

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

January 22, 2018

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Tim Hanson, Joe Levash, Betty Nies, Wally Sonnabend, Vicki Shafran, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Public Works Director Andy Geiger, Fire Chief Joey Diener, and Police Captain Kirk Schend.

GUESTS:

Troy Jansen from Gold Cross Ambulance, Amy Vaclavik and Tony Kappell from McMahon, Beth Wenzel, Sarah Pielhop.

APPROVAL OF THE AGENDA:

Motion – Nies moved to approve the agenda. Seconded by Levash. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
DECEMBER 18, 2017:**

Motion – Sonnabend moved to approve the minutes of the December 18, 2017 Committee of the Whole. Seconded by Edinger. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCE & PURCHASING:

A. Review of Vouchers:

1. 2017 Vouchers:

General Fund - \$93,770.28:

Motion – Sonnabend moved to recommend to City Council the approval of the General Fund Vouchers in the amount of \$93,770.28. Seconded by Edinger.

Edinger commented on the cost of health insurance. Gosz stated that Deputy Clerk/Treasurer Joy Buboltz, Joe Levash, and Carrie Wenzel will be reviewing costs for health insurance for 2019. Edinger encouraged this review to be done.

Call vote taken. Motion carried.

Reserves - \$10,240.39:

Motion – Nies moved to recommend to City Council to approve the 2017 Reserves Expenditure vouchers in the amount of \$10,240.39. Seconded by Edinger. Call vote taken. Motion carried.

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Contingency - \$0.00:

None.

TIF Expenditures - \$0.00:

None.

2. 2012 Vouchers:

General Fund - \$1,401,275.01:

Motion – Edinger moved to recommend to City Council the approval of the General Fund Vouchers in the amount of \$1,401,275.01. Seconded by Wenzel. Call vote taken. Motion carried.

Reserves - \$56.78:

Motion – Edinger moved to recommend to City Council to approve the 2018 Reserves Expenditure vouchers in the amount of \$56.78. Seconded by Shafran. Call vote taken. Motion carried.

Contingency - \$0.00:

None.

TIF Expenditures - \$0.00:

None.

B. Review of License Applications:

1. Operator License – New: Margaret Jean Krepline, Peggy Sue Monroe, Heidi Charboneau:

Motion - Edinger moved to recommend to City Council to collectively grant an Operator License to Margaret Jean Krepline, Peggy Sue Monroe, and Heidi Charboneau. Seconded by Levash. Call vote taken. Motion carried.

C. Review of Payroll:

2017:

Motion – Sonnabend moved to recommend to City Council to approve the December 22, 2017 payroll amount. Seconded by Shafran. Call vote taken. Motion carried.

2018:

Motion – Wenzel moved to recommend to City Council to collectively approve the January 5, 2018 and the January 19, 2018 payroll amounts. Seconded by Edinger.

Shafran questioned the Police overtime and if it is something that should be looked at. Schend explained there were vacation fills and special incidents that required overtime. It is not a reoccurring issue.

Call vote taken. Motion carried.

Approved

PROTECTION OF PERSONS AND PROPERTY:

Diener reported on the following:

- AED's were received and training will be conducted.
- The Aerial Ladder Truck is out of service. The hydraulic lines need to be replaced. He stressed the concern of looking at replacing the Aerial. It is planned to be replaced in five (5) years. He stated that Ladder Trucks cost over \$1 million dollars. He will be getting an estimate on the cost to get it back in service.

CITY BUILDING AND GROUNDS:

Geiger reported on the following:

- Request for Proposals for Building Inspection services. One proposal was received.
- Security cameras at the DPW Garage and Compost Site.
- BCC Renovation project.
- DPW Staff updates. The new hire is working out very well.

PERSONNEL:

No Report.

NEW BUSINESS:

Vaclavik introduced Tony Kappell to the Committee. She explained Kappell will be replacing her as Engineer for the City when she retires in spring of 2018.

ADJOURNMENT:

Motion – Edinger moved to adjourn. Seconded by Sonnabend. Call vote. Motion carried unanimously. The meeting adjourned at 6:19 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer