

(Approved)

**REGULAR CITY COUNCIL
MEETING
Minutes**

June 25, 2018

Brillion Community Center

6:30 PM

CALL TO ORDER:

City Council President Mel Edinger called the meeting to order at 6:32 PM with the Pledge of Allegiance recited by those in attendance.

ROLL CALL:

Present were Alderpersons Mel Edinger, Timothy Hanson, Joe Levash, Betty Nies, Vicki Shafran, Wally Sonnabend, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Public Works Director Andy Geiger, Park & Recreation Director Ann Marx, Fire Chief Joey Diener, Police Chief JoAnn Mignon, City Librarian Chris Moede, City Librarian Rachel Hitt, and Deputy Clerk/Treasurer Joy Buboltz. Absent was Mayor Gary Deiter.

APPROVAL OF THE AGENDA:

Motion –Wenzel moved to approve the agenda. Seconded by Hanson. Call vote taken. Motion carried unanimously.

APPROVAL OF MINUTES – MAY 29, 2018 REGULAR CITY COUNCIL:

Motion – Wenzel moved to approve the minutes of the May 29, 2018 Regular City Council Meeting minutes. Seconded by Shafran. Call vote taken. Motion carried unanimously.

PUBLIC APPEARANCES:

A. Citizen Input:

None.

B. Guests:

Guests of the meeting were David Nordby from The Brillion News, a representative from the GROW Foundation, Mark Wiegert, and Beth Wenzel.

1. Mark Wiegert:

The representative from the GROW Foundation was informed that Police Chief JoAnn Mignon and Park & Recreation Director Ann Marx will be discussing the event and will get back to the GROW Foundation.

Mark Wiegert, Calumet County Sheriff's Department, introduced himself to the City Council and stated he is running as a candidate for the Calumet County Sheriff position. He met with Mayor Deiter, who is endorsing him. Mayor Deiter advised him to attend a City Council meeting. Wiegert stated he also has received the endorsement from the City's Fire Chief Joey Diener, City's Police Chief JoAnn Mignon, current Calumet County Sheriff Mark Ott, and the previous Calumet County Sheriffs.

Wiegert reported on his background as a Police Officer. He stated he has been working in law enforcement for 26 years, of which 25 years of those 26 has been with the Calumet County Sheriff's Department in several law enforcement positions.

Wiegert stated the important issues he would like to work on as Sheriff; those being safety in schools, addressing the overcrowding in the current Calumet County jail facility, making communities in Calumet County safe, and the Opioid problem.

2. Library Director Chris Moede – Retirement:

(Approved)

City Administrator Lori Gosz presented to Chris Moede a plaque honoring her years of service to the City of Brillion. Moede thanked the City Council for their support of the Library over the years. She stated she hopes she made the Brillion Public Library a place for everyone to be able to use.

CONSENT AGENDA:

A. Acceptance of Minutes:

Plan Commission meeting of 6/4/2018, Redevelopment Authority Commission meeting of 6/6/2018, Cemetery Commission meeting of 6/6/2018, Park & Recreation Commission meeting of 6/7/2018, Committee of the Whole meeting of 6/11/2018, Special Plan Commission meeting of 6/18/2018, and Water and Sewer Commission meeting of 6/18/2018.

B. Approval of Vouchers:

A. General Fund: =\$92,906.69:

B. Reserves =\$373,870.76:

C. Contingency = \$8,471.68:

D. TIF Expenditures=\$1,842.04:

C. Approval of License Applications:

1. Operator License – New: Kimberly M. Stolpa, Laura Kendzior, Laurie Brandt

2. Operator Licenses – Renewal: Sarah J. Pielhop, Jean Klug, Terence C. Kabat, Sara Stuckart, Anne Meyer:

3. Reserve License – Town of Rantoul:

4. Fireworks Discharge Permit – Braun’s Deer Run – July 7, 2018:

D. Approval of Payroll:

Motion – Wenzel moved to collectively approve the Consent Agenda with the Acceptance of Minutes, Approval of Accounts Payable and Financial Reports, Approval of Payroll, and the Approval of License Applications as approved at the June 25, 2018 Committee of the Whole Meeting. Seconded by Shafran. Roll call vote taken. 6 votes cast. Motion carried unanimously.

E. Approval of Appointments:

1. Fire Fighters:

Fire Chief Diener stated he would like to appoint Kurtis Meetz, Ryan Geiger, Ryan Reinke, Christopher Levash, Ben Rehme, and Beau Steinke to the Brillion Fire Department.

Fire Chief Diener explained that each new Fire Fighter is given a mentor from the Fire Department and that each new Fire Fighter must complete Fire Fighter 1 training before they are allowed to carry a pager.

Motion – Sonnabend moved to confirm the appointment of Kurtis Meetz, Ryan Geiger, Ryan Reinke, Christopher Levash, Ben Rehme, and Beau Steinke to the Brillion Fire Department. Seconded by Hanson. Call vote taken. Motion carried unanimously.

Wenzel thanked Diener for bringing these names to the City Council for appointment and to thank the Fire Fighters for taking their pledge seriously.

