

**REORGANIZATIONAL MEETING  
“NEW COUNCIL”  
Minutes**

**April 18, 2017**

**Brillion Community Center**

**5:05 PM**

**CALL TO ORDER:**

Mayor Gary Deiter called the meeting to order at 5:15 PM with the Pledge of Allegiance recited by those present.

**ROLL CALL:**

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Joe Levash, Betty Nies, Vicki Shafran, Wally Sonnabend, and Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Park & Rec Director Ann Marx, City Librarian Chris Moede, Public Works Director Andy Geiger, Police Chief JoAnn Mignon, and Deputy Clerk/Treasurer Joy Buboltz. Absent were Alderperson Tim Hanson and Fire Chief Joey Diener.

**GUESTS:**

David Norby of The Brillion News.

**APPROVAL OF AGENDA:**

**Motion** – Edinger moved to approve the agenda. Seconded by Wenzel. Call vote taken. Motion carried unanimously.

**THE CITY COUNCIL MEETINGS WILL FOLLOW CHAPTER 1 & 2 OF THE MUNICIPAL CODE. MEETINGS WILL RUN UNDER THE “ROBERT’S RULES OF ORDER”:**

Mayor Deiter stated the Brillion City Council meetings will follow Chapter 1 and Chapter 2 of the Brillion Municipal Code and the meetings will run under the “Robert’s Rules of Order”.

**ELECTION OF CITY COUNCIL PRESIDENT (NOMINATIONS FROM COUNCIL FLOOR):**

Mayor Deiter opened the City Council floor for nominations for City Council President.

Nies nominated Mel Edinger as City Council President. Seconded by Wenzel.

**Motion** – Sonnabend moved to cast unanimous ballot for Mel Edinger as the City Council President. Seconded by Levash. Call vote taken. Motion carried unanimously.

Mel Edinger was elected as City Council President.

**MAYOR’S APPOINTMENTS:**

**A. Appointed Officials:**

**1. City Attorney –Burnett, McDermott, Jahn & King, & DesRochers, LLP:**

**Motion** – Edinger moved to approve the appointment of Burnett, McDermott, Jahn & King, & DesRochers, LLP as the City Attorney for the City of Brillion. Seconded by Sonnabend. Call vote taken. Motion carried unanimously.

**B. Boards and Commissions:**

**1. Library Board – 3-year term –Jeff VandeHey, Tammy Fischer:**

**2. Plan Commission – 3-year term – Mike Buboltz:**

**3. Park & Recreation Commission – 4-year term – Al Ebert, Dawn Dietrich:**

4. Board of Appeals – 3 year term –Ralph Haberland, Sue Cohen:
5. Brillion Housing Authority – 5 year term – Joann Moehr
6. Cemetery Commission – 4 year term – Mary Levash
7. Redevelopment Authority Commission – 5-year term – Matthew Bennett, Tamera Hillman (4 year term):
8. Police and Fire Commission: 5 year term –:
9. Committee of the Whole – City Council Members:
10. Adhoc Tourism Committee – Sarah Pielhop, Glen Braun, Wendy Allen, and Jennifer Kohlberg:
11. Board of Review – 3 Alderpersons Appointed by the Mayor:  
Betty Nies, Joe Levash, and Vicki Shafran will serve on the Board of Review for 2017 to be held tentatively on September 12, 2017 from 4:00 pm – 6:00 pm.

**Motion** – Edinger moved to collectively confirm Mayor Deiter’s appointment of the Boards and Commission as presented. Seconded by Wenzel. Call taken. Motion carried unanimously.

#### **ELECTION OF CITY COUNCIL REPRESENTATIVES ON BOARDS & COMMISSIONS:**

- A. Plan Commission (Presently Crystal Fhlug):
- B. Water and Sewer Utility Commission (Presently Wally Sonnabend):
- C. Park and Recreation Commission (Presently Vicki Shafran):
- D. Cemetery Commission (Presently Carrie Wenzel):
- E. Redevelopment Authority (Presently Mel Edinger):
- F. Library Board (Presently Betty Nies):
- G. Adhoc Tourism Committee (Presently Carrie Wenzel):

**Motion** –Edinger moved to nominate the following individuals as City Council Representatives on Boards and Commissions: Plan Commission – Joe Levash, Water and Sewer Utility Commission - Wally Sonnabend, Park and Recreation Commission – Vicki Shafran, Cemetery Commission - Carrie Wenzel, Redevelopment Authority - Mel Edinger, Library Board - Betty Nies, and Adhoc Tourism Committee – Tim Hanson. Seconded by Sonnabend. Call vote taken. Motion carried unanimously.

#### **HEALTH OFFICER – BELLIN HEALTH CLINIC:**

**Motion** –Levash moved to confirm Mayor Deiter’s appointment of Bellin Health Clinic as the City’s Health Officer. Seconded by Nies. Call vote taken. Motion carried unanimously.

#### **WEED COMMISSIONER:**

**Motion** –Nies moved to confirm Mayor Deiter’s appointment of Andy Geiger as the City’s Weed Commissioner. Seconded by Edinger. Call vote taken. Motion carried unanimously.

#### **DESIGNATION OF OFFICAL NEWSPAPER (BRILLION NEWS):**

**Motion** –Edinger moved to confirm Mayor Deiter’s appointment of the Brillion News as the City’s official newspaper. Seconded by Shafran. Call vote taken. Motion carried unanimously.

#### **DESIGNATION OF PUBLIC DEPOSITORIES:**

- A. State Bank of Chilton:
- B. Verve – A Credit Union:
- C. Collins State Bank:

**Motion** – Levash moved to confirm Mayor Deiter’s appointment of State Bank of Chilton, Verve – A Credit Union, and Collins State Bank as Public Depositories for the City of Brillion. Seconded by Levash. Roll call vote taken. 6 votes cast. Motion carried unanimously.

**UPDATE CITY DIRECTORY AND APPROVAL TO PRINT:**

**Motion** – Sonnabend moved to update the City Directory and approve the printing of the City Directory. Seconded by Shafran. Call vote taken. Motion carried unanimously.

Mayor Deiter suggested including pictures of the Department Heads in the City Directory.

**NEW BUSINESS:**

Edinger stated he would like to see the City Council go paperless in the near future and go with tablets. Gosz stated City Hall Staff is currently tallying costs on the cost of printing versus the cost of investing in tablets for the City Council.

**STATE OF THE CITY ADDRESS AND FUTURE GOALS – MAYOR DEITER:**

Mayor Deiter thanked the City Council in the changes that have been implemented over the last few years, i.e. hiring a Public Works Director. He also thanked Police Chief Mignon for taking on the Emergency Government Position and for overseeing the ambulance operations. He stated he feels we are headed in the right direction.

Mayor Deiter stated he feels the Utilities, with the help of MCO employees Pete Litersky and Harold Jansen, is going very well.

Mayor Deiter stated he would like the City Council members to get involved in the former HUB property. The City Council needs to get "on board" with this. There are interested businesses wanting to come into the City.

Mayor Deiter thanked City Administrator Gosz and Deputy Clerk/Treasurer Buboltz for their assistance throughout the year.

**CITIZEN INPUT:**

None.

**PRESS TIME:**

No questions.

**ADJOURNMENT:**

**Motion** – Edinger moved to adjourn this meeting. Seconded by Wenzel. Call vote taken. Motion carried unanimously. The meeting adjourned at 5:40 PM.

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Gary Deiter, Mayor

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Joy L. Buboltz, Deputy Clerk/Treasurer