

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

March 12, 2018

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Joe Levash, Tim Hanson, Betty Nies, Wally Sonnabend, Vicki Shafran, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Public Works Director Andy Geiger, and Fire Chief Joey Diene. Absent was Police Chief JoAnn Mignon.

GUESTS:

Troy Jansen from Gold Cross Ambulance and Deputy Fire Chief Eric Burich.

APPROVAL OF THE AGENDA:

Motion – Edinger moved to approve the agenda. Seconded by Hanson. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
FEBRUARY 26, 2018:**

Motion – Sonnabend moved to approve the minutes of the February 26, 2018 Committee of the Whole. Seconded by Levash. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

PROTECTION OF PERSONS AND PROPERTY:

A. Ambulance Report:

1. Review of Monthly Reports:

Jansen reported there were 28 calls in February; 26 calls were transport calls. He reported one (1) call was from a Village of Reedsville resident that called Gold Cross Dispatch directly because they didn't want Valders Ambulance.

Jansen reported on staff changes. He is working to hire more staff. He stated it is getting harder to attract people from the area. Her is trying to get funding for pagers for on-call staff and has received some donations. The cost is \$400 per pager.

B. Police Department:

1. Review of Monthly Report:

The Police Department Monthly Report was reviewed by the Committee.

3. Brillion Optimist Club - Parade Permit:

Approved

Motion – Edinger moved to recommend to City Council to approve the Brillion Optimist Club Parade Permit for Brillion Fest. Seconded by Shafran. Motion carried.

C. Fire Department:

1. Review of Monthly Report:

Chief Diener reported on the following:

- 15 calls for 2018; 2 in February.
- Training will be March 19th.
- Brat Fry was a success with the proceeds from the Brat Fry towards the Fire Extinguisher Training Program with property owners and businesses will be implemented. This will be a positive program for the community.
- Ladder 82 is back in service. He reported the tires are in need of replacement. This will be reviewed in more detail.
- The Brillion Fire Department Membership agreed to purchase gear lockers and painting in the Fire Department Garage.
- AED Training will be done April 7th.
- Looking to increase membership to get back to 35 members. They will be reaching out to the High School.

D. Municipal Court:

1. Review of Monthly Report:

Monthly Report was reviewed by the Committee.

CITY BUILDING AND GROUNDS:

A. Review of Monthly Report:

Geiger highlighted items from his Monthly Report:

- Looking at street sweeper vendors.
- He did not attend the Asphalt Paving Seminar due to a funeral.
- Working with the Building Inspector on permit applications.
- Met with Keller Structures on bids for the BCC Renovation Project.
- Bid opening for the Custer Street and Bentwood Drive. Seven bids were received ranging from \$529,951.50 to \$631,970.89. Bids will be presented to the Utility and the City Council on their March meetings.
- Soil borings at the Main Street Square Project area.
- Request For Proposals for the removal of asbestos at the former T&C/Groskopp Chiropractic building. Working with the DNR on finalizing the Request for Proposals.

B. Lease Agreement – IPR Group:

Gosz reported the IRP Group is in the process of obtaining prices for the Project. They will have a final lease agreement available for the April 9th Committee of the Whole Meeting. She explained she is waiting to hear back from the City Attorney regarding the lease agreement.

FINANCE AND PURCHASING:

A. Closed Session per W.S.S. 19.85(1) (g):

No action. The Committee did not go into Closed Session.

Approved

B. Open Session:

No action.

C. SDF Strapping – Revolving Loan:

Gosz explained two (2) attempts were made to collect on the debt which was unsuccessful. Attorney Diedrich has now proceeded with legal action and has submitted a Summons and complaint to be served on each of the Devers. Gosz explained the process. She asked the Committee how far they would like the Attorney to proceed. There is no guarantee that the City will be able to collect on the Judgment. It was suggested to ask Attorney Diedrich for an estimate range of additional cost to the City to pursue the claim.

PERSONNEL:

No report.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Levash moved to adjourn. Seconded by Edinger. Call vote. Motion carried unanimously. The meeting adjourned at 6:36 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer