

**SPECIAL CITY COUNCIL
MINUTES**

February 12, 2018

Brillion Community Center

6:00 pm

CALL TO ORDER:

Mayor Deiter called the meeting to order at 6:00 pm and the Pledge of Allegiance was recited by those present.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Tim Hanson, Joe Levash, Betty Nies, Vicki Shafran, Wally Sonnabend, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Director of Public Works Andy Geiger, Police Officer Ben Bastion, Deputy Fire Chief Eric Burich, Park & Recreation Director Ann Marx, Deputy Clerk/Treasurer Joy Buboltz.

Guests:

David Norby from The Brillion News, Beth Wenzel, Barb Welch, Sarah Pielhop, Steve Klessig from Keller Structures, Kelly Heimke, Joanne Matties, Bob Poch from Keller Structures, and Troy Jansen from Gold Cross Ambulance Service.

APPROVAL OF THE AGENDA:

Mayor Deiter stated he would like to move agenda item “Brillion Community Center Renovation Project Budget” to after agenda item “Citizen Input”.

Motion –Nies moved to approve the agenda as revised. Seconded by Hanson. Call vote taken. Motion carried unanimously.

CITIZEN INPUT:

None.

CITY BUILDINGS AND GROUNDA:

B. Brillion Community Center Renovation Project Budget:

Steve Klessig gave a brief background on the Brillion Community Center Renovation Project. He explained there are (4) areas to the Plan. The first area is the Lobby Area. It is being proposed to remodel the first floor area and the upper area. At this time an elevator is not being planned to be installed in the building. Klessig explained there was a concern of not adding an elevator due to ADA concerns. However, with this remodeling the City would revert back to the Building Code when the Brillion Community Center was constructed. Klessig explained the difference between Level 1, Level 2, and Level 3 remodeling, and stated that an elevator will not need to be installed since less than 50% of the building is being altered.

The second area of the Plan is the proposed fitness area. The third area of the Plan is the relocating of the office space for the Director, which will only be done if an elevator is installed.

The last area of the Plan is the HVAC where the air handling unit will be replaced and the updating of the pool locker room areas.

Klessig informed those present that the Bob & Pat Endries Foundation are considering donating \$30,000 each year for three (3) years for each of the three (3) family rooms in the pool area.

Shafran explained that the Park & Recreation Commission has been working very hard on this project. Sarah Pielhop explained that they are approximately \$7,000 short and would like the City Council to approve the Plan to be bid out as a complete project, not just in pieces.

Nies questioned the borrowing amount for this project. Gosz explained that \$563,000 was borrowed and allocated for the Brillion Community Center Renovation Project. Marx explained the plan is now to not install an elevator but to rather upgrade the locker room area. Currently there is \$523,490 left from the borrowing. Geiger explained the amounts in this Plan are just estimates. Bids for this project could come in lower or higher, but we won't know that until the project is publicly bid. Poch stated he feels the amounts in the Plan are conservative amounts.

Hanson asked how long it could take from construction to completion of the project. Poch stated three to four months.

Pielhop explained the fitness equipment being proposed for the fitness center will be handicapped accessible. She also explained that the Brillion Community Center is the only building in Calumet County that has the Silver Sneaker Program and five (5) other Programs. The fitness centers in the City do not offer those types of programs.

Motion – Shafran moved to proceed with the bidding for the Brillion Community Center Renovation Project. Seconded by Sonnabend. Roll call vote taken. 7 votes cast. Motion carried unanimously.

Poch announced that Keller Structures will be donating \$10,000 back to the Brillion Community Center Renovation Project.

PROTECTION OF PERSONS AND PROPERTY:

A. Ambulance Department:

1. Review of Monthly Reports:

Jansen reported there were 39 responses for the month of January with 7 calls not being charged. In January, 23 calls were in the City of Brillion, 10 calls to the Town of Brillion, 2 calls outside of the area (Reedsville and Town of Rantoul), 1 call to Chilton, and there were 3 calls in the Town of Woodville.

B. Police Department:

1. Review of Monthly Report:

Police Officer Bastian reported on the following:

- They are currently investigating vehicles that were entered at night.
- School Bus accident in which two (2) children had minor injuries.
- Captain Schend dealt with a resisting an Officer individual in which that person spit on the Officer.
- Accident on the corner of Main Street and Ryan Street.
- Officer Kluck, who is part of the Calumet County's SWAT Team, was called to assist with the Darboy murder incident.
- There were 166 calls for service in January.
- Officer Kluck attended training on how to prevent "burn out" of Police Officers. The Police Department is also establishing goals for training.
- He is part of REACH.
- He just started the DARE Program in Reedsville Schools.
- Police Department is working on their accreditation.

C. Fire Department:

1. Review of Monthly Report:

Deputy Fire Chief Burich reported on the following:

- 11 calls to date.
- Upcoming training in February.
- Brat Fry was a success.
- One Fire Fighter has submitted his resignation from the Brillion Fire Department. The Fire Department is now down to 28 members.
- Ladder Truck should be back in service this week.

D. Municipal Court:

1. Review of Monthly Report:

The January Municipal Court Report was included in the City Council packets.

CITY BUILDING AND GROUNDS:

A. Review of Monthly Report:

Geiger reported on the following:

- DPW Employee Jeremy Baumgart and his wife had a baby boy on Friday, February 9th.
- He and DPW Employee Dennis Jandrey attended an Expo.
- He attended a DOT Conference in Green Bay.
- He is currently working on the Main Street Square Project. Soil borings are being taken and the utilities have been marked.
- Working on Request for Proposals for the demolition of the former T&C Building and the Groskopp Chiropractic Office. He is also working on Request for Proposals for the removal of asbestos for those two (2) buildings.
- There was a valve failure at the Well House on Main Street which took out both furnaces. This incident was reported to the City's insurance and the furnaces have already been replaced.
- Televising on Custer Street and Bentwood Drive was completed. It is hoped to send out bids for the project next week, with the bids being opened in mid-March.

Gosz informed the City Council that at the next Water & Sewer Utility Commission meeting residents from Custer Street and Bentwood Drive will be invited to that meeting to inform them of the upcoming street projects.

FINANCE AND PURCHASING:

A. RDA Downtown Redevelopment – Main Street Square Project:

1. WEDC Community Development Investment Grant – Approval of Contract:

Beth Wenzel reported that the City has received the WEDC Grant in the amount of \$250,000. Right now we are waiting for the press release from them. Wenzel also reported that the City will be receiving assistance from East Central Wisconsin Regional Plan Commission on the extension of the Friendship Trail.

Wenzel stated that Dan Ariens is “on board” with the City extending the Friendship Trail out to Long Lake Road if he acquires the former Brillion Iron Works property. Mayor Deiter suggested contacting Calumet County's Park Department for assistance with the extension of the Trail.

Wenzel reported they are working with TJ Lamers from the IPR Group on the terms of the lease for the new City Hall.

Motion – Edinger moved to accept the WEDC Grant in the amount of \$250,000. Seconded by Wenzel. Roll call vote taken. 7 votes cast. Motion carried unanimously.

PERSONNEL:

No report.

OLD BUSINESS:

Wenzel asked if the proposed extension of the Friendship Trail will be along the old railroad bed. Wenzel stated yes.

NEW BUSINESS:

None.

ADJOURNMENT:

Motion – Wenzel moved to adjourn. Seconded by Edinger. Motion carried unanimously. The meeting was adjourned at 6:49 pm.

Joy L. Buboltz
Deputy Clerk-Treasurer