

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

October 23, 2017

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Timothy Hanson, Joe Levash, Betty Nies, and Vicki Shafran. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Public Works Director Andy Geiger, Deputy Fire Chief Eric Burich, Deputy Clerk/Treasurer Joy Buboltz, and Police Chief JoAnn Mignon. Absent were Alderperson Wally Sonnabend and Alderperson Carrie Wenzel.

GUESTS:

Mike Buboltz.

APPROVAL OF THE AGENDA:

Mayor Deiter noted that the amount of the General Fund vouchers has been changed to \$92,240.22.

Motion –Edinger moved to approve the agenda with the noted change. Seconded by Shafran. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
OCTOBER 9, 2017:**

Motion – Levash moved to approve the minutes of the October 9, 2017 Committee of the Whole. Seconded by Nies. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCE & PURCHASING:

A. Review of Vouchers:

1. General Fund - \$92,240.22:

Motion – Edinger moved to recommend to City Council the approval of the General Fund Vouchers in the amount of \$92,240.22. Seconded by Shafran. Call vote taken. Motion carried.

B. Reserves - \$37,611.16:

Motion – Edinger moved to recommend to City Council to approve the Reserves Expenditure vouchers in the amount of \$37,611.16. Seconded by Hanson. Call vote taken. Motion carried.

C. Contingency - \$0.00:

None.

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D. TIF Expenditures - \$0.00:

None.

B. Review of License Applications:

1. Operator License – New: Alyssa Schwartz, Kimberlee M. Wiley:

2. Operator License – Temporary: Kim Simmons, Colette Thurwachter, Joseph A. Diener, Shannon Shinsky:

3. Class B Beer & Class C Wine License – Marko’s Smokin’ BBQ:

Motion - Shafran moved to recommend to City Council to grant an Operator License to Alyssa Schwartz and Kimberlee M. Wiley, a Temporary Operator License to Kim Simmons, Colette Thurwachter, Joseph A. Diener, and Shannon Shinsky, and a Class B Beer & Class C Wine License to Marko’s Smokin’ BBQ. Seconded by Edinger. Call vote taken. Motion carried.

C. Review of Payroll:

Motion – Edinger moved to recommend to City Council to collectively approve the September 29, 2017 and the October 13, 2017 payroll amounts. Seconded by Hanson. Call vote taken. Motion carried.

D. Review of 2018 Budget:

1. Set Public Hearing Date:

Gosz explained after changes were made to the proposed 2019 Budget from by the City Assessor, Board of Review and the Manufacturing Assessment, the City’s 2018 Tax Rate will be \$7.59 per thousand, compared to \$7.18 last year. The increase of \$8,149,000 in assessed value was due mainly to manufacturing additions in the City. With the proposed Main Street Square development, that will also help the City’s upcoming tax rates.

Edinger asked with the Brillion Iron Works closing and the loss of assessed value with the property, what type of impact will that have on the City’s tax rate. Gosz stated that is not known at this time, but did state that the Brillion Iron Works did file an appeal on their assessment.

Motion – Edinger moved to recommend to City Council to schedule a Public Hearing date of November 13, 2017 at 6:30 PM for the City’s 2018 Budget. Seconded by Hanson. Call vote taken. Motion carried.

PROTECTION OF PERSONS AND PROPERTY:

A. 2018 Police Service Agreement – Village of Reedsville:

Mignon reported the agreement for Police Services is going well for both municipalities. Edinger asked if there were any changes to the contract. Mignon stated no.

Motion – Edinger moved to recommend to City Council the 2018 Police Service Agreement with the Village of Reedsville. Seconded by Levash.

Levash asked if the Village of Reedsville has approved this agreement. Gosz stated yes.

Call vote taken. Motion carried unanimously.

CITY BUILDING AND GROUNDS:

Approved

Geiger reported the Brillion Community Center's roofing project should be completed by this week Friday.

PERSONNEL:

A. Closed Session per W.S.S. 19.85(1) (c):

Motion – Nies moved to go into Closed Session per W.S.S. 19.85(1) (c). Seconded by Edinger. Call vote taken. Motion carried.

The Committee went into Closed Session at 6:13 PM.

B. Open Session:

Motion – Edinger moved to return to Open Session. Seconded by Levash. Call vote taken. Motion carried.

The Committee returned to Open Session at 6:39 PM.

C. 2018 Wage Schedules/Benefits:

Motion – Edinger moved to recommend to City Council the 2018 Wage Schedule/Benefits and to establish a Committee in 2018 to review the City's insurance benefits. Seconded by Levash. Call vote taken. Motion carried.

NEW BUSINESS:

None.

OLD BUSINESS:

None.

ADJOURNMENT:

Motion – Levash moved to adjourn. Seconded by Edinger. Call vote. Motion carried unanimously. The meeting adjourned at 6:40 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer