

(Approved)

**WATER AND SEWER UTILITY COMMISSION
Minutes**

February 19, 2018

Brillion Community Center

6:00 pm

CALL TO ORDER:

Chairperson Wittmann called the meeting to order at 6:00 pm.

ROLL CALL:

Present were City Council President Mel Edinger, Jeff Wittmann, Mary Jo Krueger, Wally Sonnabend, Russ Boldt, Leonard Kopidlansky, and Dan Mertens. Also present were Amy Vaclavik from McMahan, Tony Kappell from McMahan, Pete Litersky from MCO, Paul Much from MCO, Public Works Director Andy Geiger, City Administrator Clerk/Treasurer Lori Gosz, and Deputy Clerk/Treasurer Joy Buboltz. Absent were Mayor Gary Deiter and Dave Schwahn.

GUESTS:

Aldersperson Vicki Shafran, Brian Stieglitz, Kathy Stieglitz, John Simmons, Joan Schmitt, Jared Kempken, Ron Wolf from McMahan, Wendy Behnke, Joe Behnke, Derek Emmer, Donald Nielson, Mike Brault, and Jody Brault.

APPROVAL OF AGENDA:

Motion – Sonnabend moved to approve the agenda. Seconded by Mertens. Call vote taken. Motion carried unanimously.

APPROVAL OF THE MINUTES OF THE JANUARY 15, 2018 WATER AND SEWER UTILITY MEETING:

Motion –Sonnabend moved to approve the January 15, 2018 Water and Sewer Utility Meeting minutes. Seconded by Boldt. Motion carried unanimously.

APPROVAL OF VOUCHERS:

Motion – Boldt moved to approve the Water and Sewer Utility operating vouchers in the amount of \$59,349.65. Seconded by Mertens.

Krueger questioned the expense for a water rate application if that expense can be applied as a 2017 expense. Gosz stated yes. Krueger questioned the expense to Fuhrman for new furnaces and televising. Litersky explained the expense.

Call vote taken. Motion carried unanimously.

CITIZEN INPUT:

None.

INFLOW & INFILTRATION REDUCTION PROJECT:

A. 2018 Project – Custer Street/Bentwood Drive – Public Information Presentation:

Vaclavik gave a Power Point presentation on the proposed 2018 Projects; Bentwood Drive and Custer Street. She presented the overview of the Projects, the Wastewater System overview, and

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the Project Details. With the Bentwood Drive Project, this project will be from Valley View Drive to Driftwood Drive. The road will be pulverized and resurfaced, storm sewer laterals will be constructed to the property line, there will be replacement of mountable curb and gutter, replacement of concrete driveways aprons and sidewalks if needed or if defective, and the construction of mini-storm sewers in the right-of-way. Geiger explained that the affected property owners will need to hook to the mini-storm sewer and a final inspection will be needed for that hook up.

With the Custer Street Project, this project will be from Jackson Street to W. Water Street. Water and sanitary sewer lines will be replaced, private sanitary sewer laterals from the main to the home will be replaced or remediated, water laterals to the curb stop will be replaced, lead water laterals to the home will be replaced, storm sewer laterals to the property line will be constructed, partial replacement of curb and gutter will take place, replacement of concrete driveway aprons and sidewalks will be done if needed or if defective, and the street will be reconstructed.

Estimated costs of each project were presented. Wolf explained that the costs of each project are based on frontage of the property.

Motion – Mertens moved to recommend to City Council set a Public Hearing date of March 26th for the 2018 Custer Street and 2018 Bentwood Drive projects. Seconded by Krueger. Motion carried unanimously.

WPDES PERMIT REISSUANCE:

A. Phosphorus Limit Compliance:

Nothing new to report at this time.

B. Chloride Variance:

Nothing new to report at this time.

LEAD WATER SERVICE LINE REPLACEMENT:

A. Ordinance:

Geiger explained with the new State Legislation a municipality can offer financial assistance to property owners for the replacement of lead water service in their home. The City would have to create a program for this assistance. The City would have to adopt an Ordinance requiring property owners to replace their lead service in their home when/if the City replaces their lead service in the street to their property line.

Krueger asked if the City's 5 Year Special Assessment Policy would be considered the "financial assistance". Geiger stated yes, since that amount would be a part of their special assessment amount.

Krueger asked with this proposed ordinance would it meet those requirements. Vaclavik reminded the Commission that the PSC would need to approve this financial assistance.

Motion – Krueger moved to recommend to City Council to set a Public Hearing date for the proposed Lead Water Service Line Replacement Ordinance. Seconded by Mertens.

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Edinger stated he feels the requirement of having property owners replace their lead water service in their home at the same time the City replaces their lead water line in the street is the best way to go. It is important to remove lead from a home.

Kopidlansky questioned the 30 day limit in the proposed ordinance and asked if that is a “typical” timeline. Geiger stated the City would want a property owner to replace their lead water service as close as to the timeline when the City replaces their service.

Motion carried unanimously.

B. Education:

Geiger reported that the “Lead in Drinking Water” handout will be mailed to residents with their next quarterly water and sewer bill.

WELL #6 – CONSIDER LOCATION:

No new information at this time.

MCO REPORT:

A. Monthly Superintendent Report/Update:

Litersky reviewed his written report with the Commission and reported on the following:

1. Valve malfunction at the Main Street Well which caused the basement to flood and furnaces were damaged. The furnaces have now been replaced.
2. Replacing of the Aquamatic Valves with Bray Valves at the Main Street Well.
3. Dolomitic clay found in the backwash tank at the Main Street Well. PLC will clean the clay from the tank.
4. They were having problems at the Glenview Tower so they are now running off of the Horn Park Tower. They feel it may be an ice issue at the Glenview Tower.
5. The Ryan Street Lift Station is getting dirty again.

Gosz and Wittmann reported that the Utility has already received a check from the City’s Insurance Company for the furnaces that were damaged with the flooding at the Main Street Well.

ENGINEER’S REPORT:

A. Water Distribution System Improvements – Transmission Main Connection Project:

Vaclavik stated they are still working on the Scope of Service for this project. They are currently collecting data. She is hoping to have more information at next month’s meeting.

Vaclavik reported that she will be retiring at the end of April and Tony Kappell will be taking over for her.

CHAIRMAN:

No report.

PUBLIC WORKS DIRECTOR:

No report.

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CITY ADMINISTRATOR/CITY CLERK/TREASURER:

No report.

OLD BUSINESS:

None.

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Krueger moved to adjourn the meeting. Seconded by Mertens. Motion carried unanimously. The meeting was adjourned at 7:35 pm.

Joy L. Buboltz
Deputy Clerk/Treasurer