

(Approved)

**WATER AND SEWER UTILITY COMMISSION
Minutes**

February 20, 2017

Brillion City Hall

6:00 pm

CALL TO ORDER:

Vice-Chairperson Schwahn called the meeting to order at 6:00 pm.

ROLL CALL:

Present were Mayor Gary Deiter, Mary Jo Krueger, Wally Sonnabend, Joe Levasch, Dave Schwahn, Leonard Kopidlansky, and Dan Mertens. Also present were Paul Much from MCO, Pete Litersky from MCO, Amy Vaclavik from McMahan, Public Works Director Andy Geiger, City Administrator Clerk/Treasurer Lori Gosz, and Deputy Clerk/Treasurer Joy Buboltz. Absent was Jeff Wittmann.

GUESTS:

None.

APPROVAL OF AGENDA:

Motion – Krueger moved to approve the agenda as printed. Seconded by Mertens. Call vote taken. Motion carried unanimously.

APPROVAL OF THE MINUTES OF THE JANUARY 18, 2017 WATER AND SEWER UTILITY MEETING:

Motion – Levasch moved to approve the minutes of the January 18, 2017 Water and Sewer Utility meeting. Seconded by Sonnabend. Call vote taken. Motion carried unanimously.

APPROVAL OF VOUCHERS:

Motion – Krueger moved to approve the 2016 Water and Sewer Utility operating vouchers in the amount of \$6,234.79. Seconded by Mertens. Call vote taken. Motion carried unanimously.

Motion – Krueger moved to approve the 2017 Water and Sewer Utility operating vouchers in the amount of \$88,030.60. Seconded by Mertens. Call vote taken. Motion carried unanimously.

CITIZEN INPUT:

None.

INFLOW & INFILTRATION REDUCTION PROJECT:

A. 2017 Inflow & Infiltration Reduction Project:

Gosz explained with the potential redevelopment of the Main Street Square area, which may include Jackson/Custer/Center Streets it is recommended to pull the 2017 I & & Project from this year's borrowing and postpone this project until 2018 or 2019. The City Council is in agreement with this postponement. As of right now, the topo work has been done on these streets. Sonnabend and Mertens agreed to hold off on the 2017 I & & Project to see if redevelopment of the Main Street Square does occur. Gosz stated with pulling this project from the City's proposed borrowing it will help to fund other needed projects to be done in the City.

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Schwahn asked if the DNR has been informed that the City is considering postponing the 2017 I&I Project until 2018 or 2019. Gosz stated the DNR is aware that this may happen. Schwahn suggested contacting the DNR first to get their “blessing” before removing the project from the borrowing. Mayor Deiter reminded the Commission the City will still be doing mini storm sewer projects on several streets in the City. It was suggested to contact the DNR first before removing the 2017 I&I Project from the 2017 Borrowing.

Levash asked if there is a timetable in place for the redevelopment of the Main Street Square to be done. Gosz stated not at this time.

B. 2017 Mini-Storm Project:

Gosz stated the 2017 Mini-Storm Sewer Projects are still scheduled to be done.

Gosz introduced Public Works Director Andy Geiger to the Commission and stated that Geiger will be working with McMahon and Working Leadman Dennis Jandrey on the 2017 Mini-Storm Sewer Project.

MCO REPORT:

A. Phosphorus Limit Compliance – Update:

Much reported there is a variance being discussed where a phosphorus limits permit could be pushed back from 9 years to 15 years. It is also being suggested giving a phosphorus limit of .8 at first then lowering the limit to .6 limit, then .5. However, the City of Brillion may not qualify for this variance. This could have been another tool the City could have used with their phosphorus limit due soon. Much stated he feels when the DNR reissues the City’s permit the term will probably be 9 years. Vaclavik stated that once the City receives its permit there will be steps to follow.

B. Main Street Well Heater and WWTP Boiler Repairs – Update:

Litersky reported the boiler should be arriving in the next few weeks.

C. Ryan Street Lift:

Litersky explained at the Ryan Street Lift Station they were receiving alarms where the VFD failed, which they felt was a drive issue. They found out that the pump was plugged. Great Lakes cleaned out that pump so they felt the issue was resolved. Alarms again sounded so they put in the spare pump and changed the drive. They ended up cleaning out the pump and found rags and debris. Litersky showed the Commission some of the items that were located in the lift station.

Mayor Deiter stated he feels something needs to be done and that we need to find out where the debris is coming from. Much suggested cleaning the lift every year.

C. Monthly Superintendent Report/Update:

Litersky reviewed his report with the Commission and reported on the following:

- The filter valve has been installed and is up and running.
- The gear box in the fine screen is broken.

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- Water main break in front of the Middle School.

Litersky reported that the service at the Brillion Community Center was slip lined with a 2” line instead of a 3”. The Brillion Community Center is now having problems with low water pressure. Much stated he is recommending that a 6” line be installed into the building once Center Street is repaired. Geiger stated that he will check to see if they are able to regulate the pool when it fills so that it doesn’t fill as fast. That may help with the water pressure. Vaclavik suggested checking the meter to make sure that it is not plugged.

ENGINEER’S REPORT:

No report.

CHAIRMAN:

No report.

ADMINISTRATOR:

No report.

CITY CLERK/TREASURER:

No report.

OLD BUSINESS:

A. Water User Rate Study & Debt Refinancing Update:

Gosz reported that she recently met with Jon Cameron, Ehlers, regarding a proposed water rate increase. Cameron is hoping to send the water rate increase application to the PSC this week. He is currently working on explaining the reason for the increase and the history of past events in the City explaining the reason for the increase. Gosz stated the Utility is applying for a 25% increase.

Gosz explained with the debt refinancing, it is being proposed to refinance the 2004 and the 2010 Revenue Bonds to a new 2017 debt. The proposed transmission mains will be a part of this borrowing. She explained that the Water Revenue Bonds do not count against the City’s debt capacity. It is hoped to have the funds for the transmission mains by May or June.

NEW BUSINESS:

Mayor Deiter stated that Dave Gerdman has contacted the Utility. Vaclavik explained that Gerdman is trying to set up a meeting before the City’s chloride variance comes due. Mertens asked if the Utility will need to continue to soften the water as much as we have been. Much will be monitoring this.

ADJOURNMENT:

Motion – Levash moved to adjourn the meeting. Seconded by Krueger. Motion carried unanimously. The meeting was adjourned at 6:42 pm.

Joy L. Buboltz
Deputy Clerk/Treasurer