

(Approved)

**WATER AND SEWER UTILITY COMMISSION
Minutes**

March 19, 2018

Brillion City Hall

6:00 pm

CALL TO ORDER:

Chairperson Wittmann called the meeting to order at 6:00 pm.

ROLL CALL:

Present were Jeff Wittmann, Wally Sonnabend, Russ Boldt, Dave Schwahn, Leonard Kopidlansky, and Dan Mertens. Also present were Amy Vaclavik from McMahan, Pete Litersky from MCO, Public Works Director Andy Geiger, and City Administrator Clerk/Treasurer Lori Gosz. Absent were Mayor Gary Deiter and Mary Jo Krueger.

GUESTS:

Tony Kappell from McMahan.

APPROVAL OF AGENDA:

Motion – Sonnabend moved to approve the agenda. Seconded by Schwahn. Call vote taken. Motion carried unanimously.

APPROVAL OF THE MINUTES OF THE FEBRUARY 19, 2018 WATER AND SEWER UTILITY MEETING:

Motion –Sonnabend moved to approve the February 19, 2018 Water and Sewer Utility Meeting minutes. Seconded by Boldt. Motion carried unanimously.

APPROVAL OF VOUCHERS:

Motion – Boldt moved to approve the Water and Sewer Utility operating vouchers in the amount of \$72,404.45. Seconded by Schwahn. Call vote taken. Motion carried unanimously.

CITIZEN INPUT:

None.

INFLOW & INFILTRATION REDUCTION PROJECT:

A. 2018 Project – Custer Street/Bentwood Drive – Award Bid:

Geiger reported on the bid results and recommendation from McMahan to proceed with the low bid from Carl Bowers & Sons. He stated they are eager to begin as soon as mid-April and could be done as soon as June. Geiger spoke with DPW Leadman Dennis Jandrey, Pete Litersky, and Ron Wolf and they have no concerns with Carl Bowers.

Geiger reported Scott Lamers would be the sub for the lateral work on Custer Street. Lamers did work on the Francis Street Project.

Motion – Sonnabend moved to recommend to City Council to award the 2018 Custer Street/Bentwood Drive Project to Carl Bowers & Sons. Seconded by Mertens. Call vote taken. Motion carried.

(Approved)

WPDES PERMIT REISSUANCE:

A. Phosphorus Limit Compliance:

Nothing new to report at this time.

B. Chloride Variance:

Vaclavik reported a memo was received from Dick Sacks, DNR, on the permit. She explained it has been decided by the DNR and the EPA to allow the evaluation for brine re-use to be done during the term of the variance permit. However, if there is any economically feasible re-use then it would be required to be implemented by the end of the permit term. She explained economically feasible is if its cost when added to the total wastewater treatment cost for the City does not exceed 2% of the medium household income.

Vaclavik reported she will work with DPW Director Geiger to respond with a timeframe for the evaluation, which will be added to the City's Chloride Source Reduction Plan. This will need to be returned to the DNR by April 2nd to be submitted to the EPA for final approval. Geiger stated no other changes to the Chloride Source Reduction Plan were required.

LEAD WATER SERVICE LINE REPLACEMENT:

A. Ordinance:

Geiger reported the proposed ordinance is in the final review by the City Attorney. The City Council has set a Public Hearing for ordinance adoption on March 26th.

B. Education:

Geiger stated that once the Lead Water Service Ordinance is adopted it can be included in the educational brochure. Litersky explained the education requirements. He reported flushing and samples will be done early spring.

WELL #6 – CONSIDER LOCATION:

No report.

MCO REPORT:

A. Monthly Superintendent Report/Update:

Litersky reported on the following:

1. WWTP filters were not taken offline in February.
2. Main Street Well sewer lateral joins with Wieting Funeral Home. This will need to be corrected with a future street project.
3. Backwash tank cleaned by PLC.
4. Tower trends are back to normal.
5. Ryan Street Lift Station should be cleaned. Annual sewer cleaning bids are due April 4th. This will be included in the annual cleaning.
6. Meter change letters are being sent out.
7. PPI Waste Treatment Operators took a tour of the WWTP.

ENGINEER'S REPORT:

A. Water Distribution System Improvements – Transmission Main Connection Project:

(Approved)

Vaclavik reported sewer televising was done. She will have more information at the April meeting.

CHAIRMAN:

No report.

PUBLIC WORKS DIRECTOR:

No report.

CITY ADMINISTRATOR/CITY CLERK/TREASURER:

No report.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Sonnabend moved to adjourn the meeting. Seconded by Mertens. Motion carried unanimously. The meeting was adjourned at 6:29 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer