

(Approved)

**PLAN COMMISSION  
Minutes**

**November 6, 2017**

**Brillion City Hall Conference Room**

**6:00 PM**

**CALL TO ORDER:** Mayor Gary Deiter called the meeting to order at 6:00 P.M.

**ROLL CALL:** Present were Mayor Gary Deiter, Lonnie Puskala, Al Ebert, Gerald Sonnabend, Mike Buboltz, and Alderperson Joe Levasch. Also present were City Administrator/Clerk-Treasurer Lori Gosz and Building Inspector Mike Angoli. Absent were Zane Zander and Public Works Director Andy Geiger.

**GUESTS:**

None.

**APPROVAL OF THE AGENDA:**

**Motion** – Levasch moved to approve the agenda. Seconded by Ebert. Motion carried unanimously.

**APPROVAL OF THE AUGUST 7, 2017 PLAN COMMISSION MEETING AND THE OCTOBER 23, 2017 SPECIAL PLAN COMMISSION MEETING:**

Gosz noted a correction to the October 23, 2017 Special Plan Commission Meeting minutes in which the minutes should be corrected to read under “Parking Restrictions” “Geiger stated R-3 Code requires one (1) stall per unit and Sec. 106-148 Parking Requirements requires 1.5 stalls”.

**Motion** – Sonnabend moved to approve the August 7, 2017 Plan Commission Meeting minutes and the October 23, 2017 Special Plan Commission Meeting minutes as corrected. Seconded by Buboltz. Motion carried.

**BUILDING INSPECTION REPORT:**

**A. Sign Permit – Faith United Methodist Church:**

Angoli reported he approved the sign application for Faith United Methodist Church.

**B. Property Maintenance Code Violations:**

**1. 106 S. Main Street – Update:**

Angoli reported the property owner continues to work on repairs.

**2. 208/210 Center Street – Update:**

Angoli reported the property is in the process of foreclosure.

**3. 421 S. Main Street – Update:**

Angoli reported the property owner continues to work on this.

**4. 234 Apollo Court – Appeal:**

Angoli reported some painting has been done on the property which now complies with City Code.

**C. Street Numbers:**

**1. Corrections/Display:**

Angoli reported a few more have been completed. This work will need to be continued in 2018.

(Approved)

**Other:**

Angoli reported that the developer of Pagel Avenue is looking to build a duplex on Lot 16. He voiced concern of issuing a building permit when the road work is not completed.

**OLD BUSINESS:**

**A. RDA Downtown Redevelopment Project – Update:**

**1. R-3 Multi-Family Residential Development:**

The R-3 Zoning is set for a Public Hearing on November 13<sup>th</sup>. Angoli reported the residential developer is seeking a zero lot line on the west side of the property on Custer Street. Angle parking on Custer Street would be eliminated with parking on the street as it currently is. This would allow for a setback. Sonnabend suggested the sidewalk stay with a setback to allow for snow storage.

Parking on the development was discussed. Levash voiced concern of allowing enough parking for the businesses on Main Street. Angoli explained the Site Plan is conceptual at this point and not final.

**B. Brillion Iron Works Properties:**

No report at this time.

**C. Wes Kempen Property on W. Ryan Street – Update:**

Angoli reported the property is crushed to be leveled soon.

**NEW BUSINESS:**

**A. Building Inspector Position:**

Gosz reported that Mike Angoli has submitted his resignation as the City’s Building Inspector, effective 12/31/17. She and Geiger are evaluating options for the Building Inspector position.

**ADJOURNMENT:**

**Motion** – Levash moved to adjourn the meeting. Seconded by Puskala. Motion carried unanimously. The meeting was adjourned at 6:30 pm.

Lori M. Gosz  
City Administrator/Clerk-Treasurer