

(Approved)

**WATER AND SEWER UTILITY COMMISSION
Minutes**

December 18, 2017

Brillion Community Center

5:00 pm

CALL TO ORDER:

Chairperson Wittmann called the meeting to order at 5:00 pm.

ROLL CALL:

Present were Mayor Gary Deiter, Jeff Wittmann, Mary Jo Krueger, Wally Sonnabend, Russ Boldt, Dave Schwahn, Leonard Kopidlansky, and Dan Mertens. Also present were Amy Vaclavik from McMahan, Pete Litersky from MCO, Paul Much from MCO, Public Works Director Andy Geiger, City Administrator Clerk/Treasurer Lori Gosz, and Deputy Clerk/Treasurer Joy Buboltz.

GUESTS:

None.

APPROVAL OF AGENDA:

Motion – Krueger moved to approve the agenda. Seconded by Mertens. Call vote taken. Motion carried unanimously.

APPROVAL OF THE MINUTES OF THE NOVEMBER 13, 2017 WATER AND SEWER UTILITY MEETING:

Motion – Boldt moved to approve the November 13, 2017 Water and Sewer Utility Meeting minutes. Seconded by Schwahn. Motion carried unanimously.

APPROVAL OF VOUCHERS:

2017:

Motion – Krueger moved to approve the 2017 Water and Sewer Utility operating vouchers in the amount of \$38,261.82. Seconded by Mertens. Call vote taken. Motion carried unanimously.

2018:

Motion – Schwahn moved to approve the 2018 Water and Sewer Utility operating vouchers in the amount of \$21,247.91. Seconded by Krueger. Call vote taken. Motion carried unanimously.

CITIZEN INPUT:

None.

INFLOW & INFILTRATION REDUCTION PROJECT:

A. 2018 Project – Custer Street/Bentwood Drive:

Vaclavik reported that the City Council has supported the I/I Project for Custer Street, from Jackson Street to W. Water Street, and the proposed resurfacing of Bentwood Drive. No sewer replacement is being planned for Bentwood Drive. However, City Code requires that if a street is redone that mini storm sewers be installed in that street. The Utility Commission should

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consider installing mini storm sewers along Bentwood Drive. Sonnabend agreed mini storm sewers should be installed.

Geiger noted that the estimated costs for the project are not correct. Vaclavik reported the estimated cost from Ron Wolf, McMahon, to do Bentwood Drive was \$60,000 - \$65,000, which was only half of the cost. The new estimate is approximately \$120,000 to add the mini storm sewers. Geiger stated the City will need to find an additional \$35,000. Gosz reported that she and Geiger will review budgets to see if they can find the additional \$35,000 for the project. Krueger asked if the funds could be taken from last year's borrowing. Gosz stated she will check on that.

Motion – Mertens moved to recommend to City Council to proceed with the 2018 Project for Custer Street and Bentwood Drive, including adding mini storm sewers with the Bentwood Drive project. Seconded by Sonnabend. Call vote taken. Motion carried unanimously.

1. Agreement for Professional Service – McMahon:

This Agreement will be tabled at this time.

WPDES PERMIT REISSUANCE:

A. Phosphorus Limit Compliance:

Nothing new to report at this time.

B. Chloride Variance:

Vaclavik reported that she submitted the Lime Softening Eligibility Calculation required by the DNR and the EPA for the issuance of this Permit. She hasn't heard back on that calculation.

LEAD WATER SERVICE LINE REPLACEMENT:

Geiger reported that he feels that the City's Municipal Code should require homeowners to replace their lead water lines to their home if the City replaces their lead lines to the curb stop. Litersky stated that if the City allows the property owner to keep their lead service in their home then the City's lead count remains high, even if the City replaces their lead service. Litersky explained that the Utility is required by the DNR to take 20 samples and we can't change our sample sites. Geiger reported that other municipalities are requiring property owners to change their lead lines in their home if the municipality replaces their lead service.

Geiger reported that of the 40 samples the Utility is required to take, if the samples do not show the exceeded amount of lead in the water then the City is not required to replace 7% of the lead services in the City. However, if there is one (1) sample exceeding the required level then the City will be required to replace 7% of the lead service in the City.

Mertens stated he feels the City should enact an ordinance requiring a property owner to replace their lead service in their home if the City replaces their portion of the lead service in a street/utility project. The consensus of the Commission agreed to move forward with an ordinance on the replacement of lead services in a home.

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Discussion followed on whether or not to require property owners in past Utility projects to require them to now replace their lead service in their homes.

Motion – Sonnabend moved to have City Staff work on drafting an ordinance requiring property owners to replace their lead service in their home if the City/Utility replaces their lead service in a street/utility project. Seconded by Mertens. Call vote taken. Motion carried unanimously.

MCO REPORT:

A. Monthly Superintendent Report/Update:

Litersky reviewed his written report with the Commission.

Much reported that he had a discussion with the DNR in which the DNR noticed a very high amount of zinc in the City's sludge. The DNR is concerned if they need to reevaluate Professional Plating's permit for the discharge of zinc to the City's sanitary sewer. The DNR is concerned the Utility is not meeting its zinc ceiling limit. The DNR would like to see the City of Brillion be able to land apply its sludge.

Geiger reported that Professional Plating is aware of the DNR's concerns.

ENGINEER'S REPORT:

A. Water Distribution System Improvements – Transmission Main Connection Project:

Nothing new at this time.

Vaclavik stated she will bring information on this project to the January meeting.

CHAIRMAN:

No report.

PUBLIC WORKS DIRECTOR:

No report.

CITY ADMINISTRATOR/CITY CLERK/TREASURER:

A. Delinquent Water and Sewer Accounts to be Placed on Tax Roll:

Motion – Mertens moved to place the delinquent water and sewer amounts on the tax roll for collection. Seconded by Schwahn. Call vote taken. Motion carried unanimously.

OLD BUSINESS:

A. Water User Rate Study – PSC Final Decision:

Gosz reported the City received its final notification. The new rates will go into effect on March 1, 2018.

NEW BUSINESS:

None.

ADJOURNMENT:

(Approved)

Motion – Krueger moved to adjourn the meeting. Seconded by Sonnabend. Motion carried unanimously. The meeting was adjourned at 5:41 pm.

Joy L. Buboltz
Deputy Clerk/Treasurer