

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

June 11, 2018

Brillion City Hall Conference Room

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Tim Hanson, Joe Levash, Vicki Shafran, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Fire Chief Joey Diener, Police Chief JoAnn Mignon, and Public Works Director Andy Geiger. Absent were Alderperson Betty Nies and Alderperson Wally Sonnabend.

GUESTS:

Troy Jansen from Gold Cross Ambulance.

APPROVAL OF THE AGENDA:

Motion – Levash moved to approve the agenda. Seconded by Wenzel. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
MAY 29, 2018:**

Motion – Edinger moved to approve the minutes of the May 29, 2018 Committee of the Whole. Seconded by Hanson. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

PROTECTION OF PERSONS AND PROPERTY:

A. Ambulance Department:

1. Review of Monthly Reports:

Jansen reported the month of May had 45 calls of which 39 calls were billable. All calls were within the service area. They received several calls that were cancelled while in route.

Brillion Gold Cross lost four (4) employees to jobs in the Valley. Jansen is looking to hire, but is struggling with applicants passing the required physical test. He is looking to revise this test requirement. He is working with Technical Colleges to get word out on EMT Class participants. Jansen stated this is not just being seen here; other ambulance services are experiencing the same issues. Jansen stated he doesn't feel the pay scale is out of line, just not seeing the pool of workers to fill shifts. Mignon suggested continuing looking at combining with other services.

Jansen reported the run volume is high so we shouldn't see a budget problem. Mignon will get a financial report to the City Council.

B. Police Department:

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1. Review of Monthly Report:

Chief Mignon reported on the following:

- Flood event on May 3rd. She submitted a report to FEMA on the City's expenses. She is hoping the City will receive some aid.
- Officer Mike Alt is back to full duty after his medical leave.
- Brillion Fest Parade and activities went well.

C. Fire Department:

1. Review of Monthly Report:

Fire Chief Diener reported on the following:

- Six (6) new Fire Fighters for appointment by the City Council on June 25th. Seven (7) will be attending Fire Fighter I.
- 33 fire calls to date.
- Hose testing is near completion. Some old hose will be replaced.
- Jaws training at Premier Auto.

D. Municipal Court:

1. Review of Monthly Report:

Monthly Report was reviewed by the Committee.

CITY BUILDING AND GROUNDS:

A. Review of Monthly Report:

Public Works Director Geiger reported on the following:

- Ground breaking at the City Center will be held on Thursday, June 14th. Work is schedule to begin June 18th. Temporary parking stalls will be painted in the parking lot for Dollar General customers.
- Lowered asking price to \$5,000 per lot for Wolfschmidt/Glenview Avenue lots.
- DPW Employees, Dennis Jandrey and Jeremy Baumgart, will be attending an Elgin Sweeper training in Appleton on Tuesday, June 12th.
- Working on property maintenance violation issues.
- City property maintenance on Parks and Downtown for Brillion Fest.
- Will be receiving a GPS scanner from McMahon to load storm sewer information into the GIS System.
- Crack filling and painting cross walks to begin the end of June or early July.
- Bid opening for the BCC Project. Peters Park ball diamond fence should be going up next week. Speed bumps at Peters Park have been removed.

B. Tour of City Hall:

The Committee of the Whole and City Staff toured the City Hall facility at 6:38 PM and finished the tour at 7:34 PM.

C. Discuss Future Space Needs of the Police/Fire/Ambulance Departments:

Edinger stated a Long Term Vision should be considered for Police/Fire/Ambulance. The location will need to be considered. Levash agreed stating putting \$500,000 into the current facility and extending the garage bays would not be a good use of money. A Long Term Plan should be considered.

Approved

Edinger suggested considering immediate needs and develop a plan to use the vacated Administrative Office spaces; then plan for long term for a possible relocation. Shafran stated something should be done to give the ambulance quarters more space. Wenzel stated we need to be responsible in our equipment replacement needs that won't fit in the current facility, i.e. fire rescue truck and ambulances.

Future location of a station was discussed. Fire Chief Diener stated that Fire Fighters need to get to the Fire Station safely. Industry on the highway is not where the majority of the calls are. He explained it takes three (3) minutes for a home to totally burn down.

Gosz suggested looking at how the ambulance/fire can work together. Mignon suggested looking at how ambulance service departments can work together. There are some joint agreements already in place (mutual aid with Police). Diener stated County dispatch causes a concern for working regionally across the County line.

Edinger stated he would like to see short term plan for expanding into the former Administrative office space by August. Gosz stated City Staff will work on this.

FINANCE AND PURCHASING:

Gosz reported the Town of Rantoul will be considering a Resolution to transfer one of their Reserve Class B License to the City for Carstens Mill. This will be on the June 25th Committee of the Whole agenda.

PERSONNEL:

Edinger questioned health insurance quotes. Levash stated we won't be able to receive quotes until August.

OLD BUSINESS:

Geiger reported he received a call from the Developer of Pagel Avenue. They have money down on a condo lot and can't get occupancy until the road is complete. The Developer is requesting that this be waived. This will go before the Plan Commission for consideration.

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Levash moved to adjourn. Seconded by Edinger. Call vote. Motion carried unanimously. The meeting adjourned at 8:25 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer