

Unapproved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

July 24, 2017

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Timothy Hanson, Vicki Shafran, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Public Works Director Andy Geiger, and Police Chief JoAnn Mignon, and Fire Chief Joe Diener. Absent were Alderpersons Betty Nies, Joe Levash, and Wally Sonnabend.

GUESTS:

Brillion Police Officer Michael Parker and David Norby from The Brillion News.

APPROVAL OF THE AGENDA:

Motion –Edinger moved to approve the agenda. Seconded by Wenzel. Call vote. Motion carried unanimously.

APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF JULY 10, 2017:

Motion – Edinger moved to approve the minutes of the July 10, 2017 Committee of the Whole. Seconded by Shafran. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

FINANCE & PURCHASING:

A. Review of Vouchers:

1. General Fund - \$76,620.68:

Motion – Edinger moved to recommend to City Council the approval of the General Fund Vouchers in the amount of \$76,620.68. Seconded by Hanson. Call vote taken. Motion carried.

B. Reserves - \$13,980.60:

Motion – Edinger moved to recommend to City Council to approve the Reserves Expenditure vouchers in the amount of \$13,980.60. Seconded by Shafran. Call vote taken. Motion carried.

C. Contingency - \$0.00:

None.

D. TIF Expenditures - \$0.00:

None.

B. Review of License Applications:

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1. Operator License – New:

2. Operator Licenses – Renewal: Sarah Lemke, Sarah Clavers, Jacquelyn Meetz:

Motion – Wenzel moved to recommend to City Council to grant an Operator License to Sarah Lemke, Sarah Clavers, and Jacquelyn Meetz. Seconded by Edinger. Call vote taken. Motion carried.

C. Review of Payroll:

Motion – Hanson moved to recommend to City Council to approve the July 7, 2017 and the July 21, 2017 payroll amounts. Seconded by Shafran. Motion carried.

PROTECTION OF PERSONS AND PROPERTY:

Police Chief Mignon reported three (3) years ago Officer Parker started a fund raising project to start a Drone Program to help find missing persons. She reported he was successful in the fund raising project and was able to purchase a drone. Mignon stated the drone will help cut time on searches that now have to be done by foot. Parker demonstrated the drone to the Committee.

Parker reported FAA regulations do apply. He stated FAA is making advancements to their regulations to address the use of drones. Mignon reported Parker has received training on the use of the equipment. Parker stated the drone can also be used by the Fire Department. He stated there is a heat sensor equipment that can be added to help with fires.

Mignon reported because the user needs to be licensed with the FAA only two (2) Officers will be licensed to operate the equipment. She stated the equipment will help provide life and safety in a timely manner.

Mignon stated they plan to do a live demonstration at National Night Out on August 1st at Peters Park.

Mignon reported we are the first Police agency in Calumet County to have a drone. She stated if Brillion gets called to assist by another agency Officer Parker would go with the drone to assist.

CITY BUILDING AND GROUNDS:

No report.

PERSONNEL:

No report.

NEW BUSINESS:

A. 2018 Budget Schedule:

Gosz reviewed the 2018 Budget Preparation Schedule with the Committee. She reported all Department Heads now have their 2018 Budget Preparation Worksheets. She stated at the August 14th Committee of the Whole Meeting she would like to discuss the 2018 Goals and Objectives of the City Council. To prepare for the August 14th Committee of the Whole Meeting, she distributed the 2014 Budget Visioning and Goals Setting and the priorities for the 2015-2017 that were established during the 2015 City Planning process. She asked the City Council to review these documents and come to the August 14th Committee of the Whole Meeting prepared to set goals for 2018.

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OLD BUSINESS:

A. Wheel Tax:

No report.

B. SDF Strapping – Revolving Loan:

Gosz reported she sent out a payment request by certified mail which was returned “unclaimed”. Edinger asked what is the next option. Gosz stated that Attorney Dietrich had advised that the City would be successful in filing a judgment against Deter, however, there is no guarantee that we can collect on the judgement. She explained because Dever now lives in a different State an agency from that State would need to be hired to file the judgment. The amount Dever owes the City is over \$100,000.

Motion – Edinger moved to recommend to City Council to pursue legal action against SDF Strapping. Seconded by Shafran. Motion carried.

ADJOURNMENT:

Motion – Edinger moved to adjourn. Seconded by Wenzel. Call vote. Motion carried unanimously. The meeting adjourned at 6:22 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer