

**JOINT REVIEW BOARD
ANNUAL MEETING
Minutes**

July 10, 2018

Brillion City Hall Conference Room

12:00 pm

CALL TO ORDER:

Mayor Deiter called the meeting to order at 12:00 pm.

ROLL CALL:

Roll call was taken with the following members present; Mayor Gary Deiter, Dan DeBonis Calumet County Representative, Amy Van Straten Fox Valley Technical College Representative, and Dominic Madison Brillion School District Representative. Also present were Lori Gosz, City Administrator/Clerk-Treasurer, and Rob Jensen.

ELECTION OF CHAIRPERSON:

Motion – Madison moved to appoint Mayor Gary Deiter as Chairperson. Seconded by Van Straten. Call vote. Motion carried unanimously.

CONSIDERATION AND APPOINTMENT OF THE BOARD’S PUBLIC MEMBER:

Mayor Deiter introduced Rob Jensen as the public member.

Motion – DeBonis moved to appoint Rob Jensen as the Joint Review Board Pubic Member. Seconded by Van Straten. Call vote. Motion carried unanimously.

REVIEW OF 2017 ANNUAL REPORTS – Tax Incremental Districts No 2, 3, and 4:

Gosz reviewed the 2017 Annual Reports for each of the Tax Incremental Districts. She explained the Reports were prepared using the 2017 City Financial Audit, however the auditors did not file the reports, Gosz was able to easily file the Reports on-line with the Wisconsin Dept. of Revenue. Gosz explained changes the Wisconsin Dept. of Revenue made in the report from the 2016 reports.

Gosz gave a brief update on the activity in each TID since the 2016 Annual Report. She also gave a brief update on the progress of the creation of TID #5, the ER TID under Act 70 for the Brillion Iron Works property. She explained the requirements to create the ER TID, which requires that the City has received a certified Site Investigation Report from the DNR. Once the draft of the Project Plan for TID #5 is complete, the Joint Review Board will be called to hold the initial meeting to create the TID.

Gosz reported that the current equalized value of property in TID’s in the City is at the 12% test limit at 12.88% of the City’s Total Equalized Valuation.

ADJOURN:

Motion – Jensen moved to adjourn the meeting. Seconded by DeBonis. Call vote. Motion carried unanimously. The meeting was adjourned at 12:12 pm.

Lori M. Gosz, CMC
City Administrator/Clerk-Treasurer