

(Approved)

**WATER AND SEWER UTILITY COMMISSION  
Minutes**

**August 21, 2017**

**City Hall Conference Room**

**6:00 pm**

**CALL TO ORDER:**

Chairperson Wittmann called the meeting to order at 6:00 pm.

**ROLL CALL:**

Present were Mayor Gary Deiter, Jeff Wittmann, Mary Jo Krueger, Wally Sonnabend, Russ Boldt, Dave Schwahn, Leonard Kopidlansky, and Dan Mertens. Also present were Amy Vaclavik from McMahan, Pete Litersky from MCO, Public Works Director Andy Geiger, City Administrator Clerk/Treasurer Lori Gosz, Paul Much from MCO, and Deputy Clerk/Treasurer Joy Buboltz.

**GUESTS:**

None.

**APPROVAL OF AGENDA:**

**Motion** – Krueger moved to approve the agenda. Seconded by Schwahn. Call vote taken. Motion carried unanimously.

**APPROVAL OF THE MINUTES OF THE JULY 17, 2017 WATER AND SEWER UTILITY MEETING:**

**Motion** –Sonnabend moved to approve the July 17, 2017 Water and Sewer Utility Meeting minutes. Seconded by Mertens. Motion carried unanimously.

**APPROVAL OF VOUCHERS:**

**Motion** – Mertens moved to approve the Water and Sewer Utility operating vouchers in the amount of \$62,101.61. Seconded by Schwahn.

Krueger questioned the payment to Zander Press for the public notices. Much explained that it is a requirement when there is a bypass to place that violation notice in the newspaper.

Call vote taken. Motion carried unanimously.

**CITIZEN INPUT:**

None.

**INFLOW & INFILTRATION REDUCTION PROJECT:**

**A. 2017 Mini-Storm Project – Update:**

Geiger reported that Madison Street has been completed. The contractor has started in the area of Wisconsin Avenue, Grand Avenue, and Lincoln Avenue. LaVesta Court area has also been started. Once they are completed in those areas, they will move to the Valley View Drive area and then to the Springdale Drive area. A catch basin on Tesch Street will also be replaced with this project. The concrete crew should arrive shortly thereafter, hopefully yet this week.

(Approved)

Krueger passed onto Geiger a concern of a resident along Madison Street that there is not enough gravel in the driveway aprons. Geiger explained more gravel will be added if needed before the concrete is poured.

Mertens asked if there is any work with this project being done in the roadway. Geiger stated no, all work is being done in the terrace area. Mertens asked Geiger to take a look at the blacktop along the duplexes on LaVesta Court and consider having that part of the roadway replaced/patched.

**B. Future Project Areas:**

Vaclavik distributed a map of the proposed I/I Reduction Plan that was done in March and a revised Plan that was done in July. The area marked on the July Revised Plan could be the next project area of I/I Reduction.

Vaclavik played a video for the Commission of the televising that was done in that area this past November.

Gosz stated in order to proceed with this project area funds would need to be borrowed. Vaclavik reported there are approximately 43 laterals in the proposed project area. Wittmann asked if the sewer lines would also be replaced. Vaclavik stated that is up to the Commission to decide. Gosz explained that at the last Committee of the Whole meeting several options for the financing of projects were discussed. City Staff was instructed to look at the streets that need to be re-done and then determine what streets should have the sewer/water lines also replaced. Krueger noted that was the original plan when the City started these projects.

Discussion followed.

Gosz suggested not doing an I/I Project in 2018, but to do a project in 2019 with a street project.

**WPDES PERMIT REISSUANCE:**

Much reported the new limit will go into effect on January 1, 2018.

**A. Phosphorus Limit Compliance:**

Much reported that MCO Staff continues to collect samples for data for the City Engineers.

**B. Chloride Variance:**

Vaclavik explained that the City and McMahon worked with Dick Sachs from the DNR on this variance. She reviewed the agreed changes in the variance. Right now they are waiting for the EPA to give their approval. This variance will “roll over” with the WPDES Permit reissuance.

**LEAD WATER SERVICE LINE REPLACEMENT:**

To be discussed in the Monthly Superintendent Report.

**MCO REPORT:**

**A. Water Tower Inspections:**

(Approved)

Litersky reported that the Commission received, via email, a video on the Horn Park tower cleaning/maintenance. The Commission reviewed a video on the Glenview Tower cleaning/maintenance. Litersky noted that not as much maintenance was needed on the Glenview Tower compared to the Horn Park tower. The towers should be good for five (5) years.

**B. Monthly Superintendent Report/Update:**

Litersky reviewed his report with the Commission.

Litersky explained how a “mixer” in a water tower works. He is recommending that the Utility Commission consider installing a mixer in each water tower in the future. He explained that basically it is an air compressor, a timer, and a small amount of electricity used. Much stated that with the water usage loss from the Brillion Iron Works there is a chance of icing in the water towers in the cold months.

Litersky reported that several curb boxes were repaired due to being under the sidewalk.

Litersky reported that during the lead sampling testing, a home exceeded the lead limit causing a violation. The Utility received a notification from the DNR on future steps that will need to be taken on this. He will have more information on this at next month’s meeting.

Litersky explained the Utility Commission may need to consider lead line replacement in the future. More sampling at the Utility’s facilities will be done.

**ENGINEER’S REPORT:**

**A. Water Distribution System Improvements – Transmission Main Connection Project:**

This project has been put on hold at this time.

**CHAIRMAN:**

No report.

**PUBLIC WORKS DIRECTOR:**

No report.

**CITY ADMINISTRATOR/CITY CLERK/TREASURER:**

No report.

**OLD BUSINESS:**

**A. Water User Rate Study & Debt Refinancing - Update:**

Gosz reported that Ehlers has been working on responding to the PSC on their request for more information. She hopes to find out soon what the PSC will allow as a water rate increase for the City of Brillion.

**NEW BUSINESS:**

None.

(Approved)

**ADJOURNMENT:**

**Motion** – Sonnabend moved to adjourn the meeting. Seconded by Krueger. Motion carried unanimously. The meeting was adjourned at 7:26 pm.

Joy L. Buboltz  
Deputy Clerk/Treasurer