

Approved

**COMMITTEE OF THE WHOLE  
MEETING  
Minutes**

**August 27, 2018**

**Brillion Community Center**

**6:00 PM**

**CALL TO ORDER:**

Mayor Gary Deiter called the meeting to order at 6:00 PM.

**ROLL CALL:**

Present were Mayor Gary Deiter, Alderpersons Tim Hanson, Joe Levash, Betty Nies, Wally Sonnabend, Vicki Shafran, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Police Chief JoAnn Mignon, and Public Works Director Andy Geiger. Absent was Alderperson Mel Edinger.

**GUESTS:**

Troy Jansen from Gold Cross Ambulance Service, David Nordby, and Police Captain Kirk Schend.

**APPROVAL OF THE AGENDA:**

**Motion** – Nies moved to approve the agenda. Seconded by Hanson. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF  
JULY 23, 2018:**

**Motion** – Shafran moved to approve the minutes of the July 23, 2018 Committee of the Whole. Seconded by Levash. Call vote. Motion carried unanimously.

**CITIZEN INPUT:**

None.

**FINANCE & PURCHASING:**

**A. Review of Vouchers:**

**1. General Fund - \$125,098.26:**

**Motion** – Wenzel moved to recommend to City Council the approval of the General Fund Vouchers in the amount of \$125,098.26. Seconded by Sonnabend. Call vote taken. Motion carried.

**Reserves - \$7,172.08:**

**Motion** – Sonnabend moved to recommend to City Council to approve the Reserves Expenditure vouchers in the amount of \$7,172.08. Seconded by Wenzel. Call vote taken. Motion carried.

**Contingency - \$21,200.00:**

**Motion** – Nies moved to recommend to City Council to approve the Contingency vouchers in the amount of \$21,200.00. Seconded by Sonnabend. Call vote taken. Motion carried.

**TIF Expenditures - \$2,773.14:**

Approved

**Motion** – Wenzel moved to recommend to City Council to approve the TIF Expenditure vouchers in the amount of \$2,773.14. Seconded by Hanson. Call vote taken. Motion carried.

**B. Review of License Applications:**

**1. Class B Beer and Class B Liquor License – FDD, LLC d/b/a BAKKHEIA:**

**Motion** - Wenzel moved to recommend to City Council to grant a Class B Beer and Class B Liquor License to FDD, LLC d/b/a BAKKHEIA. Seconded by Shafran. Call vote taken. Motion carried.

**2. Class B Beer and Class C Wine License – SHREE Hospitality LLC:**

**Motion** - Wenzel moved to recommend to City Council to grant a Class B Beer and Class C Wine License to SHREE Hospitality, LLC. Seconded by Shafran. Call vote taken. Motion carried.

**C. Review of Payroll:**

**Motion** – Nies moved to recommend to City Council to collectively approve the August 3, 2018 payroll and the August 17, 2018 payroll amounts. Seconded by Hanson. Call vote taken. Motion carried.

**PROTECTION OF PERSONS AND PROPERTY:**

Police Chief Mignon reported on an incident that happened on August 19<sup>th</sup> involving an accident to the Tahoe. The Officer involved was transporting an individual involved in a drug incident. The Tahoe is currently being repaired. A claim has been filed with the City's insurance. Calumet County has offered a vehicle to use until the Tahoe is repaired.

**A. Squad Purchase:**

Police Captain Schend explained the pricing differences for the squads between the 2018 from Morrow Brothers Dealership in Illinois versus purchasing a 2019 from Wisconsin.

Financing options were discussed. More financing information will be obtained and a Special City Council Meeting will be called if necessary.

**CITY BUILDING AND GROUNDS:**

DPW Director Geiger reported on the following:

- An update on the building of the City Center.
- A dam seminar he attended at the DNR. He found at the seminar that damage at the Hacker Road Dam from the spring rain events will not require a permit.
- He met with Police Chief Mignon and Troy Jansen from Gold Cross Ambulance Service on modifications to the current City Hall facility.
- Freightliner Repairs.
- Bid opening for the Transmission Main Project is August 30<sup>th</sup>.

**PERSONNEL:**

No report.

**NEW BUSINESS:**

Approved

**A. Wisconsin Tax Appeal Commission Settlement Agreement – Brillion Iron Works 2017 Full Value Assessment:**

Gosz reported the Wisconsin Department of Revenue and the Brillion Iron Works, Inc. have reached an agreement on the appeal of the 2017 assessment of their property. She explained the procedure the City will be required to complete the refund of overpayment of taxes and chargeback procedure per State Statute.

**ADJOURNMENT:**

**Motion** – Levash moved to adjourn. Seconded by Shafran. Call vote. Motion carried unanimously. The meeting adjourned at 6:35 pm.

Lori M. Gosz  
City Administrator/Clerk-Treasurer