

CEMETERY COMMITTEE MEETING

September 13, 2018

Brillion City Hall

4:00 PM

CALL TO ORDER: Carrie Wenzel called the meeting to order at 4:00 PM.

ROLL CALL: Present were Alderperson Carrie Wenzel, Linda Deiter, and Joan Holzschuh. Also present were Jerome Popp and Deputy Clerk-Treasurer Joy Buboltz. Absent were Karen Brick, Mary Levash, Public Works Director Andy Geiger, and Mayor Gary Deiter.

APPROVAL OF AGENDA:

Motion – Deiter moved to approve the agenda. Seconded by Holzschuh. Call vote taken. Motion carried unanimously.

APPROVAL OF MINUTES – JUNE 6, 2018:

Holzschuh noted corrections to be made to the minutes.

Motion – Holzschuh moved to approve the minutes of June 6, 2018 with the noted corrections. Seconded by Deiter. Call vote taken. Motion carried unanimously.

2019 CEMETERY BUDGET:

Buboltz reported that DPW Director Geiger would like to see \$300 placed in the Cemetery Budget per year for weed control. He suggested after this year to apply weed killer every other year at the cemeteries. Wenzel cautioned the Committee that the \$300 may be removed from the 2019 Budget due to budget restrictions.

Popp noted that the Committee should consider installing new gravel in the roadway at the Village “Old” Cemetery.

CEMETERY MAINTENANCE CONTRACT:

Buboltz reported on two (2) changes to the Cemetery Maintenance Contract; those being the name change as Jerome Popp, Popp Lawn Service, and the additional wording under “Miscellaneous”. The price per lawn cutting cycle remained the same.

Motion – Wenzel moved to recommend to City Council the Cemetery Maintenance Contract as presented. Seconded by Holzschuh. Call vote taken. Motion carried unanimously.

HOLD HARMLESS AGREEMENT:

Buboltz stated with this Agreement it allows Jerome Popp the use of the City’s Cemetery storage building.

Motion – Deiter moved to recommend to City Council the Hold Harmless Agreement between the City of Brillion and Jerome Popp. Seconded by Holzschuh. Call vote taken. Motion carried unanimously.

WEED CONTROL AT CEMETERY GROUNDS:

Motion – Holzschuh moved to apply another round of weed killer to the Cemetery lawns in 2018. Seconded by Deiter. Call vote taken. Motion carried unanimously.

SEXTON REPORT:

Popp reported on the following:

- Two (2) low spots in the Community Cemetery should be filled. Buboltz advised Popp to contact Geiger on the filling of those two (2) spots.
- Screenings needed in the roadway at the Village “Old” Cemetery. Buboltz suggesting obtaining a price for the screenings and discussing this at the Spring Cemetery Committee meeting.

OLD BUSINESS:

None.

NEW BUSINESS:

Deiter suggested replacing Karen Brick on the Cemetery Committee due to her nonattendance at the meeting.

ADJOURNMENT:

The meeting adjourned at 4:25 PM.

Joy L. Buboltz, Deputy Clerk/Treasurer
Acting Secretary