

SPECIAL CITY COUNCIL

MINUTES

January 8, 2018

Brillion Community Center

6:00 pm

CALL TO ORDER:

Mayor Deiter called the meeting to order at 6:00 pm and the Pledge of Allegiance was recited by those present.

ROLL CALL:

City Council:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Tim Hanson, Joe Levash, Betty Nies, Vicki Shafran, Wally Sonnabend, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Director of Public Works Andy Geiger, Police Chief JoAnn Mignon, Fire Chief Joey Diener, Deputy Fire Chief, Eric Burich, and Deputy Clerk/Treasurer Joy Buboltz.

Guests:

Mark Olsen from Ariens, Calumet County Community Development Director Mary Kohrell, TJ Lamers from McMahan, Tom Kispert from McMahan, Steve Knuth from McMahan, Matthew Bennett, Beth Wenzel, Tamarra Hillmann, Mike Buboltz, Bob and Pat Endries, Daryl Gilbertson, Tim Hanson, Jessica Schuh, and Troy Jansen from Gold Cross Ambulance Service.

APPROVAL OF THE AGENDA:

Motion –Edinger moved to approve the agenda as printed and circulated. Seconded by Sonnabend. Call vote taken. Motion carried unanimously.

CITIZEN INPUT:

None.

NEW BUSINESS:

A. RDA City Hall Project – Review of Plan – Integrated Public Resources:

Steve Knuth, McMahan, gave a Power Point Presentation on the proposed City Hall project. He reviewed the layout of the building. He explained with the proposed apartment building complex there will be underground parking for tenant parking. He also stated that the Dollar General store will remain at its current site.

Knuth commented he is very impressed with Brillion. This community has a lot going for it.

Edinger questioned the space in front of the proposed City Hall, along Main Street. Knuth explained that area could be used for public events and is proposed to be used for the City's Farmers Market. Knuth explained the proposed building is 100' long and there is a 50' wide grass area. Lamers stated that with the WEDA Grant there is to be an area for street walking.

Kispert McMahan explained that once the design has been completed he will then take the design to contractors and obtain firm construction numbers from those contractors. Once the project costs and contingency amounts can be finalized then they can determine a lease amount. Once the lease amount is finalized, construction can begin. Edinger asked if those project costs would include landscaping costs. Kispert stated yes. Olsen asked if there is a proposed start date for the project. Lamers stated not at this time. Edinger asked if City Staff is looking at having an Open House at the current City Hall facility.

Gosz stated no, due to security issues. Gosz explained that the Brillion News has done articles in the past on the lack of space at the current City Hall building.

PROTECTION OF PERSONS AND PROPERTY:

A. Ambulance Department:

Jansen explained that in the EMT field an employee usually stays in that employment for 5-7 years. He stated that currently Gold Cross has 3 employees with 15 or more years. Those Gold Cross employees, Tim Hanson, Daryl Gilbertson, and Jessica Schuh, were presented with a medal for their years of service to the ambulance service.

1. Review of Monthly Reports:

Jansen reported December was their second quietest month this year, with 36 calls. In the year 2017, there were 466 calls for service which is a record year. To date there are 11 calls. In December, 26 calls were in the City of Brillion, 7 calls to the Town of Brillion, 2 calls outside of the area (Reedsville and Hilbert), and 1 call to Chilton. In the Town of Woodville, there were 36 calls in the year 2017.

Edinger asked if Gold Cross Ambulance is receiving more outside of the area calls now than in the past. Jansen stated yes.

Jansen reported that Gold Cross recently hired 4 more individuals to their staff.

B. Police Department:

1. Review of Monthly Report:

Chief Mignon reviewed the Monthly Police Report with the Committee and reported on the following:

- There were 2,180 calls for service in 2017.
- She is currently working on the Annual Report.
- Legal Update training for the Officers.
- Adopt-A-Family Program in which five local families were helped during the Holiday season.

C. Fire Department:

1. Review of Monthly Report:

Chief Diener reviewed his Monthly Report with the Committee. He reported they were 57 calls in 2017, of which 22 calls were for Mutual Aid. To date they have responded to 3 calls. The Fire Department will be holding training in January. The Brillion Fire Department's Annual Brat Fry is being held on February 4th.

D. Municipal Court:

1. Review of Monthly Report:

No report.

CITY BUILDING AND GROUNDS:

Geiger reviewed his report with the City Council and reported that the City's Christmas Decorations will be taken on Friday, January 12th.

FINANCE AND PURCHASING:

A. Closed Session per W.S.S. 19.85(1) (e):

Motion – Wenzel moved to go into Closed Session per W.S.S. 19.85(1) (e). Seconded by Edinger. Call vote taken. Motion carried unanimously.

The City Council went into Closed Session at 6:37 PM.

B. Open Session:

Motion – Sonnabend moved to return to Open Session. Seconded by Shafran. Call vote taken. Motion carried unanimously.

The City Council returned to Open Session at 7:12 PM.

C. Agreement for Assignment and Assumption of Offer to Purchase – City of Brillion and Ariens Company:

Motion – Levash moved authorize the Mayor to sign the Agreement for Assignment and Assumption of Offer to Purchase with the termology changed to read City/RDA. Seconded by Wenzel. Roll call vote taken. 7 votes cast. Motion carried unanimously.

D. Request for Proposals – Environmental Legal Counsel – Brillion Iron Works Property:

Gosz reported that she has mailed Request for Proposals for Environmental Legal Counsel to assist the City with the Brillion Iron Works property.

PERSONNEL:

No report.

OLD BUSINESS:

Sarah Pielhop expressed concern with the sidewalks around the proposed City Hall building. Knuth explained.

ADJOURNMENT:

Motion – Levash moved to adjourn. Seconded by Sonnabend. Motion carried unanimously. The meeting was adjourned at 7:17 pm.

Joy L. Buboltz
Deputy Clerk-Treasurer