

(Approved)

**PLAN COMMISSION
Minutes**

January 2, 2018

Brillion Community Center

6:00 PM

CALL TO ORDER: Mayor Gary Deiter called the meeting to order at 6:16 P.M.

ROLL CALL: Present were Mayor Gary Deiter, Lonnie Puskala, Zane Zander, Gerald Sonnabend, and Alderperson Joe Levash. Also present were City Administrator/Clerk-Treasurer Lori Gosz and Public Works Director Andy Geiger. Absent were Al Ebert and Mike Buboltz.

GUESTS:

None.

APPROVAL OF THE AGENDA:

Motion – Sonnabend moved to approve the agenda. Seconded by Levash. Motion carried unanimously.

APPROVAL OF THE DECEMBER 4, 2017 PLAN COMMISSION MEETING:

Motion – Zander moved to approve the December 4, 2017 Plan Commission Meeting minutes. Seconded by Sonnabend. Motion carried.

CERTIFIED SURVEY MAP – LOT #16 PAGEL AVENUE – 212 PROPERTIES LLC:

Geiger explained the Certified Survey Map will divide the lot into two (2) separate parcels to be sold as condo units.

Motion – Sonnabend moved to recommend to City Council to approve the Certified Survey Map without a Public Hearing. Seconded by Zander. Motion carried.

OLD BUSINESS:

A. RDA Downtown Redevelopment Project – Update:

No report.

B. Brillion Iron Works Properties - Update:

No report.

NEW BUSINESS:

A. Building Inspector Position:

Geiger reported that Request for Proposals for the Building Inspector Services have been sent out. The deadline for submitting the Request for Proposal is Friday, January 19th.

Gosz reported that once the contracted Inspector is approved the Building Inspector fees will need to be amended in the City Code. Zander suggested simplifying the language in the Code to allow flexibility.

ADJOURNMENT:

Motion – Zander moved to adjourn the meeting. Seconded by Sonnabend. Motion carried unanimously. The meeting was adjourned at 6:25 pm.

(Approved)

Lori M. Gosz
City Administrator/Clerk-Treasurer