

## CEMETERY COMMITTEE MEETING

June 6, 2017

Brillion Community Cemetery

4:00 PM

**CALL TO ORDER:** Carrie Wenzel called the meeting to order at 4:05 PM.

**ROLL CALL:** Present were Alderperson Carrie Wenzel, Linda Deiter, and Mary Levash. Also present were Jerome Popp, Public Works Director Andy Geiger, and Deputy Clerk-Treasurer Joy Buboltz. Absent were Joan Holzschuh, Karen Brick, and Mayor Gary Deiter.

### **APPROVAL OF AGENDA:**

**Motion** – Levash moved to approve the agenda as printed. Seconded by Deiter. Call vote taken. Motion carried unanimously.

### **APPROVAL OF MINUTES – MAY 11, 2017:**

**Motion** – Deiter moved to approve the minutes of May 11, 2017 as printed. Seconded by Levash. Call vote taken. Motion carried unanimously.

### **THUROW MONUMENT:**

Buboltz explained that Appleton Marble & Granite contacted her stating that Angela Thurow would like to place a double grave marker on a single grave lot for her deceased husband, Jason Thurow. The Cemetery's Rules and Regulations do not allow that.

**Motion** – Wenzel moved to notify the Appleton Marble & Granite and inform them that if Jason Thurow's burial is located on a double grave lot then Angela Thurow is allowed to place the double grave marker on the single lot. If Jason Thurow's burial is on a single grave lot then only a single grave marker can be placed on that lot. Seconded by Deiter. Motion carried unanimously.

### **COMMUNITY CEMETERY ROAD:**

Geiger stated he received a quote from Northeast Asphalt for asphalt and he was informed to pulverize the roadway would cost approximately \$2,295 and to reconstruct the roadway and install a 2" asphalt base would cost approximately \$29,925.00. The City would be responsible for the prep work of the roadway. MCC gave a bid of \$34,118 to redo the cemetery roadway with asphalt. Geiger explained that the curb along the roadway would not be removed, but would be used as the grade for the road.

Geiger informed the Commission that the City borrowed \$50,000 for the Cemetery roadway, not the \$20,000 that was proposed by the Cemetery Commission.

A poll taken by Holschuh on whether to chip seal or asphalt the cemetery road was presented to the Commission.

**Motion** – Levash moved to recommend to City Council to proceed with using asphalt and the pulverizing for the roadway at the Community Cemetery to be done by Northeast Asphalt and that the City's DPW would be doing the prep work of the roadway and the creation of the swale. Seconded by Deiter. Motion carried unanimously.

### **SEXTON REPORT:**

No report.

### **OLD BUSINESS:**

It was noted that Jerome Popp has not submitted a request to rent the Cemetery shed and has not submitted his Sexton duties to the Public Works Director.

### **NEW BUSINESS:**

A sign for the removal of flowers/decorations from markers will be placed on the next meeting agenda.

Wenzel suggested that the condition of the trees be checked at the two (2) City cemeteries.

**ADJOURNMENT:**

**Motion** – Deiter moved to adjourn. Seconded by Levash. Call vote. Motion carried. The meeting adjourned at 4:30 PM.

Joy L. Buboltz, Deputy Clerk/Treasurer  
Acting Secretary