

**BRILLION PUBLIC LIBRARY BOARD**  
**Brillion Public Library 10:00 A.M.**  
**April 19, 2017**

**CALL TO ORDER:**

Marc Axelrod called the meeting to order at 10:00 AM

**ROLL CALL:**

Present were: Chair Marc Axelrod, Dean Wallace, Lyle Ott, Tammy Fischer, Dominick Madison, Jeff Vande Hey, Betty Nies, and Linda Deiter. Also present was Library Director Chris Moede. Absent: Nancy Zimpel

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited by the group.

**APPROVAL OF AGENDA:**

**Motion:** Dean Wallace moved to approve the agenda as printed. Seconded by Betty Nies. Motion carried.

**APPROVAL OF MINUTES- March 15, 2017**

**Motion** – Dominick Madison moved to approve the minutes of the March 15, 2017 Library Board Meeting as printed and circulated. Seconded by Linda Deiter. Motion carried.

**COMMUNICATIONS:**

None

**LIBRARY DIRECTOR'S REPORT:**

**Circulation:**

Down from last year, which has been typical, especially with AV materials  
23 new cardholders this month

**Financial:**

**Motion** – Linda Deiter moved to accept the Financial Report as printed and circulated with additional operating budget bills in the amount of \$2,205.11 and \$932.90 from the Chester Tamm donation. Seconded by Betty Nies. Motion carried.

**c. Library Happenings:**

Janet Ponschock has retired. Bobbie Sue Behnke was hired as her replacement. (Bobbie Jo did work for the Library as an aide when she was in high school). The Board will present a certificate to Janet for her years of service.

**Automation/Technology:**

**Shared System/LARS:**

The System is looking at pricing for the Cash Drawer Module.

There will be more collection development sessions.  
The Circulation/Cataloging group is meeting tomorrow in Kiel.

### **WiFi policy and wireless printing**

At last month's meeting the Board agreed to remove the "WiFi policy" on the computers to see if it would allow wireless printing to work. This did take care of the problem.

**Motion** – Betty Nies moved to eliminate the policy acceptance to log in to the WiFi network. Seconded by Jeff Vande Hey. Motion carried.

### **Technology updates:**

A printer was offered to us from the Library System. Chris accepted it.

### **Buildings and Grounds Maintenance**

#### **Fence for HVAC unit**

Chris met with the new Public Works Director regarding our existing fence around the A/C units. He recommended a metal fence (instead of the wood one we now have) and gave two recommendations. Chris will contact FenceLink to see if their quote would be less if DPW removes the existing fence. This issue will be tabled until May.

#### **Any Building and grounds issues**

The flusher was replaced on the urinal.

### **Library programs**

#### **Library Friends**

The Friends Group gave a bouquet of tulips and refreshments for Library Week.

#### **Summer Reading program**

The following donations have been received so far:

\$50 Tom Kees Insurance, \$50 Bay Title, \$100 Westlund Busses, and Tadych's Econo Foods donated incentives.

Jeffrey McMullin will be at Brillion Fest.

The BNC will also have programs as part of the Summer Reading Program.

#### **Ongoing program updates**

Read the Book, Be the Book will be held 5-11-17. Home Schooling Program tomorrow.

Campfire Cooking is theme. Munch a Movies is done.

The Estate Planning Program had 16 in attendance of the first program and 6 for the second program.

The Bone Health Program had 14 in attendance.

### **Manitowoc-Calumet Library System**

LSTA Funding is on hold for now. This included Library internet funding.

The books have been selected for the Battle of the Books.

Tech Days will be held in September (New London is the closest location)

The Library System Meeting will be held May 17<sup>th</sup> at 5:00 PM in Chilton.

## **Library Goals Update**

On track

## **Ruben and Violet Laack Grant**

Chris wrote up the proposal for “Literacy thru Audio Books”. The cost will be about \$1,385.00. (the majority will be spend on books/sets = \$1,200.00)

**Motion – Dean** Wallace moved to approve the Library applying for the Ruben and Violet Laack Grant in the amount of \$1,200. Seconded by Lyle Ott. Motion carried.

## **NEW BUSINESS**

NA

## **PRESIDENT**

NA

## **CITIZEN INPUT**

NA

## **SET NEXT MEETING DATE**

The next Brillion Public Library Board Meeting will be held on May 17, 2017 at 10:00 a.m.

## **ADJOURNMENT:**

**Motion – Dean** Wallace moved to adjourn the meeting. Seconded by Linda Deiter. Motion carried. The meeting adjourned at

Tammy P. Fischer, Secretary