

(Approved)

**WATER AND SEWER UTILITY COMMISSION
Minutes**

October 16, 2017

Brillion Community Center

6:00 pm

CALL TO ORDER:

Chairperson Wittmann called the meeting to order at 6:00 pm.

ROLL CALL:

Present were Mayor Gary Deiter, Jeff Wittmann, Mary Jo Krueger, Wally Sonnabend, Russ Boldt, Dave Schwahn, Leonard Kopidlansky, and Dan Mertens. Also present were Amy Vaclavik from McMahan, Pete Litersky from MCO, Paul Much from MCO, Public Works Director Andy Geiger, City Administrator Clerk/Treasurer Lori Gosz, and Deputy Clerk/Treasurer Joy Buboltz.

GUESTS:

Elaine Lau, Chris Brandt, Barb Reese, Alderperson Betty Nies.

APPROVAL OF AGENDA:

Motion – Boldt moved to approve the agenda. Seconded by Krueger. Call vote taken. Motion carried unanimously.

APPROVAL OF THE MINUTES OF THE SEPTEMBER 18, 2017 WATER AND SEWER UTILITY MEETING:

Motion – Schwahn moved to approve the September 18, 2017 Water and Sewer Utility Meeting minutes. Seconded by Sonnabend. Motion carried unanimously.

APPROVAL OF VOUCHERS:

Motion – Mertens moved to approve the Water and Sewer Utility operating vouchers in the amount of \$61,892.64. Seconded by Boldt. Call vote taken. Motion carried unanimously.

CITIZEN INPUT:

None.

INFLOW & INFILTRATION REDUCTION PROJECT:

A. 2017 Mini-Storm Project – Update:

Geiger reported that the project has been completed. At this time approximately 50% of the affected property owners have hook up their sump pump to the mini storm sewer line. During the week of November 16th another 16 homes will have their sump pumps connected by Nicklaus Landscaping.

WPDES PERMIT REISSUANCE:

A. Phosphorus Limit Compliance:

B. Chloride Variance:

Nothing new at this time. Wittmann stated that MCO and City Staff will continue to work on this.

(Approved)

LEAD WATER SERVICE LINE REPLACEMENT:

It was reported that a meeting with Bridgett Kelly from the DNR will be held to obtain clarification on this process. Currently, MCO Staff is trying to tabulate the number of lead services that are in the City. It may be ordered by the DNR that 7% of the lead services may need to be replaced in the City by next October. Wittmann asked how homes have lead service. Litersky stated 222 homes.

Mayor Deiter reported that he recently attended a conference in which he found out that there may be available funding from the State to help with the replacement of lead services. He will continue to monitor this.

MCO REPORT:

A. Monthly Superintendent Report/Update:

Litersky submitted a written report and reported on the following:

1. With the Water System removed there may be a savings of \$600 per year. Now distilled water will be used if need be.
2. There were issues with salt deliveries.
3. Doors were painted at the Main Street Well.
4. Flushing of hydrants went well.

Krueger asked if the Utility can purchase salt from another vendor due to the delivery issues with the current vendor. Litersky stated he will check, but most of the Utilities receive their salt from the same vendor.

ENGINEER'S REPORT:

A. Water Distribution System Improvements – Transmission Main Connection Project:

No report.

CHAIRMAN:

It was decided to change the November Utility meeting to November 13th at 7:00 PM instead of November 20th.

PUBLIC WORKS DIRECTOR:

No report.

CITY ADMINISTRATOR/CITY CLERK/TREASURER:

A. Bankruptcy Accounts:

1. 231 Market Street:

2. 928 Golfview Drive:

Buboltz explained that the Utility is unable to collect on these two (2) delinquent water and sewer bills since the renters of these properties filed Chapter 7 Bankruptcy. The Utility is unable to go to the property owners because the renters filed bankruptcy.

(Approved)

Motion – Mertens moved to write off \$996.09 for 231 Market Street and \$534.67 for 928 Golfview Drive due to bankruptcy. Seconded by Schwahn. Call vote taken. Motion carried unanimously.

OLD BUSINESS:

A. Water User Rate Study - Update:

Gosz reported that the projected water rate increase is being reviewed by the PSC.

NEW BUSINESS:

Krueger noted an article in which municipalities are able to apply for grants to help them with flood damage.

ADJOURNMENT:

Motion – Krueger moved to adjourn the meeting. Seconded by Mertens. Motion carried unanimously. The meeting was adjourned at 6:17 pm.

Joy L. Buboltz
Deputy Clerk/Treasurer