

(Approved)

PARK & RECREATION COMMISSION MINUTES
Brillion Community Center

June 1, 2017

4:00 PM

CALL TO ORDER: Al Ebert called the meeting to order at 4:00 PM.

ROLL CALL: Present were: Al Ebert, Joe Behnke, Sarah Pielhop, Dennis Miller, Mark Rajkovich and Alderperson Vicki Shafran. Also present was Recreation Director/Aquatic Coordinator Ann Marx. Absent was Dawn Dietrich.

APPROVAL OF THE AGENDA:

Motion – Rajkovich moved to approve the agenda. Seconded by Behnke. Motion carried unanimously.

APPROVAL OF MINUTES – May 4, 2017 REGULAR MEETING:

Motion – Shafran moved to approve the May 4, 2017 Regular Park & Recreation Commission meeting minutes. Seconded by Miller. Motion carried unanimously.

CHAIRMAN'S REPORT:

No Report.

VISITORS:

Joy Buboltz

DIRECTOR REPORTS:

A. Community Center:

1. Facility Report

The Sportsman scans have almost doubled from last year at this time and the door counter numbers are up.

2. Joy Buboltz-Election Location Process

Buboltz informed the Commission of what is needed in a polling place. Requirements include street polling, handicap access site approval from the state, no lips or bumps in ramps or curbing. Buboltz also stated it is preferred to store and lock equipment in the same room if possible. There is no cost to change polling locations. Buboltz will look over the required form.

Motion - Behnke made a motion to the City Council for the formal request to move the polling room to the Assembly Room so we could go ahead with making the Youth Center the new fitness area. Shafran second. All in favor. Motion carried.

3. Building Renovation -Update

The water main will be replaced on June 8th which will require the BCC to be closed during the day until the water is back up and running.

Roof bids are starting to come in. Geiger and Marx now have procedures for requesting bids for the other capital projects.

There was a question about whether all of the money had to be used for capital expenses or if a plan and an interior designer could be hired to help complete updates and renovation of the BCC. Marx will ask City Administrator Gosz.

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The HVAC was questioned in what are exact estimate costs? Marx stated bids are still coming in. We need to have a plan and make a list of everything we would like done. Then prioritize. We can put offices on wall. Hallways would be wide enough for handicap access.

B. Aquatics:

1. Patron Comparison:

Up 200 people this month compared to last year at this time.

Parties/rentals are going over very well, with an average of 3 a weekend. Marx stated that she received a phone call earlier in the week for a birthday party on Saturday because the weather is expected to be bad this person was going to have it at an outdoor splash pad. They are now coming to the BCC now!

2. Holiday Special/free swim

Marx mentioned that they are not going to have the Family New Year's special this year; instead they will be having a holiday special.

There are 7 sponsors for free open swim/splash pad. The free days will be the first Sunday of each month starting in July and going until February and there will not be one in September.

C. Recreation:

1. Equipment:

Marx looked at other places who purchase Precor fitness equipment to see if our bid was in line and it was. We could look at reducing the list of equipment and using some of what we have for now.

2. Baseball Field:

Starting in August at Peters Park. Working on a grant.

D. Parks:

1. Logo:

Pielhop mentioned that Lexi Piepenburg, who painted the splash pad mural, will be working on the logo when she returns from college.

2. Park bathroom,

The group discussed putting new handicap toilets at Peters Park that also had a more powerful flush. The group decided to try one in the men's bathroom in hopes it will help with constant clogging.

3. ATV Park

No trespassing signs are being put up by the neighbors across the street in areas that were once agreed upon by the ATV club and them. Now that the City is back to owning it the neighbors asked that the sign remain posted. Since the City has taken ownership and the sign have been posted there have been very few problems at the Park.

Motion- Miller moved to allow no trespassing signs to stay up. Seconded by Rajkovich. 5 yes and Behnke no. Motion carried.

E. Old Business

F: New Business

(Approved)

ADJOURNMENT:

Motion – Rajkovich moved to adjourn. Seconded by Ebert. Motion carried. The meeting adjourned at 5:00PM.

Sarah Pielhop