

**BRILLION PUBLIC LIBRARY BOARD**  
**Brillion Public Library 10:00 A.M.**  
**September 20, 2017**

**CALL TO ORDER:**

Marc Axelrod called the meeting to order at 10:00 AM

**ROLL CALL:**

Present were: Chair Marc Axelrod, Jeff Vande Hey, Dean Wallace, Betty Nies, Tammy Fischer, Lyle Ott and Linda Deiter. Also present was Library Director Chris Moede.

Absent: Nancy Zimpel and Dominick Madison

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited by the group.

**APPROVAL OF AGENDA:**

**Motion:** Dean Wallace moved to approve the agenda as printed. Seconded by Lyle Ott. Motion carried.

**APPROVAL OF MINUTES- August 16, 2017**

**Motion** – Linda Deiter moved to approve the minutes of the August 16, 2017, Library Board Meeting as printed and circulated. Seconded by Betty Nies. Motion carried.

**COMMUNICATIONS:**

A Thank You card (homemade) and cookies from Trinity 1<sup>st</sup> Graders was received.

An email from Tammy Baldwin, in regards to Library Funding Request was received.

**LIBRARY DIRECTOR'S REPORT:**

**Circulation:**

August was not great but juvenile books were up.

**Financial:**

**Motion** – Dean Wallace moved to accept the Financial Report as written and circulated. Seconded by Linda Deiter. Motion carried.

**c. Library Happenings:**

The online survey is going on now until October 1<sup>st</sup>.

There will be Energy Assistance Group meetings at the Library on Sept 28<sup>th</sup>, October 26<sup>th</sup> and November 30<sup>th</sup>.

The Chilton Light Show will be held in December at the Fairgrounds. Brillion's Library will participate in the coloring contest.

The Library System held "Tech Days" which focused on "Trends in Technology". Items discussed included: wearable tech, interconnectivity, web videos, artificial intelligence (i.e.

Alexa), 3D Printers, Robotics and how it affects occupations, coding and digitalization of local history. Chris enjoyed the sessions.

### **Automation/Technology:**

#### **Shared System/LARS:**

The last meeting was Sept 15<sup>th</sup>. There was a problem with the anti-virus protection software – it wouldn't allow people to go to certain websites. Margie will be doing the software updates (on-site) soon.

The Library is looking into online access to “English as a Second Language”.

Sherwood is looking into starting a Library.

### **Technology updates:**

The Coding Club met yesterday. There were 6 or 7 kids in attendance. Chris wants to get more games. We do have funds for the Maker's Space items.

Charter was down for 5 hours on Monday Sept 18<sup>th</sup> – unable to use internet.

The Manitowoc Library is using “virtual cards” for students. If it is successful, the program may expand.

### **Buildings and Grounds Maintenance**

#### **Any Building and grounds issues**

Chris obtained a quote from Superior Flooring to replace the entryway carpeting. The quote of \$890.88 includes removal of existing carpet, replace with our own carpet squares and put on edging.

The boilers were inspected by a licensed inspector.

So far 3 of the basement chairs have sold.

Someone caused some damage to the lock area of the Book Drop. This has been fixed.

Marc mentioned that the church in Potter will host a recycling event on Sat Oct 21<sup>st</sup> from 8 AM to noon.

### **Library programs**

#### **Library Friends**

Next meeting will be Thursday Sept 28th

### **Summer Reading**

This year saw more participation at Programs. Pre-K involvement was up. School-age was down. Next year's theme is “Libraries Rock”

### **Ongoing program updates**

Genealogy has 10 at the last session. The Calumet County Health Dept will have a “Heathy Aging Brain” program at the Brillion Library Oct 24<sup>th</sup> at 2:30 PM.

Homeschoolers meet tomorrow.

### **Manitowoc-Calumet Library System**

The Planning Committee met to discuss the System Agreement. It was decided to reimburse Menasha at the same rate/formula as the Outagamie County Libraries. There will be a public hearing to discuss these changes. The changes will take place in 2019.

The Resource Library Agreement will allow up to \$1,000/year for recommendations to other Libraries including digital books. .

On Oct 5<sup>th</sup> there will be a Grass Roots meeting in De Pere on children's services.

**Library Budget**

Will be presented at the Sept 25<sup>th</sup> City Council Meeting.

**Motion** – Dean Wallace moved to accept the 2018 Library budget as printed and circulated. Seconded by Lyle Ott. Motion carried.

**Library Director**

The Time Table was discussed. Chris will contact the New Holstein Library about their recent job description for the Library Director (Grade 2 Library)

**Holiday hours**

Will be the same as the City

**Motion** – Betty Nies moved to accept the 2017 Holiday hours as printed and circulated. Seconded by Linda Deiter. Motion carried.

**NEW BUSINESS**

NA

**PRESIDENT**

NA

**CITIZEN INPUT**

NA

**SET NEXT MEETING DATE**

The next Brillion Public Library Board Meeting will be held on October 18, 2017 at 10:00 a.m.

**ADJOURNMENT:**

**Motion** – Betty Nies moved to adjourn the meeting. Seconded by Linda Deiter. Motion carried. The meeting adjourned at 10:45 AM

Tammy Fischer, Secretary