

Approved

**COMMITTEE OF THE WHOLE
MEETING
Minutes**

February 13, 2017

Brillion Community Center

6:00 PM

CALL TO ORDER:

Mayor Gary Deiter called the meeting to order at 6:00 PM.

ROLL CALL:

Present were Mayor Gary Deiter, Alderpersons Mel Edinger, Crystal Fhlug, Betty Nies, Vicki Shafran, Wally Sonnabend, and Alderperson Carrie Wenzel. Also present were City Administrator/Clerk-Treasurer Lori Gosz, Assistant Fire Chief Eric Burich, Director of Public Works Andy Geiger, and Police Officer Mike Alt. Absent was Alderperson Bob Brick.

GUESTS:

Troy Jansen from Gold Cross Ambulance Service and Deputy Clerk/Treasurer Joy Buboltz.

APPROVAL OF THE AGENDA:

Motion –Edinger moved to approve the agenda. Seconded by Nies. Call vote. Motion carried unanimously.

**APPROVAL OF MINUTES – COMMITTEE OF THE WHOLE MEETING OF
JANUARY 23, 2017:**

Motion – Sonnabend moved to approve the minutes of the January 23, 2017 Committee of the Whole. Seconded by Wenzel. Call vote. Motion carried unanimously.

CITIZEN INPUT:

None.

PROTECTION OF PERSONS & PROPERTY:

A. Ambulance Department:

1. Review of Monthly Reports:

Jansen reported there were 32 calls for the month of January of which 28 were billable calls. He reported they are responding to calls in approximately 45 seconds from the call, less than three (3) minutes to calls within City limits.

B. Police Department:

1. Review of Monthly Report:

Alt reported on the calls in January.

2. Squad Replacement:

Alt reviewed the option to purchase the 2015 Dodge Charger and how Chief Mignon proposes the purchase to happen within the next three (3) years. It would be a 3-year lease to own.

Motion – Edinger moved to recommend to City Council the proposed purchase of the 2015 Dodge Charger. Seconded by Shafran. Motion carried.

Approved

3. 2017 Eagles Wings 5K Run/Walk Event:

Motion – Nies moved to recommend to City Council the 2017 Eagle Wings 5K Run/Walk Event. Seconded by Wenzel. Motion carried.

C. Fire Department:

1. Review of Monthly Report:

Burich reviewed the Monthly Fire Department Report with the Committee. He reported a Committee is working to design specifications for the purchase of the Heavy Duty Rescue. They will bring this to the Committee of the Whole for approval once complete. He reported the latches on the old rescue have been repaired.

D. Municipal Court:

1. Review of Monthly Report:

The Monthly Report was reviewed by the Committee.

2. Revised Bond Schedule:

Buboltz explained the amounts the Municipal Court would like to add to the Bond Schedule. These are for charges that occurred within the last year that the Municipal Court did not have a posted amount to charge.

Motion – Sonnabend moved to recommend to City Council the amended Municipal Court Bond Schedule for 2017. Seconded by Edinger. Motion carried.

CITY BUILDINGS AND GROUNDS:

A. Review of Monthly Report:

The Committee welcomed Andy Geiger as the Public Works Director for the City of Brillion.

FINANCE & PURCHASING:

A. 2017 Capital Project Financing Plan:

Gosz explained because of the plans to redevelop Main Street Square it is proposed to post pone the 2017 I/I Project until 2018 or 2019. She asked Ehlers to pull this out of the borrowing, which will allow the City to finance for other Capital needs.

Mayor Deiter explained with the possibility of Jackson Street being narrower with the redevelopment of Main Street Square, it wouldn't be wise to pave it this year.

Nies stated Holy Family School will be evaluated for the next five (5) years. The structure will be updated.

Gosz reviewed the projects to be included with the 2017 borrowing. She explained the 2004 and the 2010 Water Revenue Bonds will be refinanced due to the 2017 Water Rate Increase Application. The 2017 Water Transmission Projects will be included with the refinancing.

PERSONNEL:

No report.

OLD BUSINESS:

Approved

None.

NEW BUSINESS:

Edinger voiced concerns moving forward on financing needs for the City's future capital needs. He would like to see more discussion/brainstorming on this and other City needs at the first Committee of the Whole meeting of each month.

ADJOURNMENT:

Motion – Edinger moved to adjourn. Seconded by Wenzel. Call vote. Motion carried unanimously. The meeting adjourned at 6:47 pm.

Lori M. Gosz
City Administrator/Clerk-Treasurer