

(Approved)

December 7, 2017

**PARK & RECREATION COMMISSION MINUTES
Brillion Community Center**

4:00 PM

CALL TO ORDER: Al Ebert called the meeting to order at 4:00 PM.

ROLL CALL: Present were: Al Ebert, Mark Rajkovich, Sarah Pielhop, Dennis Miller, and Alderperson Vicki Shafran. Also present were Recreation Director/Aquatic Coordinator Ann Marx. Absent was Joe Behnke.

APPROVAL OF THE AGENDA:

Motion – Shafran moved to approve the agenda. Seconded by Miller. Motion carried.

APPROVAL OF MINUTES – November 2, 2017 Meeting:

Motion – Miller moved to approve the November 2, 2017 Minutes of the Park & Recreation Commission meeting. Seconded by Shafran. Motion carried.

CHAIRMAN'S REPORT:

No Report.

VISITORS:

DIRECTOR REPORTS:

A. Community Center

1. Facility Report:

The number of card swipes and day passes are up from last month and up 741 over last year in November.

Shafran asked if we could run the membership special for New Year's. It was decided to run a buy 3 months and get the 4th free.

2. Fitness Center Equipment:

The Commission reviewed the number of pieces of equipment they had previously decided on. After looking at the list they decided to add a rowing machine and an adaptive motion trainer and reduce the number of treadmills, elliptical, recumbent bikes and spinner bikes.

3. Review of BCC Improvements Budget:

The Commission reviewed the potential budget numbers from Keller. They have the budget broken down into 6 areas. There are some areas that can be cut, mainly if we do the demo to the ceilings and flooring. There will also be some potential savings from cutting out an office reusing the ceiling grids, not having a built in coffee area, leaving the fire place and cutting some of the general conditions budget. Once Keller reworks the numbers the Commission will decide which areas for sure to proceed with.

4. Intern:

Marx will look into getting a Marketing Intern from Fox Valley Tech for the summer to help with social media and marketing. This would be a non-paid internship.

B. Aquatics:

1. Patron Comparison:

Pool usage was up 582 from November of 2016.

(Approved)

C. Recreation:

1. Gym Floor:

Marx presented two bids to have the floor sanded, sealed and lines painted.

Motion - Pielhop moved to recommend to City Council that we have the gym floor refinished by Baseman Bros. of Ixonia for \$8,190.00 and to save \$650.00 by having it done in either Jan. or Feb. of 2018 and with the money coming out of Reserves. Shafran seconded. Motion carried.

2. Little League Scoreboard update:

Miller showed the Commission a picture of what the new scoreboard will look like. The Scoreboard was donated by Sargento Cheese.

D. Parks:

1. McMahon Proposal:

Marx distributed the proposal but due to time the Commission will discuss it at the January meeting.

E. Old Business:

1. WPS Grant:

There was no update at the time of meeting.

2. Trees:

Geiger had given some suggestions for marking of the trees that Park and Rec would like to see down. The Commission for now would like to have all the trees in front of the BCC on the west side of the main sidewalk taken down.

3. Heritage Park Sign:

DPW will move the sign but Geiger would like to have the Commission mark the spot.

F: New Business:

None.

ADJOURNMENT:

Motion – Ebert moved to adjourn. Seconded by Rajkovich. Motion carried. The meeting adjourned at 5:50 PM.

Ann Marx