

(Approved)

PARK & RECREATION COMMISSION MINUTES
Brillion Community Center

July 6, 2017

4:00 PM

CALL TO ORDER: Al Ebert called the meeting to order at 4:02 PM.

ROLL CALL: Present were: Al Ebert, Joe Behnke, Sarah Pielhop, Dennis Miller, Mark Rajkovich and Alderperson Vicki Shafran. Also present was Recreation Director/Aquatic Coordinator Ann Marx. Absent was Dawn Dietrich.

APPROVAL OF THE AGENDA:

Motion – Behnke moved to approve the agenda. Seconded by Miller. Motion carried.

APPROVAL OF MINUTES – June 1, 2017 REGULAR MEETING and June 26, 2017 SPECIAL MEETING:

Motion – Miller moved to approve the June 1, 2017 Regular Park & Recreation Commission meeting June 26, 2017 Special meeting minutes. Seconded by Shafran. Motion carried.

CHAIRMAN'S REPORT:

No Report.

VISITORS:

Steve Klessig & Peter Huettenrauch of Keller.

Steve talked about design services and design development options for the BCC updates. The Commission somewhat prioritized the BCC areas and discussed building codes.

DIRECTOR REPORTS:

A. Community Center:

1. Facility Report

Numbers are up by 600.

2. Election Location update:

Marx informed the committee that council approved for Joy Bubolz to go ahead and submit the paper work to change the election room at the BCC from the Youth Center to the Assembly Room.

3. Building Renovation –Update

The roofing bids will be opened on Thursday July 20th at 2:00 PM and Andy Geiger is working on posting bid proposals for the HVAC/air handlers.

4. Landscaping-Old Ice Skate Rink at BCC:

The group discussed filling in the area which would include tapering from the wall. There is a water issue along the pool tunnel on the north side of the building. Marx will look into having DPW doing the work.

5. 2018 Budget:

Marx mentioned that the 2018 budget work will be starting soon and asked the committee for the next meeting to bring any budgetary ideas/needs.

(Approved)

B. Aquatics:

1. Patron Comparison:

Up 550 people this month compared to last year at this time.

1. Equipment update:

Marx stated that she had looked into leasing the equipment over 60 months. The estimated bill would be about \$1,600.00 a month for all of the Precor equipment. She also mentioned that we could cut the number of pieces of equipment to start with to get that dollar amount less each month.

After a discussion the commission decided that we need to show our members that we are committed to improving the fitness center and we should add a new Precor treadmill and elliptical now, knowing that the youth center will not be completed for a few months.

Motion - Pielhop moved to purchase a new Precor treadmill and elliptical to include installation, 1 year maintenance and freight with the monies coming out of the Park utility vehicle, locker room doors and elevator fund that are in reserves. Seconded by Rajkovich. Motion carried.

2. Facebook:

Pielhop suggested that the Facebook page for the BCC also incorporate more of the parks and recreation.

3. Special Even Programming:

Tabled until the next meeting

D. Parks:

1. Logo for Parks and Rec. update

Pielhop brought in 3 possible logo ideas. The committee made some suggestions to the one they liked and Pielhop will have a sample at the next meeting with the changes.

2. Tree removal at Horn:

Tabled until the next meeting.

E. Old Business:

Marx mentioned that Geiger and Gosz will be meeting with city engineers to discuss the city's water problem. The new baseball field will be part of the discussion because part of the suggested location for the new field can be come flooded when there are heavy rains.

F: New Business

ADJOURNMENT:

Motion – Behnke moved to adjourn. Seconded by Pielhop. Motion carried. The meeting adjourned at 6:06 PM.

Ann Marx