

BRILLION PUBLIC LIBRARY BOARD
Brillion Public Library 10:00 A.M.
April 18, 2018

CALL TO ORDER:

Marc Axelrod called the meeting to order at 10:00 AM.

ROLL CALL:

Present were: Chair Marc Axelrod, Dean Wallace, Betty Nies, Dominick Madison, Tammy Fischer, Lyle Ott, and Linda Deiter. Also present was Library Director Chris Moede and Rebecca Petersen. Absent: Nancy Zimpel. 1 vacancy

PLEDGE OF ALLEGIANCE:

The Pledge of Allegiance was recited by the group.

APPROVAL OF AGENDA:

Motion: Betty Nies moved to approve the agenda as printed. Seconded by Linda Deiter. Motion carried.

APPROVAL OF MINUTES- March 21, 2018

Motion: Dean Wallace moved to approve the minutes of the March 21, 2018, Library Board Meeting, as well as the minutes from the closed sessions on April 4, 2018 at 5 PM, April 4, 2018 at 7 PM and April 5, 2018 at 9 AM as printed and circulated. Seconded by Lyle Ott. Motion carried.

COMMUNICATIONS:

A Thank You was received from Trinity Lutheran School as part of the 5th and 6th grade project. It thanked the Library for being a part of the Brillion community.

LIBRARY DIRECTOR'S REPORT:

Circulation:

It was a good month. Overdrive use almost doubled from 1 year ago.

Financial:

Motion: Lyle Ott moved to accept the Financial Report as written and circulated with additional payments for Calaway Home Improvements \$4,300 and Krueger Electric \$892.42. Seconded by Dean Wallace. Motion carried.

c. Library Happenings:

The National Library Week winners of the virtual reality goggles were drawn and announced.

Automation/Technology:

Shared System/LARS:

The “opt out” option is not working. That part of the program has been turned off until the problem can be fixed.

Technology updates:

Margie updated software.

The power outage last week caused some computer issues. They are now all fixed.

Buildings and Grounds Maintenance

Any Building and grounds issues

The basement closet is finished and being used. A patron reported seeing sparks from the hand dryer in the men’s room. Krueger Electric came in to look at it but did not find any issues. The staff will keep an eye on this.

A maintenance plan is being offered for the Digital Viewer/Scanner (for fiche). The cost is \$845.00 per year if we sign up now.

Motion- Dean Wallace moved to purchase the Maintenance Contract as long as it includes an annual inspection and unlimited service calls, using funds from the reserves. Seconded by Tammy Fischer. Motion carried.

Library programs

Library Friends

The group will donate \$300 to the Summer Reading Program and also donate snacks for the Day Camp in August.

The group will again hold the Book Sale in conjunction with BrillionFest. The PUSH Youth Group will assist with set-up and take down.

Summer Reading

Mr. Pete Schwantes will be the first program, which will occur at BrillionFest. There are numerous other events planned. The Day Camp will be held August 6-9th. More donations have come in as well.

Ongoing program updates

The Coding Club program on April 17th had 5 kids.

The robots have been very popular.

The Homeschool program on April 19th will be on art.

Manitowoc-Calumet Library System

The Library System study came out. Many good ideas. Regionalization is being discussed.

The Grass Roots meeting was held last week. The Battle of the Books selections were made.

There will be a Makerspace Program in Fall.

Library Goals Update

Doing well. There were no questions or concerns from the Board.

**Library Director hiring
Interviews**

Second interviews are being held today at 11 AM and 6 PM.

Job Offer

The Board members discussed hiring/starting time line, background and reference checks.

NEW BUSINESS

NA

PRESIDENT

NA

CITIZEN INPUT

NA

SET NEXT MEETING DATE

The next Brillion Public Library Board Meeting will be held on May 16, 2018 at 10:00 a.m.

ADJOURNMENT:

Motion: Dean Wallace moved to adjourn the meeting. Seconded by Betty Nies. Motion carried. The meeting adjourned at 10:58 AM.

Tammy Fischer, Secretary