

(Approved)

**PARK & RECREATION COMMISSION MINUTES**  
**Brillion Community Center**

**Aug. 3, 2017**

**4:00 PM**

**CALL TO ORDER:** Al Ebert called the meeting to order at 4:01 PM.

**ROLL CALL:** Present were: Al Ebert, Joe Behnke, Sarah Pielhop (arriving at 4:07), Dennis Miller, and Alderperson Vicki Shafran. Also present were Public Work Director Andy Geiger and Recreation Director/Aquatic Coordinator Ann Marx. Absent were Dawn Dietrich and Mark Rajkovich

**APPROVAL OF THE AGENDA:**

**Motion** – Behnke moved to approve the agenda. Seconded by Shafran. Motion carried.

**APPROVAL OF MINUTES – July 6, 2017 REGULAR MEETING**

**Motion** – Ebert moved to approve the July 6, 2017 Regular Park & Recreation Commission meeting. Seconded by Miller. Motion carried.

**CHAIRMAN'S REPORT:**

No Report.

**VISITORS:**

None

**DIRECTOR REPORTS:**

**A. Community Center:**

**1. Facility Report**

Numbers are up by 627 from last year.

**2. Roof Bids:**

The Commission reviewed the roof bids and IRS recommendation to accept Northeastern Roofing Inc. bid of \$69,000.00 and \$3,000.00 to replace the roof drains.

**Motion** - Miller moved to accept the bid from Northeastern Roofing Inc. and recommend it to City Council for approval for \$69,000.00 for the Youth Center Roof and \$3,000.00 to replace the roof drains. Seconded by Behnke. Motion carried

**3. WPS - Grant**

The Commission looked at a proposal to work with a grant writer to apply for a grant from WPS to be used to help replace windows and doors at the BCC. Marx explained that she has already wrote this grant for another community and was successful. WPS generally awards \$20,000-\$25,000.

**Motion** - Miller moved to accept the proposal for \$400.00. Seconded by Pielhop. Motion carried.

**4. General Contractor for BCC Improvements:**

The group discussed spending some of the borrowed money to pay for a general contract to help design a plan and help oversee the improvements. After a very lengthy discussion to decide if this was the best way to use the money, the Commission decided to table this item until the next meeting.

(Approved)

**5. Arbor Day Trees:**

Marx is waiting to hear back from Greenleaf Landscaping where the trees had been purchased. The trees do not look very good and this is probably due to the amount of rain we had this spring/summer.

**6. Building Hours:**

Tabled

**7. 2018 Budget**

Tabled

**B. Aquatics:**

**1. Patron Comparison:**

Tabled

**C. Recreation:**

**1. Donation for BAA and Peters Foundation:**

Miller brought forward the donation form from the BAA and Peters Foundation to pay for the new Little League field and the fencing at Peters Park. Construction is to start this fall.

**Motion** - Pielhop moved to accept the donation and recommend it to City Council for approval. Seconded by Ebert. Motion carried.

**2. Review Logo Changes:**

Tabled

**3. Special Event Programming:**

Tabled

**4. Equipment Update:**

Tabled

**D. Parks:**

**1. Tree removal at Horn:**

Tabled

**2. Band Shelter at Horn Park:**

Tabled

**3. Port a Potty at ATV Park:**

Tabled

**4. Parking along Tesch St.**

Tabled

**E. Old Business:**

None.

**F: New Business:**

None.

(Approved)

**ADJOURNMENT:**

**Motion** – Miller moved to adjourn. Seconded by Behnke. Motion carried. The meeting adjourned at 5:35 PM.

Ann Marx