

(Approved)

**REGULAR CITY COUNCIL  
MEETING  
Minutes**

**December 18, 2017**

**Brillion Community Center**

**6:30 PM**

**CALL TO ORDER:**

Mayor Gary Deiter called the meeting to order at 6:52 PM with the Pledge of Allegiance recited by those in attendance.

**ROLL CALL:**

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Joe Levash, Betty Nies, Vicki Shafran, Wally Sonnabend, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Police Chief JoAnn Mignon, Public Works Director Andy Geiger, City Librarian Chris Moede, Fire Chief Joey Diener, and Deputy Clerk/Treasurer Joy Buboltz. Absent were Alderperson Tim Hanson and Park & Recreation Director Ann Marx.

**APPROVAL OF THE AGENDA:**

**Motion** –Levash moved to approve the agenda as printed and circulated. Seconded by Shafran. Call vote taken. Motion carried unanimously.

**APPROVAL OF MINUTES – NOVEMBER 27, 2017 REGULAR CITY COUNCIL MEETING AND THE DECEMBER 11, 2017 SPECIAL CITY COUNCIL MEETING MINUTES:**

**Motion** – Wenzel moved to approve the minutes of the November 27, 2017 Regular City Council Meeting and the December 11, 2017 Special City Council Meeting minutes. Seconded by Sonnabend. Call vote taken. Motion carried unanimously.

**PUBLIC APPEARANCES:**

**A. Citizen Input:**

None.

**B. Guests:**

Guests of the meeting were David Norby from The Brillion News and Amy Vaclavik from McMahon.

**1. Brillion Gold Cross Employees:**

The Brillion Gold Cross Employees will attend the January City Council meeting.

**CONSENT AGENDA:**

**A. Acceptance of Minutes:**

Brillion Public Library Board meeting of 11/15/2017, Redevelopment Authority Commission meeting of 11/29/2017, Plan Commission meeting of 12/4/2017, and Park & Recreation Commission meeting of 12/7/2017.

**B. Approval of Vouchers:**

**1. 2017 Vouchers:**

**A. General Fund: =\$177,684.30:**

**B. Reserves =\$19,903.08:**

**C. Contingency = \$0.00:**

**D. TIF Expenditures=\$0.00:**

**2. 2018 Vouchers:**

**A. General Fund: =\$11,070.50:**

(Approved)

**B. Reserves =\$0.00:**

**C. Contingency = \$0.00:**

**D. TIF Expenditures=\$0.00:**

**C. Approval of License Applications:**

**1. Operator License – New: James C. Laughrin:**

**2. Temporary Class B License – Brillion Fire Department – Brillion Brat Fry:**

**D. Approval of Payroll:**

**Motion** – Edinger moved to collectively approve the Consent Agenda with the Acceptance of Minutes, Approval of Accounts Payable and Financial Reports, Approval of Payroll, and the Approval of License Applications as approved at the December 18, 2017 Committee of the Whole Meeting. Seconded by Sonnabend. Roll call vote taken. 6 votes cast. Motion carried unanimously.

**E. Approval of Appointments:**

**1. Park & Recreation Commission – Joanne Mattes:**

**Motion** – Edinger moved to appoint Joanne Mattes to the Park & Recreation Commission. Seconded by Shafran. Call vote taken. Motion carried unanimously.

**DEPARTMENT HEAD REPORTS:**

**A. Police Department:**

No report.

**B. Park & Recreation:**

Recreation Director Ann Marx submitted a written report.

**C. Library:**

Librarian Moede submitted a written report.

**D. Fire Department:**

No report.

**E. Public Works:**

No report.

**6:45 PM – PUBLIC HEARING – ORDINANCE AMENDMENT – SEXUAL OFFENDER AND SEXUAL PREDATOR RESIDENCE:**

Mayor Deiter opened the Public Hearing at 6:57 PM and asked three (3) times for testimony for or against the proposed ordinance amendment. No testimony given. Mayor Deiter closed the Public Hearing at 6:58 PM.

**A. Plan Commission:**

**1. Committee Report:**

No Report.

**B. Park & Recreation:**

**1. Gym Floor Resurface:**

Shafran stated the Park & Recreation Commission has recommended having the gym floor resurfaced by Basemen Bros. for \$8,190.00. Geiger expressed concern with resurfacing the gym floor at this time when lights may need to be replaced in the gym, etc. Edinger expressed OSHA regulation concerns.

