

**SPECIAL REDEVELOPMENT AUTHORITY COMMISSION
Minutes**

October 11, 2017

Brillion Community Center

7:00 am

CALL TO ORDER:

Chairperson Beth Wenzel called the meeting to order at 7:09 am.

ROLL CALL:

Present were Chairperson Beth Wenzel, Kim Buboltz, Tamara Hillmann, Matthew Bennett, Jerome Popp and Alderperson Mel Edinger. Also present were Mayor Gary Deiter, City Administrator/Clerk-Treasurer Lori Gosz, and Calumet County Economic Development Director Mary Kohrell. Absent was Ralph Rice.

Guests:

Amy Vaclavik and TJ Lamers from the IPR Group.

APPROVAL OF AGENDA:

Motion – Bennett moved to approved the agenda as printed and circulated. Seconded by Buboltz. Motion carried unanimously.

APPROVAL OF MINUTES – September 14, 2017 and September 21, 2017 Redevelopment Authority Commission meetings.

Motion – Edinger moved to approved the September 14, 2017 and September 21, 2017 Redevelopment Authority Commission meeting minutes as printed and circulated. Seconded by Buboltz. Motion carried unanimously.

DOWNTOWN DEVELOPMENT:

Downtown Redevelopment Project Plan:

Discuss/Finalize Presentation to City Council:

Kohrell explained she drafted an outline to begin preparing the agenda and presentation. An important piece is the presentation from Ehlers on how the City/RDA can participate financially in the project. Bennett suggested to present the project as a concept and have as solid numbers supporting the concept.

The cost for demo and site prep was questioned. Lamers explained the cost for demo and site prep can be rolled into the cost for the City Hall project. The WHEDA application requires the property be acquired by the developer for \$1. This can be done as an impact fees.

Vaclavik handed out a project flow chart and preliminary site plan. The site plan will now include the Dollar General portion staying in the current location. The site layout was discussed.

Edinger stated the City Council will be concerned with the cost to the tax payers. Gosz suggested that this can be explained by Ehlers during the presentation. Another question the City Council might have is how the Dollar General parking will be affected during the construction phase.

Having support from our industry leaders at the present was discussed. It was suggested that this be done at the beginning of the meeting under Citizen Input. It was suggested to prepare history for meeting packets, to include how past residential development grew from projected supported by the City.

Wenzel, Kohrell and Gosz will meet with the IPR Group to finalize the presentation power point.

Brillion Iron Works Update:

Gosz reported on meetings with a very interested party on the Brillion Iron Works.

New Business:

Future Agenda Items.

None.

Next meeting Date:

November 9, 2017 at 6:30 pm.

Adjournment:

Motion – Buboltz moved to adjourn. Seconded by Hillmann. Motion carried unanimously. The meeting was adjourned at 8:39pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer
Redevelopment Authority Commission Secretary