

**BOARD OF REVIEW
Minutes**

May 12, 2016

City Hall Conference Room

4:00 pm

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 4:00 pm.

ROLL CALL:

Present were Mayor Gary Deiter, Carrie Wenzel, Betty Nies, Bob Brick and City Administrator/Clerk-Treasurer Lori Gosz. Also present was Accurate Appraisal Representatives Jim Danielson and Addie Ebert.

NOMINATION FOR CHAIRMAN:

Motion – Gosz moved to nominate Gary Deiter as Chairperson and Betty Nies as Vice Chairperson for the 2016 Board of Review. Seconded by Wenzel.

Motion – Gosz moved to close nominations and cast a unanimous ballot for Gary Deiter as Chairperson and Betty Nies as Vice Chairperson for the 2016 Board of Review. Seconded by Wenzel. Call vote. Motion carried unanimously.

ANNOUNCEMENT THAT THE BOARD OF REVIEW IS NOW IN SESSION:

Chairperson Deiter announced that the 2016 Board of Review is now in session.

CONFIRMATION OF PUBLIC NOTICE:

Gosz confirmed that the Notice of the Board of Review for 2016 was published as a Class 1 notice in the Brillion News on April 21, 2016 and that the agenda for this meeting of Board of Review was posted in three public locations on Thursday, May 5, 2016.

VERIFICATION OF MANDATORY TRAINING REQUIREMENTS SPECIFIED IN SEC. 70.46 (4) WIS. STAT. HAS BEEN MET:

Gosz confirmed that the mandatory training requirements specified in Sec. 70.46 (4) Wis. Stat. has been met and that the training affidavit was submitted to the Wisconsin Department of Revenue on April 26, 2016.

RECEIVE AND REVIEW THE ASSEMENT ROLL AND SWORN STATEMENTS FROM THE CLERK:

Assessor Addie Ebert presented the 2016 Assessment Roll which was received and verified by Administrator/Clerk-Treasurer Gosz. Gosz administered the Official Oath of Office to Addie Ebert as the Assessor for the City of Brillion for the 2016 Board of Review.

VERIFY WITH THE AESSOR THAT ALL CORRECTIONS OF ERROR AND OPEN BOOK CHANGES ARE INCLUDED IN THE ASSESSMENT ROLL:

Assessor Ebert verified that all corrections of error and open book changes are included in the Assessment Roll. Gosz witnessed that the Assessor's Affidavit has been signed.

HEAR, DELIBERATE AND DETERMINE EACH OBJECTION CASE:

Administrator/Clerk-Treasurer Gosz reported no objection forms have been received.

(tape was stopped at 4:03 pm)

(tape was started at 5:13 pm)

Beth Wenzel, Carstens Mill LLC appeared before the Board of Review. She announced she is objecting to the dooamage valve of her personnel property at 114 W. Water Street. Gosz asked Wenzel if she has completed the Objection Form. Wenzel stated no. The Board of Review waived the Objection Form and 48-hour notice and heard the case.

Wenzel – I am objecting to the \$20,000 value of personal property....

Danielson – you had nothing, no personnel property

Wenzel – No, I had an empty building, I didn't have occupancy. After the first of January I ordered tables and chairs....but that's all I'm going to have, I don't have a kitchen.

Danielson – Ok. It's good by me...

Gosz – Yeah, she didn't have anything there.

Danielson – So as a new account we dooamaged it which is common place if we don't get a form back.

Wenzel – I've started business..

Danielson – So you will have something for next year?

Wenzel – Yeah, probably about \$9,000 to \$10,000 next year.

Danielson – Ok, we will want to keep you on the roll...

Wenzel – Yes, absolutely...because I am open now.... Is that ok?

Danielson – Well we have to make an official change and now that we are in the Board, I can have Addie make a recommendation to the Board....the Board would have to make a motion and roll call vote. Gosz would have to make the official change in the roll as a Board change in red.

Gosz – Ok.

Wenzel – I'm sorry.

Danielson – that's ok, good thing you came in now.

Gosz – Ok, so just for the record what was the amount of her personnel property that the roll listed?

Ebert – She was dooamage at \$20,000.

Gosz – ok.

Ebert – It sounds like for next year she will have around \$9,000, but as to January 1st 2016 she did not have any.

Gosz – ok.

Ebert – the parcel number...parcel #32105 Carstens Mill LLC, 225 S. Francis Street... no 114 W. Water.

Gosz – So, your recommendation is that the assessment be changed from 20,000 to...

Ebert – My recommendation is to change the value from 20,000 to zero for 2016, but to keep the parcel number on the roll so that for next year she can receive another personnel property statement and hopefully fill it out....

Wenzel – Yep, I will...

Ebert – the value will go on the account ...

Wenzel – Yep.

Gosz – Ok, so you need action from the Board.

Motion – Nies moved to change the value from 20,000 to zero for 2016 but to keep her on the roll. Seconded by Brick.

Deiter – the motion was made by Nies and seconded by Brick to approved the 20,000 to zero.

Gosz – that would be on personnel property parcel ID #32105.

Deiter – 32105..... now we will have a roll call vote...

Roll call vote. Motion carried unanimously.

Gosz gave the property owner, Beth Wenzel the Notice of Board of Review Determination.

(tape recorder was stopped at 5:17 pm)

(tape recorder was started at 5:59 pm)

DISCUSS FUTURE MEETING DATE IF NEEDED:

None needed.

ADJOURNMENT:

Motion – Gosz moved to adjourn the Board of Review for 2016. Second by Nies. Call vote. Motion carried unanimously. The meeting was adjourned at 6:00 pm.

Lori M. Gosz, Secretary