

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

June 26, 2017

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Timothy Hanson, Mel Edinger, Joe Levash, Betty Nies, Wally Sonnabend, Vicki Shafran, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Public Works Director Andy Geiger, and Police Captain Kirk Schend, and Fire Chief Joe Diener.

GUESTS:

Sarah Pielhop.

APPROVAL OF THE AMENDED AGENDA:

Motion –Edinger moved to approve the amended agenda as printed and circulated. Seconded by Levash. Call vote. Motion carried unanimously.

APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF JUNE 12, 2017:

Motion – Sonnabend moved to approve the minutes of the June 12, 2017 Committee of the Whole. Seconded by Levash. Call vote. Motion carried unanimously.

CITIZEN INPUT:

Sarah Pielhop addressed the Committee. She pointed out the work the Redevelopment Authority Commission has been doing in the Downtown. She explained the Brillion Community Center is part of the Downtown. The Park & Recreation Commission wants to do what is best for the future of the Brillion Community Center. The Park & Recreation Commission is working on a plan for renovations to the Brillion Community Center. The most recent was done in 2013. She realizes the City Council borrowed for Capital Improvements to the Brillion Community Center. However, because the Brillion Community Center has wellness programs with the school and businesses and has 122 in the Silver Sneakers Program; the Park & Recreation Commission is asking if some of the planning costs and two (2) pieces of fitness equipment can be done through borrowing.

FINANCE & PURCHASING:

A. Review of Vouchers:

1. General Fund - \$129,858.98:

Motion – Wenzel moved to recommend to City Council the approval of the General Fund Vouchers in the amount of \$129,858.98. Seconded by Shafran. Call vote taken. Motion carried.

B. Reserves - \$33,022.26:

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Motion – Edinger moved to recommend to City Council to approve the Reserves Expenditure vouchers in the amount of \$33,022.26. Seconded by Levash. Call vote taken. Motion carried.

C. Contingency - \$0.00:

None.

D. TIF Expenditures - \$0.00:

None.

B. Review of License Applications:

1. Operator License – New: Troy Deiter:

2. Operator Licenses – Renewal: James J. Besaw, Justin Vander Heiden, Jennifer Reichart, Heather Borseht, Cindi Schmidt, Derek Emmer, Sandra S. Koffarnus, Susan Smet:

3. Temporary Class “B” License – Brillion Optimist Club – Walk Through Brillion – October 28, 2017:

4. Beer & Class A Liquor Combination License-Renewal: Condon Oil Company for Brillion Mobile Mart, Weber Family Station, LLC for Weber’s of Brillion, Dolgencorp, LLC for Dollar General Store #10945, T & C Markets, Inc for Tadych’s Econo Foods, Shopko Stores Operating Co., Inc for Shopko Hometown #608:

5. Class B Beer & Class B Liquor Combination License – Renewal: Braun’s Deer Run LLC for Deer Run Golf Course, ACAKDCA, LLC for Ethels Pub & Grill, Connie Michiels for Shakers, Cobblestone Creek Dining & Banquet, LLC for Cobblestone Creek Dining & Banquet, M & P Smokehaus Pub, LLC for M & P Smokehaus Pub, LLC, Scott R. Giese for The Real Giese’s, BAKKHEIA, LLC for BAKKHEIA, M & J Schwartz Enterprises, LLC for Split Happens Lanes, Randy’s Pastry Factory, LLC for Randy’s Central:

6. Class A Beer License - Renewal: Kwik Trip for Kwik Trip #807:

7. Class B Beer License – Renewal: Brillion Hotel Group, LLC for Cobblestone Inn and Suites, THK Holdings for Underground Archery:

Motion – Wenzel moved to recommend to City Council to grant an Operator License to Troy Deiter, James J. Besaw, Justin Vander Heiden, Jennifer Reichart, Heather Borseht, Cindi Schmidt, Derek Emmer, Sandra S. Koffarnus, and Susan Smet. A Temporary Class “B” License – Brillion Optimist Club – Walk Through Brillion – October 28, 2017, a Beer & Class A Liquor Combination License-Renewal: Condon Oil Company for Brillion Mobile Mart, Weber Family Station, LLC for Weber’s of Brillion, Dolgencorp, LLC for Dollar General Store #10945, T & C Markets, Inc for Tadych’s Econo Foods, Shopko Stores Operating Co., Inc for Shopko Hometown #608, a Class B Beer & Class B Liquor Combination License – Renewal: Braun’s Deer Run LLC for Deer Run Golf Course, ACAKDCA, LLC for Ethels Pub & Grill, Connie Michiels for Shakers, Cobblestone Creek Dining & Banquet, LLC for Cobblestone Creek Dining & Banquet, M & P Smokehaus Pub, LLC for M & P Smokehaus Pub, LLC, Scott R. Giese for The Real Giese’s, BAKKHEIA, LLC for BAKKHEIA, M & J Schwartz Enterprises, LLC for Split Happens Lanes, Randy’s Pastry Factory, LLC for Randy’s Central, a Class A Beer License - Renewal: Kwik Trip for Kwik Trip #807, a Class B Beer License – Renewal: Brillion Hotel Group, LLC for Cobblestone Inn and Suites, and THK Holdings for Underground Archery. Seconded by Shafran. Call vote taken. Motion carried.

C. Review of Payroll:

Motion – Wenzel moved to recommend to City Council to approve the May 26, 2017, June 9, 2017 and the June 23, 2017 payroll amounts. Seconded by Sonnabend. Motion carried.

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D. Purchase of Computer's for City Council Members:

Gosz explained the approximate annual cost of preparing paper Committee of the Whole and City Council packets versus purchasing iPad computers for each City Council member. She explained there is only \$6,276.00 in Technology Reserves. Nies suggested not purchasing in 2017, but to get budget amounts for 2018.

PROTECTION OF PERSONS AND PROPERTY:

No report.

CITY BUILDING AND GROUNDS:

No report.

PERSONNEL:

No report.

NEW BUSINESS:

Nies stated she received a phone call from a resident on Mary Street asking if there is anything that can be done to that street. Geiger will look to see if there is any hazard that needs to be addressed. Nies stated that it is important that the City repair streets when money is available.

OLD BUSINESS:

A. Wheel Tax:

Gosz explained City Staff will prepare a Capital Plan for Street Improvements to be reviewed at the July 10th Committee of the Whole meeting.

ADJOURNMENT:

Motion – Levash moved to adjourn. Seconded by Wenzel. Call vote. Motion carried unanimously. The meeting adjourned at 6:33 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer