

**BRILLION PUBLIC LIBRARY BOARD**  
**Brillion Public Library 10:00 A.M.**  
**January 18, 2017**

**CALL TO ORDER:**

Dean Wallace called the meeting to order at 10:04 AM.

**ROLL CALL:**

Present were: Dean Wallace, Lyle Ott, Tammy Fischer, Nancy Zimpel and Linda Deiter. Also present was Library Director Chris Moede Absent: Chair Marc Axelrod, Jeff Vande Hey, Betty Nies and Dominick Madison.

**PLEDGE OF ALLEGIANCE:**

The Pledge of Allegiance was recited by the group.

**APPROVAL OF AGENDA:**

**Motion:** Lyle Ott moved to approve the agenda as printed. Seconded by Nancy Zimpel. Motion carried.

**APPROVAL OF MINUTES- December 21, 2016**

**Motion –** Lyle Ott moved to approve the minutes of the December 21, 2016 Library Board Meeting as printed and circulated. Seconded by Nancy Zimpel. Motion carried.

**COMMUNICATIONS:**

The Salvation Army sent a Thank You note for our Mitten Tree donations as well as the Toys For Tots donations.

WPS sent a letter stating some of the Library trees may need to be trimmed.

**LIBRARY DIRECTOR'S REPORT:**

**Circulation:** Overall circulation was down this year but there were more overdrive and ILL requests than the previous year.

**Financial:**

**Motion –** Lyle Ott moved to accept the Financial Report with additional bills for Hardware Plus in the amount of \$1.79 and Discount Paper Products in the amount of \$77.56. Seconded by Linda Deiter. Motion carried.

**c. Library Happenings:**

Dakota Korstad is being hired for approx. 10 hours per week. He had previously worked at the Library under a special program. He replaces Josh Cohen who quit at the end of December.

**Automation/Technology:**

**Shared System/LARS:**

The LARS meeting was held in Chilton last week. Items discussed included:

Blue Cloud Analytics will replace Director's Station. There will be various training sessions due to the complexity of the system. Zinio is now available on our website. Patrons do need to create an account first in order to download the magazines. Tutor.com was discussed again but there is not much interest. They did discuss Khan Academy. The E-notification system will start using better wording in the messages. This will follow through to the telephone messages left as well.

### **Technology updates:**

The new copier was delivered however it wasn't the correct one. The company did get us what we need at the same price they quoted us. The air printing isn't working yet. Margie will work on this.

There were issues with the bar coding printer. Margie has fixed this. Charter was at the Library on Jan 17<sup>th</sup> to diagnose issues with broadcasting. It is a Charter issue and not an equipment one. Charter is currently working on fixing it.

### **Buildings and Grounds Maintenance**

#### **Any Building and grounds issues**

Ice – like everyone else.

#### **Library programs**

##### **Library Friends**

Next meeting is in January.

#### **Ongoing program updates**

Home School Program to be held Jan 19<sup>th</sup>

Library is again participating in the Milwaukee Bucks Reading Program

Munch-a-Movies will start in February (movie list is not yet finalized)

### **Manitowoc-Calumet Library System**

WI Wild Winter Webinar is next week

The System is celebrating 40 years at the MCLS meeting.

### **Library Director Evaluation**

Nick Madison is not at today's meeting. This item will be discussed at the February meeting.

### **Maker Space**

Chris met with Steve Meyer from Brillion Public Schools. He gave Chris a lot of ideas. (ie Legos, Minecraft, strawbees, VEX robotics for older kids and Dash & Dot (robotics for younger kids), snap circuits, Scratch for public computers and virtual reality goggles, silhouette cameo,etc)

**MOTION:** Lyle Ott made a motion to allow \$2,500 to be used from the Chester Tamm Funds for Maker Space items chosen at Chris's discretion. Nancy Zimpel seconded the motion. Motion carried.

### **NEW BUSINESS**

NA

**PRESIDENT**

NA

**CITIZEN INPUT**

NA

**SET NEXT MEETING DATE**

The next Brillion Public Library Board Meeting will be held on February 15, 2017 at 10:00 a.m.

**ADJOURNMENT:**

**Motion** – Linda Deiter moved to adjourn the meeting. Seconded by Lyle Ott. Motion carried.  
The meeting adjourned at 10:38 AM

Tammy Fischer, Secretary