

(Approved)

**WATER AND SEWER UTILITY COMMISSION
Minutes**

April 16, 2018

Brillion City Hall

6:00 pm

CALL TO ORDER:

Chairperson Wittmann called the meeting to order at 6:00 pm.

ROLL CALL:

Present were Mayor Gary Deiter, Jeff Wittmann, Mary Jo Krueger, Wally Sonnabend, Russ Boldt, Dave Schwahn, Leonard Kopidlansky, and Dan Mertens. Also present were Amy Vaclavik from McMahan, Pete Litersky from MCO, Public Works Director Andy Geiger, and Deputy Clerk/Treasurer Joy Buboltz. Absent was City Administrator Clerk/Treasurer Lori Gosz.

GUESTS:

None.

APPROVAL OF AGENDA:

Motion – Krueger moved to approve the agenda. Seconded by Mertens. Call vote taken. Motion carried unanimously.

APPROVAL OF THE MINUTES OF THE MARCH 19, 2018 WATER AND SEWER UTILITY MEETING:

Motion – Schwahn moved to approve the March 19, 2018 Water and Sewer Utility Meeting minutes. Seconded by Boldt. Motion carried unanimously.

APPROVAL OF VOUCHERS:

Motion – Boldt moved to approve the Water and Sewer Utility operating vouchers in the amount of \$51,261.79. Seconded by Krueger.

Schwahn questioned the amount of \$624.00 for weed killer. Litersky and Geiger explained that is weed killer for the whole area at the Wastewater Treatment Plant and is a one-time application.

Call vote taken. Motion carried unanimously.

CITIZEN INPUT:

None.

INFLOW & INFILTRATION REDUCTION PROJECT:

A. 2018 Project – Custer Street/Bentwood Drive Project – Update:

Geiger explained that Carl Bowers moved their equipment in last week. The mini storm sewer work on Bentwood Drive has started and the manhole on Bentwood Drive has been installed. Bowers is waiting for better weather conditions to continue with the projects.

(Approved)

Geiger reported the home visits on Custer Street will be completed by tomorrow. Vaclavik explained there is a delay with the approval permit from the DNR for the water main for Custer Street. The DNR has informed them that they are behind and it maybe another month for the permit. It was asked why the City needs a permit from the DNR for the water main. Vaclavik explained the City is upgrading the water main from a 6" to an 8" main.

WPDES PERMIT REISSUANCE:

A. Phosphorus Limit Compliance:

Nothing new to report at this time.

B. Chloride Variance:

Vaclavik distributed a revised Chloride Source Reduction Plan. She explained the DNR has more input on this Permit and that is why the approval process is taking longer. It could be July 1st before the Permit is approved. The DNR is requiring more investigation work on the use of the brine. Vaclavik reported once this Permit is granted it will be a five (5) year permit.

Vaclavik stated she did suggest to Dick Sachs, DNR, that the City of Brillion and the City of Chilton could work together to investigate the use of brine.

LEAD WATER SERVICE LINE REPLACEMENT:

Geiger reported the residents on Custer Street are receptive to replacing their lead water service in their home. City Staff will be updating the flyer given to residents and will distribute those flyers to the property owners during meter changes. This flyer will contain information on the City's update Code and the replacement of lead water service in homes.

WELL #6 – CONSIDER LOCATION:

Wittmann stated he would like to see more information collected on the amount of water usage used by residents and industries, etc. in order to make a decision on the need for Well #6. Geiger stated the City should consider purchasing land for Well #6 so the land would be available if the need for another well arises. Geiger suggested keeping this item on future agendas.

MCO REPORT:

A. Monthly Superintendent Report/Update:

Litersky reviewed his monthly report with the Commission. He reported that the softener valves may need to be replaced at the end of the year, if funds are available. He also reported that the corrosion control chemical was switch to Hawkins. The two (2) hydrants that were repaired were located on Petty Street and by the Wastewater Treatment Plant.

ENGINEER'S REPORT:

A. Water Distribution System Improvements – Transmission Main Connection Project:

Vaclavik reviewed the Agreement for Professional Services for the Tower Transmission Main Project with the Commission. She explained the transmission main would run from Francis Street to the Glenview Tower. No I/I Work, no sewer work, and no storm sewer work will be done with this project. The street will be patched once the project is completed.

(Approved)

Geiger reminded the Commission that the City borrowed funds for this project and the funds from the borrowing need to be used by February 2019. The money borrowed did not include I/I work so he and City Administrator Gosz decided just to have the main work done for this project. Vaclavik stated the clean out piping at the elevator tank at the end of Center Street and Glenview Avenue will be included with this project.

Geiger stated there is a leaking lateral on Jackson Street that may be included in this project also.

Motion – Schwahn moved to recommend to City Council to approve the Tower Transmission Project Agreement with McMahon. Seconded by Mertens. Call vote taken. Motion carried unanimously.

Vaclavik reported this will be her last Utility Commission meeting she will be attending due to her retirement from McMahon.

CHAIRMAN:

Wittmann thanked Vaclavik for her years of service to the City and wished her well in her retirement.

PUBLIC WORKS DIRECTOR:

Geiger reported on the following:

1. Three (3) bids were received for the jetting and televising for the City. PLC was awarded the bid.
2. Several residents expressed concern with muddy/dirty water from their faucet. The muddy/dirty water came from the Fire Department using a nearby hydrant for water. That hydrant was flushed which should take care of the muddy/dirty water. The Fire Department was informed to use the hydrant by the DPW Garage for water.
3. Geiger thanked Vaclavik for her assistance with projects over the last year.

CITY ADMINISTRATOR/CITY CLERK/TREASURER:

No report.

OLD BUSINESS:

None.

NEW BUSINESS:

Mayor Deiter reported that the Ariens Company is doing electrical work at the former Farm Equipment building.

ADJOURNMENT:

Motion – Schwahn moved to adjourn the meeting. Seconded by Boldt. Motion carried unanimously. The meeting was adjourned at 6:55 pm.

Joy L. Buboltz
Deputy Clerk-Treasurer