee. Seconded by Levash. Call vote taken. Motion carried unanimously.

**DEPARTMENT HEAD REPORTS:**

**A. Police Department:**

Police Chief Mignon reported that the Police Department has been very busy lately. They responded to an armed robbery at a residence, a suicide attempt, and two (2) incidents of narcotics.

**B. Park & Recreation:**

Recreation Director Ann Marx submitted a written report and reported a meeting will be held with Keller on Thursday at 9:00 AM.

**C. Library:**

Librarian Hitt submitted a written report and reported the Board will be meeting and approving the work for the parking lot.

**D. Fire Department:**

No report.

**E. Public Works:**

No report.

**COMMITTEE REPORTS:**

**A. Plan Commission:**

**1. Committee Report:**

No report.

**B. Park & Recreation:**

**1. Resolution – Wisconsin RPS and DNR Great Lakes Basin Tree Planting Grant Application:**

Marx explained a grant is available where the City could apply for a grant to replenish the trees that will need to be removed due to the emerald ash disease. This grant is a 25% matching grant, but the match could be in the form of volunteer hours. Jill Braun is assisting Marx with the replacement of the trees.

Wenzel asked where these trees would be planted. Marx stated Horn Park.

(Approved)

**Motion** – Wenzel moved to approve Resolution RE18-13 regarding the Wisconsin RPS and DNR Great Lakes Basin Tree Planting Grant Application. Seconded by Shafran. Roll call vote taken. 6 votes cast. Motion carried unanimously.

**C. Library Board:**

**1. Committee Report:**

No report.

**D. Utility Commission:**

**1. Committee Report:**

No report.

**E. Redevelopment Authority Commission:**

**1. Downtown Redevelopment Project – Update:**

Geiger gave an update on the new City Center building.

Gosz reported that the Redevelopment Authority Commission (RDA) recently met with Andy Dumke, North Pointe Development, to discuss his application for WHEDA Tax credits and the timing of his development. The RDA approved the extension of the Offer to Purchase from Dumke to allow him to apply for the next cycle of the 9% WHEDA Tax credits. If approved for these tax credits construction would start in the spring of 2019.

Gosz informed the City Council that the City can extend the closure of the Grant as long as there is progress being made on the project.

**2. Brillion Iron Works Properties - Update:**

Mark Olson, Ariens Company, explained that the Ariens Company needs City Council approval for the Redevelopment Plan of the former Brillion Iron Works property so that the Plan can be submitted for three (3) different grants. Olson stated this is the first step in the Project.

**Motion** – Sonnabend moved to approve the Redevelopment Plan to be submitted with the WEDC Idle Industrial Sites Grant application. Seconded by Shafran. Roll call vote taken. 6 votes cast. Motion carried unanimously.

Olson thanked the City Council for their continued support. They hope to close on the property on September 28<sup>th</sup>.

**F. Committee of the Whole:**

**1. Squad Purchase:**

No action to be taken at this time.

**G. Cemetery Commission:**

**1. Commission Report:**

No report.

**H. Tourism Committee:**

**1. Brillion Optimist Club – A Walk Through Brillion Event:**

**Motion** - Hanson moved release the Tourism Funds per the request and recommendation of the Tourism Committee for \$4,000 for the Brillion Optimist Club's A Walk Through Brillion event. Seconded by Levash. Roll call vote taken. 6 votes cast. Motion carried unanimously.

**OLD BUSINESS:**

None.

(Approved)

**NEW BUSINESS:**

Geiger reported that Calumet County will be holding a Hazardous Waste Collection in Brillion on Friday, September 7<sup>th</sup> at the DPW Garage. This event is being run by Calumet County.

**COMMUNICATIONS – CITY ADMINISTRATOR/CLERK-TREASURER’S OFFICE:**

Gosz submitted a report and reported on the following:

- The City received the August Tax Settlement in the amount of approximately \$560,000.00.
- Chromebooks have arrived and are being set up by Tammy Koehler of The IT Dept.

**MAYOR’S REPORT:**

Mayor Deiter reported he attended a Rules of Roberts seminar through Calumet County. There are some upcoming changes such as there is no need to file a motion to adjourn at the end of a meeting. Also the City Council needs to be careful of walking quorums. As far as Closed Session, we can no longer vote in Closed Session. The vote needs to be done in Open Session.

**PRESS TIME:**

No questions.

**ADJOURNMENT:**

Mayor Deiter adjourned the meeting at 6:57 PM.

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Gary Deiter, Mayor

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Joy L. Buboltz, Deputy Clerk/Treasurer