

(Approved)

May 3, 2018

PARK & RECREATION COMMISSION MINUTES
Brillion Community Center

4:00 PM

CALL TO ORDER: Al Ebert called the meeting to order at 4:00 PM.

ROLL CALL: Present were: Al Ebert, Mark Rajkovich, Dennis Miller, Joe Behnke and Alderperson Vicki Shafran. Also present were: City Administrator Lori Gosz, Mayor Gary Dieter and Recreation Director/Aquatic Coordinator Ann Marx. Absent: Sarah Pielhop.

APPROVAL OF THE AGENDA:

Motion –Shafran moved to approve the agenda, with change to move guest Jill Braun to when she arrives. Seconded by Rajkovich. Motion carried.

APPROVAL OF MINUTES –April 5, 2018:

Motion –Miller moved to approve the April 5, 2018 Minutes of the Park & Recreation Commission meeting, with correction to the splash pad minutes. To read with a 2 month trial period of having the splash pad open when the building is open with no specific start date. Seconded by Rajkovich. Motion carried.

CHAIRMAN'S REPORT:

No Report.

VISITORS:

Hannah Phillips, Trish Nau, Mike Bubolz, Tamara Hillmann and Jill Braun.

DIRECTOR REPORTS:

A. Parks

1. Friendship Trail:

Trish Nau of ECWRPC explained how Brillion was picked for technical assistance. She handed out information on benefits of trails and why they matter and what to consider when building trails. Another handout broke down what ECWRPC will do to help with the project. The project is two-fold. 1. To gather data on current conditions of the park and the areas directly adjacent to the park; 2. Provide recommendations for the park. She also handed out a map of existing and proposed trail routes for the City. Nau said they would do a bike count on the trail, safe route to park audit and scope of work draft. The NRPA is just starting to offer grants for Safe Routes to Parks if trails are used to get to the park.

The Commission then discussed what they would like to see. Gosz said she would like to see the trail similar to the Newberry trail in Kimberly with wider streets, sharrows, and bike lanes. Behnke asked if we could connect to the ATV Park. Nau said we could do some street signage to the ATV Park. The motor vs. the non-motor use of the trail would be a hazard and there would almost be a need for a traffic signal on HWY 10 for the bikes to cross. The Mayor mentioned that the DOT doesn't like pedestrian crossings. Mike Bubolz mentioned that if you want the bikes to enter the ATV Park from the south end behind the gas stations that it is a mud hole and the fill that is the area from the Iron Works would rip the bike tires. Rajkovich said he would like to see the trail go past the Community Center. It was mentioned that the Downtown Project will be done in phases and one of the last phases is to close off Center Street in front of the Community Center that may be possible. It could go past Holy Family School and we could apply for a Safe Routes to School Grant for part of the trail.

One goal is to tie the parks and trail systems together from water tower to water tower. The Mayor offered Nau a picture of Horn Park that Officer Parker had taken with the drone to get a better view of where the trail can go.

Mike Bubolz mentioned that he came to the meeting to listen to the discussion on the trails because he is going to do a study to see about opening a bike and bike repair shop in town.

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2 Horn Park Tree Clean Up:

Jill Braun the City's Forester discussed the removal of the Ash trees from the City parks. There are 128 Ash trees within the City parks. Horn has over 100. Braun stated that the entire State is under quarantine for Ash trees and the only thing to do is start removing them or treat them. Treating them is costly but is 99.9% effective and they need to be treated every 3 years. Miller asked who pays for the removal. Braun stated there might be some grants available. Braun suggested that DPW could remove some of them during winter and the stumps would have to be professionally removed.

The Commission decided to have Braun mark the Ash in Horn Park for removal and to treat the 8 Ash in Peters Park and 1 in Heritage Park. The one at Heritage is the shade tree by the baseball bleachers and at Peters there are 7 along the parking lot/track that have been treated before and the large shade tree by the batting cage.

The Mayor commented that we are taking preventive action.

3. Grow Foundation-Approve Grant Request

The Grow Foundation would like to write a grant for new playground equipment at Horn Park. The foundation is asking the Commission for approval to go ahead and write the grant. The Foundation realizes that before anything can be added a park design and suggestions will be required and will need to be approved by the Park and Rec Commission and City Council.

Motion by Behnke to allow the Grow Foundation to seek grant money for new playground equipment at Horn Park. Second by Miller. Motion carried.

B. Community Center

1. Hannah Phillips-Prevention Manager at NE WI Area Health Education Center.

Hannah discussed her background and presently she is a Community Health Education Specialist with her focus on substance abuse in Manitowoc and also has grant writing experience. She lives in Brillion and would like to get more involved in the community. Marx will meet with her to discuss possible ideas for her to get involved with the BCC.

2. Facility Report

The numbers are up from April 2017. Marx mentioned that we will see a decline in May due to the weather getting nicer.

3. BCC Improvements:

Marx informed the Commission that the announcement for bids was in the paper and the removal of asbestos came in under budget by \$1,600.00.

She handed out an update floor plan for the showers. They will now have 5 individual stalls in both the women and men's locker rooms. Keller had sent some samples of color choice and had some other questions of interiors that need to be finalized. The Commission picked out a tile for an alternate bid for the shower walls. Some of the interior choices the Commission had made earlier they are now questioning. The Commission would like to table this until Rebekah from Keller's can attend. There will be a special meeting sometime the week of May 7th to finalize all the interior choices.

C. Aquatics:

1. Patron Comparison:

The pool numbers are up 151 over last year April.

2. Splash Pad:

Marx brought this back to the Commission for further discussion. She presented the present splash pad hours and what she and the Staff would like to see for additional hours. It was decided to start in June with new summer hours for the splash pad and in September to change to the fall, winter and spring hours. The only

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time the splash pad will be closed is during swimming lessons, swim team and private rentals. Some would like to see it open all the time but it is a distraction during lessons for the younger swimmers and the additional noise during swim team makes it hard for the swim team members to hear the coaches. Parents are paying for quality programs.

D. Recreation:

E. New Business:

Marx informed the Commission if they have anything they would like on the agenda that it needs to be submitted by 8:00 AM one week prior to the meeting, as the agenda is sent out later that day, or a week before the meeting.

The Mayor thanked the Commission for everything they do. Their assistance to help improve the City with known budget is well appreciated.

The Commission gave the Mayor names of possible new Park and Rec Commission members to fill the one vacancy. Joanne Mattes has resigned.

F. Old Business:

ADJOURNMENT:

Motion –Behnke moved to adjourn. Seconded by Miller. Motion carried. The meeting adjourned at 5:40 PM.

Ann Marx