

(Approved)

**WATER AND SEWER UTILITY COMMISSION
Minutes**

July 16, 2018

Brillion City Hall

6:00 pm

CALL TO ORDER:

Chairperson Wittmann called the meeting to order at 6:00 pm.

ROLL CALL:

Present were Mayor Gary Deiter, Jeff Wittmann, Mary Jo Krueger, Wally Sonnabend, Russ Boldt, Dave Schwahn, Leonard Kopidlansky, and Dan Mertens. Also present were City Administrator Clerk/Treasurer Lori Gosz, Tony Kapelle from McMahan, Pete Litersky from MCO, Public Works Director Andy Geiger, Paul Much from MCO, and Deputy Clerk/Treasurer Joy Buboltz.

GUESTS:

None.

APPROVAL OF AGENDA:

Motion – Schwahn moved to approve the agenda. Seconded by Krueger. Call vote taken. Motion carried unanimously.

APPROVAL OF THE MINUTES OF THE MAY 21, 2018 WATER AND SEWER UTILITY MEETING AND THE JUNE 18, 2018 WATER AND SEWER UTILITY MEETING:

Motion – Boldt moved to approve the May 21, 2018 and the June 18, 2018 Water and Sewer Utility Meeting minutes. Seconded by Mertens.

Krueger noted on the May 21, 2018 minutes under the Water Quality Report that the street should be Bentwood Drive not Elm Street.

Call vote taken. Motion carried unanimously.

APPROVAL OF VOUCHERS:

Motion – Krueger moved to approve the Water and Sewer Utility operating vouchers in the amount of \$79,777.67. Seconded by Mertens. Call vote taken. Motion carried unanimously.

CITIZEN INPUT:

None.

INFLOW & INFILTRATION REDUCTION PROJECT:

A. 2018 Project – Custer Street/Bentwood Drive Project – Update:

Geiger reported that there are only six (6) more mini storm sewer laterals that need to be hooked up to the City's storm sewer system.

2019 Project – Consider Project Area:

(Approved)

Geiger reported they will wait to see what streets may be done in 2019 once they know the budget figures for 2019.

Mayor Deiter asked how many mini storm sewer laterals, from previous year's project, are left to be hook up to the City's storm sewer system. Geiger stated that letters were sent to those property owners who did not hook their mini storm line to the City's storm sewer system. Of those property owners that did not respond, the Police Department delivered letters to them informing them that if they fail to contact the City within five (5) days of the letter they would be fined daily for failure to hook up.

WPDES PERMIT COMPLIANCE:

Kappell reported that the City's WPDES Permit was reissued on June 29th and took effect on July 1st.

Kappell explained there were two (2) issues with the Permit; chlorides and phosphorus. With the chlorides, the Permit was approved by the EPA and he explained the limits the DNR wants the City to meet. He also explained the conditions of the variance.

Kappell explained an annual report will need to be submitted to the DNR. In year 5 of the Permit the City will need to file a report on reducing chloride in the system.

Kappell reported as far as the phosphorus, annual reports will also be due. He explained the limits that the DNR wants the City to meet. This is a 10 year permit, whereas in year 9 of the permit the City will need to file a report on meeting that chloride limit. The Compliance Schedule for this Permit is spelled out in the Report.

Kappell stated the DNR is working on a total maximum daily load limit discharge to the water basin.

LEAD WATER SERVICE LINE REPLACEMENT/EDUCATION:

Geiger stated he has no new information to report at this time.

WELL #6 – CONSIDER LOCATION:

No report.

MCO REPORT:

A. Monthly Superintendent Report/Update:

Litersky reviewed his Monthly Report with the Commission and reported on the following:

1. We will know more on the Sewer Pump Drive replacement next month.
2. Hietpas was able to repair 5 of the 7 services.
3. Lift stations look clean.

Geiger reported he is waiting for a seal for the gear box for the Sewer Pump Drive.

ENGINEER'S REPORT:

A. Water Distribution System Improvements – Transmission Main Connection Project:

(Approved)

Kappell explained they are still on track for an August bid date with the opening of the bids prior to the September Utility Commission meeting with a recommend to the Utility Commission at their September meeting.

Kappell reported there will be a presentation for the water system controls here on July 30th. The communication system will be moved from Well #5 to Well #3.

CHAIRMAN:

No report.

PUBLIC WORKS DIRECTOR:

A. Well #5 Erosion and Undermining:

Kappell explained that RJM Construction, construction contractor for Well #5, was contacted regarding the erosion issue at the Well #5 building. RJM Construction is willing to come back and fill and repair that area by the building.

Kappell suggested that area be televised to see what erosion there may be. He is suggesting televising the drain pipe from one end to the other end, and to televise the “void” through the foundation wall to see how much backfill material has been washed out from under the floor slab and if there is evidence of water that could be causing this issue. He would also like to find out the extent of any damage.

Krueger asked if RJM Construction will be doing the backfill at their cost. Kappell stated they will do the backfilling and patching at their cost.

B. Focus on Energy Audit:

Geiger reported that he and Litersky met with Joseph Cantwell from Focus on Energy and received an updated overview of the Focus on Energy Audit. Through Focus on Energy there is a program in which if a full audit is done, Focus on Energy may pay up to 90% of the cost.

Geiger stated he would like to see the numbers first before proceeding. He feels there is a “bang for your buck” savings with the lights. The Utility may need to contribute towards upgrades. He feels there is savings to be had.

Geiger stressed the importance of receiving an approximate cost of the full audit before proceeding.

This will be discussed at next month’s meeting.

CITY ADMINISTRATOR/CITY CLERK/TREASURER:

No report.

OLD BUSINESS:

Mertens asked if Geiger received any more information on the sealing of manholes. Geiger stated no.

(Approved)

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Schwahn moved to adjourn the meeting. Seconded by Krueger. Motion carried unanimously. The meeting was adjourned at 6:33 pm.

Joy L. Buboltz
Deputy Clerk-Treasurer