(Approved)

Levash questioned where the funds for this project would come from. Shafran stated she feels the money could be taken from the borrowing done for the Brillion Community Center project. Levash suggested the Park & Recreation Commission should get clarification whether or not the lights in the gym are to be replaced and where the funds for this project would come from, and bring this recommendation back to the City Council in January.

**Motion** – Levash moved to table the gym floor resurfacing at the Brillion Community Center. Seconded by Shafran. Call vote taken. Motion carried unanimously.

**C. Library Board:**

**1. Committee Report:**

No report.

**D. Utility Commission:**

**1. Agreement for Professional Service – McMahon – 2018 Projects-Custer Street/Bentwood Drive:**

Gosz stated the Utility Commission has approved moving forward with the Custer Street and Bentwood Drive projects in 2018. However, it was decided to include the mini storm-sewer installation on Bentwood Drive with the project, per City Code. It was also decided that Gosz and Geiger create a budget where the funds for the projects would come from. At this time the Agreement will be tabled until the January meeting.

**Motion** – Wenzel moved to table the Agreement for Professional Services with McMahon for the 2018 Custer Street/Bentwood Drive Projects until the January City Council meeting. Seconded by Sonnabend. Call vote taken. Motion carried unanimously.

**E. Redevelopment Authority Commission:**

**1. Downtown Redevelopment Project - Update:**

**A. Project Financing Option – IPR Group:**

Gosz reported at the December Redevelopment Authority Commission meeting for the Downtown Project it was hoped to close on the property at 205 N. Main Street this week. The seller is ready to close on the property. Donations for the project have been received and a press release will be done.

Gosz reported at the January 11<sup>th</sup> Redevelopment Authority Commission meeting Phil Cossen, from Ehlers, will be discussing financing options for the projects. Also, at the January 8<sup>th</sup> Committee of the Whole meeting there will be designs of the proposed City Hall building for the City Council and members of the public to view.

Gosz explained that as of now, it is planned that the Redevelopment Authority Commission would own the land, the IPR Group would own the building, and the City would lease the building from the IPR Group. The Redevelopment Authority Commission would own the entire parking lot. It was questioned why deed the property to the Redevelopment Authority Commission if the property will be going back to the City. Nies asked why the City doesn't deal directly with the IPR Group.

Nies also commented that she feels the City Council should be invited to all Redevelopment Authority Commission meetings at this time.

**2. Brillion Iron Works Properties - Update:**

Gosz stated that Phil Cossen will be discussing financing options to the Redevelopment Authority Commission at their next meeting.

**F. Committee of the Whole:**

**1. City Attorney Fees for RDA Projects:**

(Approved)

**Motion** – Nies moved to deny the request by the Redevelopment Authority Commission to pay for the legal fees and to invoice the RDA for those legal fees. Call vote taken. 2 no votes cast by Edinger and Shafran. Motion carried.

**G. Cemetery Commission:**

**1. Commission Report:**

No report.

**H. Tourism Committee:**

**1. Committee Report:**

No report.

**OLD BUSINESS:**

**A. Ordinance Amendment – Sexual Offender and Sexual Predator Residence:**

**Motion** – Edinger moved to adopt Ordinance #OR17-11 as it relates to the Sexual Offender and Sexual Predator Residence in the City of Brillion. Seconded by Sonnabend. Roll call vote taken. 6 votes cast. Motion carried unanimously.

**NEW BUSINESS:**

None.

**COMMUNICATIONS – CITY ADMINISTRATOR/CLERK-TREASURER’S OFFICE:**

Gosz reported on the following:

- City Hall is now in the process of collecting taxes and utility bills.
- Kristie Strenn has started her employment with the City of Brillion as the City Hall’s Administrative Assistant.
- City Hall will be holding their annual holiday luncheon and will be recognizing Mike Angoli for his years of service to the City of Brillion.
- Request for Proposals will be mailed this week for Building Inspection services. It is hoped to have this position filled by March. In the interim Paul Birschbach will be assisting the City with its building inspection services.

**MAYOR’S REPORT:**

Mayor Deiter wished a Merry Christmas to the City Council.

**PRESS TIME:**

No questions.

**ADJOURNMENT:**

**Motion** – Nies moved to adjourn the meeting. Seconded by Sonnabend. Call vote taken. Motion carried unanimously. The meeting was adjourned at 7:22 PM

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Gary Deiter, Mayor

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Joy L. Buboltz, Deputy Clerk/Treasurer