

(Approved)

**WATER AND SEWER UTILITY COMMISSION
Minutes**

April 17, 2017

Brillion City Hall

6:00 pm

CALL TO ORDER:

Chairperson Wittmann called the meeting to order at 6:00 pm.

ROLL CALL:

Present were Mayor Gary Deiter, Jeff Wittmann, Mary Jo Krueger, Wally Sonnabend, Joe Levash, Dave Schwahn, Leonard Kopidlansky, and Dan Mertens. Also present were Paul Much from MCO, Pete Litersky from MCO, Amy Vaclavik from McMahon, Public Works Director Andy Geiger, City Administrator Clerk/Treasurer Lori Gosz, and Deputy Clerk/Treasurer Joy Buboltz.

GUESTS:

Angela Gade, Kim Rosner, Austin Rogers, Grant Rosner, and Quinn Klaluher.

APPROVAL OF AGENDA:

Motion – Krueger moved to approve the agenda as printed. Seconded by Levash. Call vote taken. Motion carried unanimously.

APPROVAL OF THE MINUTES OF THE MARCH 20, 2017 WATER AND SEWER UTILITY MEETING:

These minutes weren't included in the Commission's packet for approval.

APPROVAL OF VOUCHERS:

Motion – Mertens moved to approve the Water and Sewer Utility operating vouchers in the amount of \$68,227.12. Seconded by Schwahn. Call vote taken. Motion carried unanimously.

CITIZEN INPUT:

Austin Rogers stated that Chris Brandt wanted the Commission to know that the water quality for what he is paying is not clear. The water is murky. Wittmann stated his concern is noted.

INFLOW & INFILTRATION REDUCTION PROJECT:

A. 2017 Mini-Storm Project - Update:

Vaclavik reported that bids for the project will be opened on April 18th. Krueger asked when the project is scheduled to start and finish. Vaclavik stated a Public Hearing on this project will be held the second Monday in May. The project must be completed by the end of August.

Kopidlansky stated he has heard some concerns from the residents on Valley View Drive. Geiger stated some of the property owners on Valley View Drive may be able to connect to the sewer pipe located on the back of some of the homes on Valley View Drive.

MCO REPORT:

A. Phosphorus Limit Compliance – Update:

(Approved)

Much reported he would like to run some non-reactive phosphorus to collect data. He will obtain pricing on this.

B. Main Street Well Heater and WWTP Boiler Repairs – Update:

Litersky reported the boiler has been installed at the WWTP.

C. Ryan Street Lift:

Litersky stated the Ryan Street Lift Station remains clean.

C. Monthly Superintendent Report/Update:

Litersky reviewed his report with the Commission and reported on the following:

- The Fine Screen is back in operation at the WWTP.
- Professional Plating Dye Incident in which the color of the water was similar to the color of Mountain Dew. The water contained chromine, zinc, and tin. Professional Plating will now haul this sediment away and not discharge to the City's sewer system.
- They are flushing hydrants at this time.

ENGINEER'S REPORT:

A. WPDES Permit Chloride Variance:

Vaclavik reported the Chloride Source Reduction Plan for the variance request was submitted to the DNR and reviewed by them. Included in this Variance request was the requirement to include lime softening as an option for the City of Brillion. Vaclavik explained the process of lime softening and the probable costs with this softening.

Vaclavik stated she contacted the DNR on this report and the DNR has no comments. Now the report goes to the EPA.

B. Water Distribution System Improvements – Transmission Main Connection Project:

Vaclavik distributed a proposed map outlining a proposed route for the transmission main. It is at first proposed to install a 12" main along the old railroad bed. Easements will need to be obtained from the affected property owners.

Vaclavik suggested an alternative route for the transmission main which includes going along Calumet Street, Main Street, Jackson Street, and Center Street to the towers. With this option, the water mains in the street would be replaced. Some of those mains are very old.

Mertens suggested considering the route going along the City streets and replacing those older water mains. Levash suggested obtaining costs for both proposed routes and then decide which route to use. Vaclavik will bring those costs to the May meeting.

CHAIRMAN:

No report.

PUBLIC WORKS DIRECTOR:

No report.

(Approved)

CITY ADMINISTRATOR/CITY CLERK/TREASURER:

A. Water and Sewer Utility Commission – Appointment and Terms:

Gosz explained the Mayor would like to have the Commission's opinion on the number of Commission members for this Board. City Code requires 7 members. Mayor Deiter stated it is getting harder to find volunteers for Commission and Boards in the City. Kopidlansky stated he likes the diversity on the Commission. Levash stated he feels 7 members is a good number of members to have and agrees this Board has diversity.

OLD BUSINESS:

A. Water User Rate Study & Debt Refinancing - Update:

Gosz reported the Water Rate Increase application is being reviewed by the PSC at this time.

As far as the debt refinancing, the City Council at their April 24th City Council meeting will be presented the bid results and two (2) Resolutions will then need to be approved.

NEW BUSINESS:

Mayor Deiter read a letter from Chris Brandt regarding his concern of a proposed water rate increase.

Wittmann thanked Joe Levash for his years of service to the Water and Sewer Commission.

ADJOURNMENT:

Motion – Levash moved to adjourn the meeting. Seconded by Krueger. Motion carried unanimously. The meeting was adjourned at 6:54 pm.

Joy L. Buboltz
Deputy Clerk/Treasurer