6:45 PM – PUBLIC HEARING – ORDINANCE – CONDITIONAL USE PERMIT FOR RESIDENTIAL DISTRICTS:

City Council President Edinger opened the Public Hearing at 6:48 PM and asked three (3) times for testimony for or against the proposed ordinance. No testimony given. Edinger closed the Public Hearing at 6:49 PM.

DEPARTMENT HEAD REPORTS:

(Approved)

A. Police Department:

Report was submitted.

B. Park & Recreation:

Recreation Director Ann Marx submitted a written report and reported on the following:

- There was vandalism at Horn Park. The Park & Recreation Commission will be discussing the hours that the bathrooms at the parks will be open.
- The fence for the new ball field was installed. Concrete work and the addition of bleachers still need to be done.

C. Library:

Librarian Moede submitted a written report and introduce Rachel Hitt as the new Brillion Public Library Librarian.

Edinger thanked Moede for her 33 years of service to the City of Brillion and welcomed Hitt to the City of Brillion.

D. Fire Department:

Fire Chief Diener reported that he will be meeting with Police Chief Mignon and Troy Jansen from Gold Cross Ambulance to discuss concerns with the current City Hall facility. They hope to have a report to the City Council at their next meeting.

E. Public Works:

Public Works Geiger submitted a written report and reported on the following:

- Regarding the walking trail to Trinity Lutheran Church/School, that walkway has been named Robert Mathiebe's Way. Signs will be going up naming that trail. Zane Zander and Kris Bastian from Zander Press assisted the City with the signs.
- Construction of the new City Center started.
- Asbestos removal at the former T&C Market/Groskopp Chiropractic building also started.
- Goose Round Up was done on Friday, June 22nd.
- The DPW used the router from Calumet County to route cracks for crack filling. Weather permitting, crack filling should start soon.
- Update on the Bentwood Drive street flooding.
- Met with the DNR regarding launch points for the use of the swamp devil next spring.
- Parking at Dollar General during the construction of the City Center building.
- Obtaining bids for the concrete to be poured for the backstop and by the bases at the new baseball field.

Edinger questioned the status of the mini storm sewer lateral hookups. Geiger stated there may be ten (10) homes yet to connect their mini storm laterals to the City's storm sewer laterals.

COMMITTEE REPORTS:

A. Plan Commission:

1. Committee Report:

No report.

B. Park & Recreation:

1. Committee Report:

No report.

C. Library Board:

1. Committee Report:

No report.

(Approved)

D. Utility Commission:

1. Resolution – Compliance Maintenance Annual Report:

Edinger stated the Report is good.

Motion – Sonnabend moved adopt Resolution #RE18-11 for the 2017 Compliance Maintenance Annual Report. Seconded by Levash. Roll call vote taken. 6 votes cast. Motion carried unanimously.

E. Redevelopment Authority Commission:

1. Downtown Redevelopment Project – Update:

It was stated that the City Center Project has started.

2. Brillion Iron Works Properties - Update:

Gosz reported that there have been many conference calls between the Department of Revenue, the DNR, and Ayres. The deadline date for Ariens to possibly close on the property is August 2nd. However, the Ariens Company may ask for an extension on that date.

Gosz reported that George Marek has had several calls with the DNR and the Department of Revenue. The DNR has been very receptive and helpful with the documents that need to be completed in order to create an Environmental TID, which this one would be the first in the State. A Certified Environmental Plan is required before adopting a TID.

Edinger asked if the City has received any more information on the start date for the new apartment complex to be constructed in the downtown area. Gosz stated she has not heard from the Developer.

F. Committee of the Whole:

1. Employment Agreement – Library Director:

Motion – Nies moved to approve the Employment Agreement with Rachel Hitt as the City’s Librarian. Seconded by Hanson. Roll call vote taken. 6 votes cast. Motion carried unanimously.

G. Cemetery Commission:

1. Commission Report:

No report.

H. Tourism Committee:

1. Committee Report:

No report.

OLD BUSINESS:

A. Ordinance – Conditional Use Permit for Residential Districts:

Motion – Levash moved to adopt Ordinance #OR18-04, Conditional Use Permit for Residential Districts. Seconded by Sonnabend.

Wenzel asked if there enough street parking for this Conditional Use. Beth Wenzel stated yes.

Roll call vote taken. 6 votes cast. Motion carried unanimously.

B. Ordinance – Specific Words and Phrases:

Motion – Levash moved to adopt Ordinance #OR18-05, Specific Words and Phrases. Seconded by Wenzel. Roll call vote taken. 6 votes cast. Motion carried unanimously.

NEW BUSINESS:

(Approved)

None.

COMMUNICATIONS – CITY ADMINISTRATOR/CLERK-TREASURER’S OFFICE:

Gosz submitted a report and reported on the following:

- The City received a dividend check in the amount of \$14,402.00 from the League of Wisconsin Municipalities Mutual Insurance. Over the past 12 years the City of Brillion has received \$92,476 from the League in dividends.
- 2019 Budget Prep and timeline.
- August 14th Fall Partisan Primary.

MAYOR’S REPORT:

No report.

PRESS TIME:

No questions.

ADJOURNMENT:

Motion – Levash moved to adjourn the meeting. Seconded by Wenzel. Call vote taken. Motion carried unanimously. The meeting was adjourned at 7:24 PM

Gary Deiter, Mayor

Joy L. Buboltz, Deputy Clerk/Treasurer